



Jamboree Heights State School
Parents & Citizen's Association

35 Beanland Street
Jamboree Heights
QLD, 4074

Minutes of Meeting held on 15th July 2019

PRESENT: , Melanie Crowhurst, Tristan Dieben, Brendan Ellacott, Greg Klopper, Sarah McDermott, Aaron Middleton, Matt Mitchell, Felicity Rasmussen, Elizabeth Schuring, Nia Thomas, Cam Wallace, Maria Wilson, Joann Yowe, David Zaloudek

APOLOGIES: Natala Crawley, Helen Shogren, Belinda Smith, Dan Dryden

MEETING OPENED:

Libby opened the meeting 6:32pm

ACCEPTANCE OF THE PREVIOUS MINUTES

Motion 1 – That the minutes as circulated be accepted as a true and correct record of the previous meeting.

Moved: Tristan Dieben Second: Matt Mitchell

AMENDMENTS FROM THE PREVIOUS MINUTES

Nil

Feedback

- Compliments – Congratulations to the Grade 6 teachers and assistant staff for the Canberra trip and looking after our students.
- Complaints - Nil

Confirmation of Executive Committee's Decision

- Sports Committee – agreed to bring the total balance to \$24,207.29.
- Air Conditioning Unit – purchase for tuck shop.
- Bank Account change – to look at options for switching banks.

TREASURER'S REPORT

Report Attached

Motion 2 – That the Treasurer's report be adopted.
Moved: Nia Thomas Second: Melanie Crowhurst

PRINCIPAL'S REPORT

Report Attached

Motion 3 – That the Principal's report be adopted.
Moved: Melanie Crowhurst Second: Tristan Dieben

PERFORMING ARTS

- No meeting has been held. Nothing to Report

SPORT

- No meeting has been held since previous P&C meeting. Verbal report presented to meeting.
 - Sports committee ran a fundraiser for the 3rd State of Original match on Wednesday, 10th July.
 - Low attendance meant the function made a \$364.86 loss
 - \$350 worth of alcohol left over. Meat still left over and will use at a later fundraiser.
 - Thank you to Joe, Keith, Aaron and Felicity for all their hard work in the organizing.
 - Swimathon will be in Term 4 week 9, days still to be confirmed.

OSHC

- Report Attached
- Quick kids has been released today. Positive feedback has been given thus far.
- Minecraft is now allowed for the last day of term. It will be discussed at a later date whether it will be continued in creative / survival play.

Motion 5 – That the OSHC Report be adopted
Moved: David Zaloudek Second: Nia Thomas

TUCKSHOP

- **Report Attached**
 - Would like to borrow the bain marie owned by the P&C for the tuck shop to help keep food warm to free up space in the oven for other food to be cooked in the ovens.
 - Bain marie will remain and used in the tuck shop and can be borrowed for functions when needed.
 - Approval has been given for the use of above.

Motion 7 – That the Tuck-shop Report be adopted
Moved: Nia Thomas Second: Tristan Dieben

UNIFORM SHOP

- **Nothing to Report**

SUSTAINABILITY

- **No Meeting has been held. Nothing to report.**

GENERAL BUSINESS

- **Injury Reporting Procedure**
 - Any employees / volunteers who work under the P&C banner must report all injuries sustained.
 - Injury is classified any time first aide is utilized.
 - Must be notified to school staff (Lauren Cawcutt and Mark Graham) to complete a workplace injury form as soon as possible.
 - Must complete the necessary paperwork in order to claim for future if needed.
- **OSHC updated**
 - OSHC management team is striving to create an OSHC that the community would be proud of.
 - Changes are happening with the management and computer systems, making it more electronic and online systems.
 - No roles will be advertised until the end of the year. Keeping Tristan and Caitlyn on until then to ensure the new processes and procedures are up and running.
 - We will be introducing KPI's for the management team which will be based on safety and booking.

- Project List
 - List attached.
 - Would like to create a list of major projects.
 - Feedback requested.
 - Each subcommittee to send the P&C a wish list and if there are multiple items to request what order they wish their items to be.

NEW BUSINESS

- Fete update – the skip bin invoice has now been received and came in under budget. New profit figure for the fete is now \$51,711.13

NEW MEMBERSHIPS

- None

With no further business the meeting was closed at 7:54pm

NEXT MEETING MONDAY 19th August 2019, 6.30PM IN STAFFROOM



Jamboree Heights State School
Parents & Citizen's Association

35 Beanland Street
 Jamboree Heights
 QLD, 4074

Agenda for Meeting on Monday 15th July 2019

Date:	15 th July 2019	Location:	JHSS Staff Room
Chair:	Libby Schuring	Minute Taker:	Sarah McDermott
Attendees:		Time:	6.30pm
Apologies:			

No	What	Who
1.1	Acceptance of the previous minutes	
1.2	Amendments from the previous minutes	
1.3	Review of business arising from previous minutes	Nil
	Standing Agenda	
2	Quality Improvement	
2.1	Feedback	
2.1.1	• Compliments	Libby
2.1.2	• Complaints	
2.2	Confirmation of Executive Committee's Decision <ul style="list-style-type: none"> • Sports Committee granted missing funds to bring balance into line therefore can commence the long jump upgrade. Sports Committee Balance as agreed by all parties will now be \$24,207.29 • Air Conditioning Unit for Tuck shop • Changing of Banks 	
2.3	Guest Speaker	NIL

2.4	Treasurer's Report	
2.4.1	<ul style="list-style-type: none"> ● General Report 	Brendan
2.5	Principal's Report	
2.5.1	<ul style="list-style-type: none"> ● General Report 	Cam
2.6	Sub Committee Reports	
2.6.1	<ul style="list-style-type: none"> ● Music <ul style="list-style-type: none"> ○ No Report - no meeting 	
2.6.2	<ul style="list-style-type: none"> ● Sports <ul style="list-style-type: none"> ○ General Report 	Matt
2.6.3	<ul style="list-style-type: none"> ● OSHC <ul style="list-style-type: none"> ○ General Coordinators Report 	Tristan
2.6.4	<ul style="list-style-type: none"> ● Tuckshop <ul style="list-style-type: none"> ○ General report 	Mel
2.6.5	<ul style="list-style-type: none"> ● Uniform <ul style="list-style-type: none"> ○ No Report - no changes 	
2.6.6	<ul style="list-style-type: none"> ● Sustainability Committee <ul style="list-style-type: none"> ○ No report - no meeting 	
2.6.7	<ul style="list-style-type: none"> ● Chaplaincy <ul style="list-style-type: none"> ○ General report 	Katie
2.6.8	<ul style="list-style-type: none"> ● Community Grants <ul style="list-style-type: none"> ○ General report 	Dan
2.7	Motions on Notice	
2.8	General Business	
	<ul style="list-style-type: none"> ● Accident Report Forms Reminder ● Project List ● OSHC update 	Libby
3	New Business	
4	New Memberships	NIL
	<ul style="list-style-type: none"> ● New Memberships 	
5	Next Meeting:	
	<ul style="list-style-type: none"> ● Monday, 19th August 2019 at 6:30pm in Staffroom 	
6	Close:	

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Code of Cooperation

1. *We start on time and finish on time.*
2. *We all participate and contribute – everyone is given opportunity to voice their opinions.*
3. *We use improvement tools that enhance meeting efficiency and effectiveness.*
4. *We actively listen to what others have to say, seeking first to understand, then to be understood.*
5. *We follow-up on the actions we are assigned responsibility for and complete them on time.*
6. *We give and receive open and honest feedback in a constructive manner.*
7. *We use data to make decisions (whenever possible).*
8. *We strive to continually improve our meeting process and build time into each agenda for reflection.*

Treasurer's Report for the month ended June 2019

The Financial Performance for June and Year to Date is presented below:

Net Profit/(Loss)	P&C Association	OSHC	Consolidated
June	\$68,535	\$6,785	\$75,320
YTD	(\$8,022)	\$35,176	\$27,154

The Net Profit position of the P&C Association of \$68,535 in June was due to Gross Profit of \$74.4k while expenses were \$5.9k. The fete had a Net Profit of \$64.3k (as expenses were recognised in previous months) while the Tuckshop recorded a Net Profit of \$3.4k and the Uniform shop a Net Profit of \$1.7k.

The OSHC result was due to revenue of \$57.3k and expenses of \$50.5k. June's revenue increased by \$4.3k from May while expenses remained largely unchanged.

At the end of June total assets were \$416,518 and total equity was \$376,732.

Pay Run

The next pay run will be for the fortnight ending 19 July 2019.

I move that the statements be accepted

Brendan Ellacott

Treasurer

Balance Sheet

JAMBOREE HEIGHTS PRIMARY P&C ASSN As at 30 June 2019

	30 Jun 2019	31 Dec 2018
Assets		
Bank		
JHSS OSHC Cheque Account	141,121	96,414
Total Bank	141,121	96,414
Current Assets		
Petty Cash	285	279
Total Current Assets	285	279
Non-current Assets		
Plant & Equipment Accum Dep	(528)	(528)
Plant & Equipment at Cost	2,272	2,272
Total Non-current Assets	1,744	1,744
Total Assets	143,149	98,436
Liabilities		
Current Liabilities		
GST	(5,337)	(1,779)
Loan from P&C Assoc	(802,034)	(802,034)
Trade Creditors	2,467	104
Total Current Liabilities	(804,905)	(803,710)
Non-Current Liabilities		
Child Support Liability	271	542
PAYG Payable	9,515	9,540
Provision for Annual Leave	7,008	7,008
SUPER Payable	21,473	10,505
Uniform Bond	2,290	2,230
Total Non-Current Liabilities	40,557	29,826
Total Liabilities	(764,347)	(773,884)
Net Assets	907,497	872,320
Equity		
Current Year Earnings	35,176	31,882
Retained Earnings	872,320	840,439
Total Equity	907,497	872,320

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Balance Sheet

JAMBOREE HEIGHTS PRIMARY P&C ASSN As at 30 June 2019

	30 Jun 2019	31 Dec 2018
Assets		
Bank		
Business on line Saver	156,529	201,145
P & C General Cheque Account	79,394	51,037
Total Bank	235,923	252,182
Current Assets		
Building Fund	486	486
Fete Float	7,000	-
Petty Cash	200	-
Tuckshop Float	100	-
Total Current Assets	7,786	486
Non-current Assets		
General Fundraising Float	500	-
SUSPENSE CLEARING ACCOUNT	(299)	-
Tuckshop - Stock	1,271	1,271
Uniform - Stock	28,089	28,089
Uniform Float	100	-
Total Non-current Assets	29,660	29,360
Total Assets	273,369	282,028
Liabilities		
Current Liabilities		
GST	(37)	(37)
OSHC Loan Account	802,034	802,034
Rounding	-	-
Trade Creditors	-	969
Total Current Liabilities	801,998	802,967
Non-Current Liabilities		
PAYG Payable	525	972
SUPER Payable	1,611	832
Total Non-Current Liabilities	2,136	1,804
Total Liabilities	804,134	804,771
Net Assets	(530,765)	(522,743)
Equity		
Balance allocated to Committee	(43,781)	-
Current Year Earnings	35,759	(37,239)
Retained Earnings	(522,743)	(485,504)
Total Equity	(530,765)	(522,743)

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Profit and Loss

JAMBOREE HEIGHTS PRIMARY P&C ASSN For the month ended 30 June 2019

	Actual	Budget	Var AUD	Var %	YTD Actual	YTD Budget	Var AUD	Var %
Income								
Child Care Benefit + JET	33,444	20,000	13,444	67.2%	184,827	132,000	52,827	40.0%
OSHC Fees	23,864	28,850	(4,986)	-17.3%	155,469	173,750	(18,281)	-10.5%
Uniform Purchase	-	20	(20)	-100.0%	-	120	(120)	-100.0%
Total Income	57,308	48,870	8,438	17.3%	340,296	305,870	34,426	11.3%
Less Cost of Sales								
Refund of OSHC fees	-	-	-	0.0%	451	-	451	0.0%
Total Cost of Sales	-	-	-	0.0%	451	-	451	0.0%
Gross Profit	57,308	48,870	8,438	17.0%	339,845	305,870	33,975	11.0%
Less Operating Expenses								
Advertising	-	25	(25)	-100.0%	-	150	(150)	-100.0%
Art & Craft Supplies	311	150	161	107.4%	1,436	900	536	59.5%
Audit	-	-	-	0.0%	2,000	2,000	-	0.0%
Bank Fees & Charges	1	10	(9)	-86.2%	5	60	(55)	-92.2%
Booking of Entertainment	415	500	(85)	-17.0%	3,024	3,000	24	0.8%
Bookkeeping	820	750	70	9.3%	4,920	4,650	270	5.8%
Building Lease	-	-	-	0.0%	-	3,600	(3,600)	-100.0%
Computer Software/Hardware	24	-	24	0.0%	2,897	-	2,897	0.0%
Contract Staff	-	-	-	0.0%	167	-	167	0.0%
Excursions	273	-	273	0.0%	6,167	6,500	(333)	-5.1%

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Profit and Loss

	Actual	Budget	Var AUD	Var %	YTD Actual	YTD Budget	Var AUD	Var %
Food & Groceries	1,808	1,600	208	13.0%	12,219	9,600	2,619	27.3%
Games, Toys, DVDs, CDs & Books	195	120	75	62.8%	777	720	57	7.9%
Housekeeping/First Aid	623	250	373	149.1%	1,470	1,500	(30)	-2.0%
Membership & Subscriptions	446	400	46	11.4%	1,362	2,450	(1,088)	-44.4%
Postage	-	-	-	0.0%	13	30	(17)	-55.5%
Repairs & Maintenance	-	50	(50)	-100.0%	486	300	186	62.2%
Room Equipment	199	135	64	47.1%	876	810	66	8.2%
Sports Equipment	419	125	294	235.2%	419	250	169	67.6%
Staff Amenities	-	20	(20)	-100.0%	270	120	150	124.9%
Staff Training/Courses/Travel	95	250	(155)	-61.9%	1,235	1,500	(265)	-17.6%
Staff Uniforms	952	120	832	693.3%	1,414	720	694	96.4%
Stationery & Printing	660	400	260	65.0%	4,053	2,400	1,653	68.9%
Superannuation	3,612	3,135	477	15.2%	21,473	20,093	1,380	6.9%
Telephone/Internet	94	120	(26)	-21.3%	513	720	(207)	-28.7%
Wages & Salaries	39,575	33,000	6,575	19.9%	237,473	211,500	25,973	12.3%
Workers' Compensation	-	-	-	0.0%	-	3,500	(3,500)	-100.0%
Total Operating Expenses	50,523	41,160	9,363	22.7%	304,669	277,073	27,596	10.0%
Net Profit	6,785	7,710	(925)	-12.0%	35,176	28,797	6,379	22.0%

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JAMBOREE HEIGHTS PRIMARY P&C ASSN All Jobs 1 June 2019 to 30 June 2019

	1 Uniform Shop - Uniform Shop	2 TShop - Tuckshop	4 P&C General - P & C General	5 GF - General Fundraiser	6 Sport Committ - Sport Committee	Fete	Total
Income							
Donations	-	-	10	-	-	-	10
Fete Income	-	-	-	-	-	65,006	65,006
Mothers Day Afternoon Tea Inco	-	-	-	334	-	-	334
Tuckshop Sales	-	7,853	-	-	-	-	7,853
Uniform Sales	2,861	-	-	-	-	-	2,861
Total Income	2,861	7,853	10	334	-	65,006	76,063
Less Cost of Sales							
Tuckshop Grocery Purchases	-	1,676	-	-	-	-	1,676
Total Cost of Sales	-	1,676	-	-	-	-	1,676
Gross Profit	2,861	6,177	10	334	-	65,006	74,387
Plus Other Income							
Interest Income	-	-	58	-	-	-	58
Total Other Income	-	-	58	-	-	-	58
Less Operating Expenses							
Bank Fees & Flexi Sch Charges	-	-	103	-	-	-	103
Bookkeeping Fees	-	-	899	-	-	-	899
Disco Term 1 - Expenses	-	-	-	-	-	286	286
Fete - Expenses	-	-	-	-	-	380	380
Flexi School Fees	15	140	-	-	-	-	155
Membership Fees/Subscription	-	-	148	-	-	-	148
Sport - Expenses	-	-	-	-	120	-	120
Superannuation	98	233	-	-	-	-	331
Wages & Salaries	1,036	2,453	-	-	-	-	3,488
Total Operating Expenses	1,149	2,826	1,151	-	120	665	5,911
Net Profit	1,712	3,351	(1,083)	334	(120)	64,341	68,535

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**Jamboree Heights State School
P&C Association General Meeting
Monday, 15th July 2019
PRINCIPAL'S REPORT**

- 1. Staffing:**
 - Welcome Mrs Anita Rhodes (6R), Mrs Sarah van den Berg (1D), Mrs Bernadette Lenihan (4J)
 - Farewell Mrs Natala Crawley (Principal, Kenmore South SS) and Mrs Alison Jones (Deputy Principal, Statewide Vision Impairment Services)

- 2. New Classrooms: Initial conversation summary:**
 - There are two building programs being offered to our school: A Growth program (i.e. increased enrolment) and a Replacement program (i.e. replacement of old demountable classrooms)
 - We have been allocated \$2.5 million for the Growth program, which could be either a three room "bricks and mortar" building OR a four room two-storey modular, similar to the Year 2 buildings but with an extra space above
 - Mr McNae's and Mrs Green's room will eventually be removed as part of the Replacement program
 - Mrs Gray's and Mrs Coffey's building also needs to eventually get replaced
 - The locations being looked at for the Growth program are: Mini Soccer pitch (with a replacement soccer pitch somewhere else plus some potential issues with removing all large trees in this area); the new grassed area (with some compensation for loss of the \$50 000 irrigation and turf project); the orchard and outdoor area and tractor shed space (with a degree of earthworks and relocation of shed/outdoor area); the area between Mrs Gray's room and OSHC (major earthworks and removal of playground, etc.) and the tennis court (with the possibility of no replacement)
 - No air-conditioning is included in the Growth program but will be for Replacement buildings
 - If the Growth and Replacement programs can be done at the same time, then one major classroom project could be undertaken however accommodating four classes somewhere is problematic during the 12-month construction project
 - Buildings will not be accessible until the start of 2021, construction most likely starting early 2020
 - A report on all options will be available soon for further consultation and discussion
 - The inconvenience of noise, dust, tradesmen, machinery, etc. will be a "short term pain, long term gain scenario!"

- 3. Teacher Strike:** Strike action has been deferred until further notice

- 4. State of Origin Game 3 Fund Raiser:** Many thanks to the small band of volunteers who assisted on the night

5. **Year 6 Canberra trip:** Again, my thanks to my colleagues for attending this 'away from home' event, all reports have indicated another successful experience for all students involved

6. **School Concert Season:**

Variety Concert (theme – 'The Greatest Show')

Week 9, Tuesday 10th September

- Prep and Year 1- **2:00pm**
- Year 2 and Year 3- **5:00pm**
- Year 4 and Year 5 and Year 6- **6:15pm**

Gala Concert (Instrumental Music and Choir groups)

Week 9, Thursday 12th September

7. **Congratulations to Logan House** for taking out the 2019 Cross Country Championship last term!

8. **Life Education:** There will be a **Parent Information Session**, for the "Talk About It" Sexual Health and Relationships Program, in the **Digitech Room** (end of the Library Block) on **Monday 22nd July at 2:15pm**. Students who have been given permission and paid for the program will participate in 3 x 90 minutes sessions over the course of Term 3 – Weeks 2-5.

9. **Budget tabled for perusal**

JHSS Term 3 Overview- Key Dates

WEEK 1				
<u>15/07</u>	<u>16/07</u>	<u>17/07</u>	<u>18/07</u>	<u>19/07</u>
WEEK 2				
<u>22/07</u> -Year 3 Pat Flynn Author workshop (Hall) -Life Ed 5G (AM) -Life Ed 5M (PM) -CBA Year 5 (C/Rooms)	<u>23/07</u> -Life Ed 5S (AM) -Life Ed 5M (PM) -CBA Year 3 (C/Rooms)	<u>24/07</u> -Life Ed 5G (AM) -Life Ed 5L (PM) -CBA Year 2 (C/Rooms)	<u>25/07</u> -Life Ed 5S (AM) -Life Ed 5L (PM) -CBA Year 4 (C/Rooms)	<u>26/07</u> -Life Ed 5G (AM) -Life Ed 5L (PM) -CBA Year 1 (C/Rooms)
WEEK 3 (Westcent Music Camp- Hall and MPC out all week)				
<u>29/07</u> -Life Ed 5S (AM) -Life Ed 5M (PM) -Year 6 Street Science (venue TBA)	<u>30/07</u> -Life Ed 6H (AM) -Life Ed 6S (PM)	<u>31/07</u> -Life Ed 6J (AM) -Life Ed 6R (PM)	<u>01/08</u> -Life Ed 6C (AM) -Life Ed 6H (PM)	<u>02/08</u> -Life Ed 6S (AM) -Life Ed 6J (PM)
WEEK 4				
<u>05/08</u> -Life Ed 6R (AM) -Life Ed 6C (PM) -Year 4 Raw Art	<u>06/08</u> -Life Ed 6H (AM) -Life Ed 6S (PM)	<u>07/08</u>	<u>08/08</u> -Life Ed 6C (AM) -Life Ed 6R (PM)	<u>09/08</u> -Life Ed 6J (AM)
WEEK 5				
<u>12/08</u> -Year 6 Raw Art	<u>13/08</u>	<u>14/08</u> PUBLIC HOLIDAY	<u>15/08</u>	<u>16/08</u> -Prep Author Visit
WEEK 6				
<u>19/08</u> -Year 5 HASS excursion -2020 Prep Transition Sessions -Big Samba Year 1 and Year 4 (MPC)	<u>20/08</u> -2020 Prep Transition Sessions	<u>21/08</u> -2020 Prep Transition Sessions	<u>22/08</u>	<u>23/08</u> -Book Week Reading <i>is my Secret Power</i> Friday Assembly 9:00am
WEEK 7				
<u>26/08</u>	<u>27/08</u> -Prep/Kindy Sports Day	<u>28/08</u>	<u>29/08</u> -Prep/Kindy Sports Day	<u>30/08</u>
WEEK 8				
<u>02/09</u>	<u>03/09</u>	<u>04/09</u>	<u>05/09</u> -ICAS Science	<u>06/09</u>
WEEK 9				
<u>09/09</u> -ICAS Writing	<u>10/09</u> -Variety Concert (P-6)	<u>11/09</u>	<u>12/09</u> -Gala Concert (IM/Choir)	<u>13/09</u> -Prep Geckos Wildlife Visit
WEEK 10				
<u>16/09</u> -Year 1 Reverse Garbage (Hall)	<u>17/09</u> -Year 3 Reverse Garbage (Hall) -ICAS English	<u>18/09</u> -CSHS Faculty Day Year 6	<u>19/09</u> -ICAS Mathematics	<u>20/09</u>

Jamboree Heights State School OSHC Coordinators' Report July 2019



Enrolments:

BSC: 84
ASC: 114

Total children that attended: 289
Total Families that have current enrolment: 201

These are our averages currently, But our busy days are still Tuesday, Wednesday, Thursday with a few of these days getting to the 140 mark

Staff Matters:

- Tristan is off to a training seminar for management looking at building positive culture, engaging employees and various staff management strategies

Vacation care

- Had a very smooth two weeks.
- Average number over the two weeks was 50 a day

General:

- Qk enrol launched (day 1 and we had 76 booking changes each booking would average to 30 seconds of admin time)

Quality Improvement:

- Research Projects
 - o Sticks sword and gun play
 - o MineCraft
 - o Seniors program
- A&R has been.

Incident & Behaviour Reports:

- Over the past month we have had:
 - 21 incident/accident reports
 - 1 reportable incidents
 - 0 illness report
 - 3 behaviour reports

Regards,

Tristan Dieben

Centre coordinator

**Jamboree Heights State School P&C
Tuckshop Report
July 2019**

Tuckshop Income / Expenses for 2019

Jan-19	Opening Balance	0
Jan-19	0 days open	0
Feb-19	11 days open	\$ 5,422.00
Mar-19	13 days open	\$ 8,102.97
Apr-19	2 days open (Easter Break)	\$ 863.80
May-19	15 days open	\$ 8,638.75
Jun-19	12 days open	\$ 7,302.50
Sales for the year up to the end of June 2019		\$ 30,330.02
Expenses for the year up to the end of June 2019		\$ 28,725.78
Balance for the year up to the end of June 2019 – Profit / (Loss)		<u>\$ 1,604.24</u>

- The Total Sales for term 2 was \$16,805.05.
- The highest daily takings for Term 2 was on Friday week 9 = \$1,033. (Cross Country)
- The Average Orders for Term 2 were – Wed 72 , Thur 79 , Fri 107 (Highest day Fri with 144 orders)
- Last month I received a number of items left over from the Fete. I have worked my way through most of the items.
 - Items that have been used
 - Bread rolls – majority of them went to OSHC, as I would not be able to use them all before, they got freezer burn and had to make room for everyday stock items.
 - Oranges – sold over the counter as frozen fruit
 - Fries – sold as loaded fries (Very popular)
 - Raspberry and White Chocolate Muffins
 - Cupcakes
 - Brownies
 - Beef Patties
 - Chicken Nuggets
 - 1 ½ trays of Eggs
 - Sliced Tomato's
 - Passionfruit – some made into ice cream – some went to OSHC Vacation Care
 - Items still have left to use
 - Strawberries – made into fresh jam used on sandwiches / turned into ice cream / OSHC Vacation Care
 - Grapefruit – some was made into fresh marmalade
 - Blue berries – made into ice cream
 - Bananas – made into ice cream
 - Onions – made into French Onion Soup
 - Tomato's – made into Tomato Soup
 - Slice Cheese

- Corn Chips
 - Chicken Patties – Some used by Sports Committee
 - Vege Patties
- I would like to request drinks from the P&C for the tuckshop. Mostly the volunteers currently purchase the soft drinks from the Tuckshop. The drinks are for sale to any adult. (They are kept in the prep fridge out of sight) (They are not sold to students)
- Friday 21st June – Cross Country
 - A massive thank you to Tea, Jess, Chanét & Tamika who came to rescue myself, Amanda & Gail in the Tuckshop, when we were snowed under with the amount of orders.
 - 144 Orders - 535 Items
 - Records were broken with:
 - 81 Pizza's
 - 22 Burgers
 - 16 Spag Bol

Luckily, I had a fresh pot of Spag Bol on the stove cooking and had spare mince in the freezer to make more beef patties for the burgers.
- Quality Food Trade Show
 - Jess, Janelle & I attended the Quality Food Trade Show, with over 130 trade stalls on show. It was a really enjoyable day with great music, plenty of samples and we meet some wonderful trade people.
 - I managed to get some good pricing/deals on some standard items in the Tuckshop.
 - Big M - Chocolate & Strawberry
 - Sliced Ham
 - Party Pies
 - ChillJ drink (to replace Quench)
 - Wraps
 - Spring Rolls
 - Glad Bake
 - Red Rock Chips – Honey Soy & Sea Salt
 - Fruity Ice Shape
 - Chicken Nuggets
 - We came away with some great ideas for weekly specials, it is just a matter of cost & if and how we could make the items work in our tuckshop for example.
 - Mac N Cheese Croquette (with carrot sticks, cucumber rounds & cherry tomatoes)
 - Sweet Potato Wedges (with sour cream)
 - We also came away with some fundraising ideas, reusable coffee cups, drink bottles, caps etc
 - and a bag full of Sustainable packaging ideas, to have a look at in the tuckshop.

- **Oven Space**
 - I currently have 3 ovens, 2 x 600mm and 1 x 900mm
 - I am having to juggle food to get it cooked properly, as we are continually maxing out the oven space.
 - I do however have an old pie warmer in the office. The problem is I have never seen it work in my time in the tuckshop, and the previous tuckshop convenor has mentioned that it didn't work properly in her time. I am very hesitant to plug it in.
 - I would like to borrow the Bain Marie's from the MPC kitchen to trail an idea of cooking the chicken nuggets & maybe the party pies earlier and keeping them warm in the Bain Marie's until we are ready to bag them. Hopefully this will free up some space in the ovens for other items.

- **Term 3 Weekly Specials are: (Weekly Specials may change from time to time)**
 - Week 1 - Nachos
 - Week 2 - Nachos
 - Week 3 – Chicken with Gravy Buns
 - Week 4 – Mexican Taco Salad (Mexican mince with beans & sweetcorn. Salad = lettuce, carrot, cheese with corn chips)
 - Week 5 – Mac N Cheese Croquette with carrot sticks, cucumber sticks and cherry tomatoes
 - Week 6 – Pulled Pork with Coleslaw Buns
 - Week 7 – Savory Mince Buns
 - Week 8 – Sweet Potato Wedges
 - Week 9 - Carbonara
 - Week 10 – No Special

- **On Wednesday 26th June the Aircon in the tuckshop started blowing hot air. It was switched off and the window & shutters were opened to get some cool air. It was report to the office to the BM.**

- **Quality Foods – Price Increase**

Letter from Quality Foods.

Due to the current circumstances in the economy and farming we unfortunately have had some major price increase come through from our suppliers. We have tried to hold off for as long as we can to minimise the impact with will have on your business.

Effect immediately there will be price increases over a wide range of products.

Items effected will be:

Ham, Bacon

Dairy – Milk, cheese, ice cream, yoghurts, butter

Bread

Eggs

During Term 3 as I find out how this effects the tuckshop, I will be looking at the pricing of our menu and will possibly have to increases prices on items.

I move that my report be accepted - Mel Crowhurst - Tuckshop Convenor



JHSS SPORTS COMMITTEE REPORT

2019 Executive		
Chair	Matt Mitchell	mmitc112@eq.edu.au
Secretary	Felicity Rasmussen	felicityrasmussen@gmail.com
Treasurer	Aaron Middleton	amidido@hotmail.com

2019 July Report

The JHSS Sports Committee ran a fundraiser for the 3rd State of Origin match on July 10 during the holidays. Despite the event being well communicated, the attendance was unfortunately low and therefore yielded a loss of \$364.86. Thank you to Joe and Keith Swanson for their efforts in organizing the event. Thank you also to Executive members, Aaron and Felicity, and all other staff and parent helpers who assisted during the day for set up and on the night. Your assistance was very much appreciated. Thank you also to people who attended the event.

Thank you to the P&C for addressing the shortfall in the Sports Committee balance recorded for the year beginning January, 2019. This figure is now officially **\$24207.29** less any funds spent to date in 2019.

Upcoming Fundraisers

- Term 3 – Sausage Sizzle to accompany Junior Sports Day to be considered.
- Term 4 – Whole school swimathon

Fundraising Priorities

- Long jump pits (Covers etc.)
- Swimming Pool (Major Priority)
- Tennis/Basketball Court

Kind Regards

Matt Mitchell



Jamboree Heights P and C Committee

Major Project/s Application

What you/your committee requires (if more than one project proposed please identify preference order.)

Who is the major benefactor from the project (eg – whole school, instrumental music students).

Cost (estimate)

Time frame for project