**Jamboree Heights State School** 35 Beanland Street

Jamboree Heights

**Parents & Citizen’s Association** QLD, 4074

Minutes for Meeting on Monday 17 July 2023

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| **Date:** | 17 July 2023 | **Location:** | JHSS Staffroom |
| **Time:** | 6:30pm |  |  |
| **Chair:** | President – Jade Lewis | **Minute Taker:** | Secretary – Cindy Berridge |
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| **Present:** | Jasmine Angel, Grant Axman-Friend, Kate Beets, Cindy Berridge, Wendy Browne, Sean Bryant, Lauren Cawcutt, Jean Gibbs, David Gunsberg, Lyndel Ivory-Lisle, Jade Lewis, Scott Matthews, Jodi McMillian, Nathan Merry, Felicity Rasmussen, Nia Thomas, Kelly Wishart, Kathy Canavan, Bec Dove | | |
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| **Apologies:** | Jane Johnson | | |

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| **Item/Motion** | **Business** |
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|  | Meeting Opened |
|  | Jade Lewis opened the meeting at 6.31pm |
| **1.1** | **Acceptance of the previous minutes** |
|  | **Motion 1**  That the minutes as circulated as a true and correct record of the previous meeting be accepted  **MOVED**: Jodi McMillian **SECONDED**: Jasmine Angel |
| **1.2** | **Amendments from the previous minutes** |
|  | Nil |
| **1.3** | **Business arriving out of the minutes of the previous meeting** |
|  | Nil |
|  | **Standing Agenda** |
| 2.1  2.1.1  2.1.2 | Feedback   * Compliments * Complaints |
| 2.2 | Guest Speaker |
| **2.3**  2.3.1 | **Treasurer’s Update**   * Report attached   + $4,982 loss for June, $6,924 Profit May   + OSHC $52,757 profit for June, $38,572 profit for May   + New accountant appointed |
|  | **MOTION 2 -:** That the Treasurers report be adopted  **MOVED:** Nathan Merry **SECONDED:** David Gunsberg |
|  | **MOTION 3 -:** That the P&C fund the attendance for two people at the P&C Conference to the value of $440  **MOVED**: David Gunsberg **SECONDED**: Jodi McMillian |
| **2.4**  2.4.1 | **Principal’s Report**   * Report attached   + Welcome to Kathy Canavan   + 893 pupils currently enrolled   + Appointment of Honeywell as project managers for the SSS Project – Music/Hall Refurbishment. Two further quotes required before going to full design to get Tender.   + QLD Govt Audit undertaken in May. Student Resource Scheme will be reviewed.   + Kathy Canavan presented Budget Overview report   + Discussion regarding the funding of the Chaplaincy program for 2024 |
|  | **MOTION 3 -:** That the Principals report be adopted  **MOVED:** David Gunsberg **SECONDED:** Kelly Wishart |
|  | **MOTION 4 -:** Welcome to Kathy Canavan and thanks to Scott Matthews for acting as Principal for two terms  **MOVED**: Jasmine Angel **SECONDED**: David Gunsberg |
| **2.5**  2.5.1 | **Chaplaincy / Student Welfare**   * Report attached   + Year 6 Girls resiliency   + Year 6 Boys gardening and cooking program   + Lego program continuing   + Cupcake Day Friday 11 August |
|  | **MOTION 5 -:** That the Chaplains report be adopted  **MOVED:** David Gunsberg **SECONDED:** Nathan Merry |
| **2.6** | **Sub Committee Reports** |
| 2.6.1 | * Performing Arts   + Report attached     - Planning coin challenge for Term 3 – date TBA     - Winter concert $1504 profit     - Entertainment Book – it is now an app     - Christmas Carol markets – PAC have decided not to do it for this year     - Current treasurer is stepping down     - Next meeting 8 August |
|  | **MOTION 6 -:** That the Performing Arts Committee report be adopted  **MOVED:** David Gunsberg **SECONDED:** Nia Thomas |
| 2.6.2 | * Sports   + Report attached     - Disco coming up – Remax are main sponsors     - Sausage Sizzle in Term 2 was the biggest one to date |
|  | **MOTION 7 -:** That the Sports Committee report be adopted  **MOVED:** David Gunsberg **SECONDED:** Lyndell Ivory-Lisle |
| 2.6.3 | * OSHC   + Report attached     - Programming changes suggested     - Audit from Dept – no compliance notices issued     - Vacation care was a big hit     - Policy change regarding drop off and children walking home     - Loose Parts Play grant received for $14k     - OSHC Educators day 26 July     - Maria from Sustainability Committee has been working on the OSHC gardens |
|  | **MOTION 8 -:** That the OSHC report be adopted  **MOVED:** Kelly Wishart **SECONDED:** Sean Bryant |
|  | **MOTION 9 -:** That there be a change to policy 2.4 – Arrivals and Departures of Children Policy  **MOVED:** David Gunsberg **SECONDED**: Kelly Wishart |
| 2.6.4 | * Tuckshop   + Report attached     - Looking to hire additional support for Wednesday and Thursday for the rest of the school year |
|  | **MOTION 10 -:** That the Tuckshop report be adopted  **MOVED:** Kelly Wishart **SECONDED:** David Gunsberg |
| 2.6.5 | * Uniform   + Report attached     - Sales for June $9,612     - Decision to reduce price of jumpers to clear out current stock     - Reduce price of jumpers to cost price to sell now, to be reduced to a lower price for the second hand sale in early 2024     - Trial of ‘Back to school’ uniform packages that can be purchased and paid over a period of time and then the uniforms collected upon final payment – utilising Square Plus.     - Uniform shop may open an additional afternoon per week. |
|  | **MOTION 11 -:** That the Uniform shop report be adopted  **MOVED:** Wendy Browne **SECONDED:** David Gunsberg |
|  | **MOTION 12 -:** That the price of the jumpers be reduced as per above  **MOVED**: Jasmine Angel **SECONDED**: Kelly Wishart |
|  | **MOTION 13 -:** That we utilize the Square Plus facility to allow part payments in advance of collecting uniform order. Orders will include a $2 service fee to offset the $30 Square Plus fee.  **MOVED**: Jodi McMillian **SECONDED**: Sean Bryant |
|  | **MOTION 14 -:** That the uniform shop open an additional afternoon in the week – possibly Friday.  **MOVED**: Nia Thomas **SECONDED**: David Gunsberg |
| 2.6.6 | * Sustainability Committee   + Report attached     - Senior tree planting     - Wonderwhite soft plastics to be extended     - Ewaste collection on this week     - Kindness day date to be locked in     - Next meeting 5 Oct |
|  | **MOTION 15 -:** That the Sustainability Committee report be adopted  **MOVED:** Nathan Merry **SECONDED:** Jodi McMillan |
| **2.7** | **Motions on Notice** |
| **2.8** | **General Business**   * F45 have approached Jade about advertising through the school and the P&C will   receive 100% of profits   * 50 year celebration   + Shirt designs finalised   + Meeting date to be set * Business for next meeting – 2024 Camp * World Teachers Day |
| **3** | **New Business** |
| **4** | **New Memberships**   |
| **5** | **Next Meeting:**   * Monday 21 August |
| **6** | **Meeting Closed:**  Jade Lewis closed the meeting at 8:15pm |