



Jamboree Heights State School
Parents & Citizen's Association

35 Beanland Street
 Jamboree Heights
 QLD, 4074

Agenda for Meeting on Monday 28th October 2019

Date:	28 th October 2019	Location:	JHSS Staff Room
Chair:	Libby Schuring	Minute Taker:	Sarah McDermott
Attendees:		Time:	6.30pm
Apologies:			

No	What	Who
1.1	Acceptance of the previous minutes	
1.2	Amendments from the previous minutes	
1.3	Review of business arising from previous minutes	Nil
	Standing Agenda	
2	Quality Improvement	
2.1	Feedback	
2.1.1	• Compliments	Libby
2.1.2	• Complaints	
2.2	Confirmation of Executive Committee's Decision	Nil
2.3	Guest Speaker	NIL
2.4	Treasurer's Report	
2.4.1	• General Report	Brendan
2.5	Principal's Report	
2.5.1	• General Report	Cam
2.6	Sub Committee Reports	
2.6.1	• Music ○ General Report	Belinda

2.6.2	<ul style="list-style-type: none"> • Sports <ul style="list-style-type: none"> ○ General Report 	Matt
2.6.3	<ul style="list-style-type: none"> • OSHC <ul style="list-style-type: none"> ○ General Report 	Tristan
2.6.4	<ul style="list-style-type: none"> • Tuckshop <ul style="list-style-type: none"> ○ General report 	Mel
2.6.5	<ul style="list-style-type: none"> • Uniform <ul style="list-style-type: none"> ○ General Report 	Helen
2.6.6	<ul style="list-style-type: none"> • Sustainability Committee <ul style="list-style-type: none"> ○ General report 	David
2.6.7	<ul style="list-style-type: none"> • Community Grants <ul style="list-style-type: none"> ○ General report 	Dan
2.7	Motions on Notice	
2.8	General Business <ul style="list-style-type: none"> • Chaplaincy 2020 • Online Data System – One Drive Verses Google Drive • P&C major fundraiser 2020 • Subcommittee fundraisers 2020 • Subcommittee meeting dates 2020 • P&C Executive vacancy roles 2020 – Vice President and Secretary • Newsletter article rotation • Just One Thing 	Libby
3	New Business	
4	New Memberships <ul style="list-style-type: none"> • New Memberships 	NIL
5	Next Meeting: <ul style="list-style-type: none"> • Monday, 18th November at 6:30pm in Staffroom 	
6	Close:	

Code of Cooperation

1. *We start on time and finish on time.*
2. *We all participate and contribute – everyone is given opportunity to voice their opinions.*
3. *We use improvement tools that enhance meeting efficiency and effectiveness.*
4. *We actively listen to what others have to say, seeking first to understand, then to be understood.*
5. *We follow-up on the actions we are assigned responsibility for and complete them on time.*

6. *We give and receive open and honest feedback in a constructive manner.*
7. *We use data to make decisions (whenever possible).*
8. *We strive to continually improve our meeting process and build time into each agenda for reflection.*



Jamboree Heights State School
Parents & Citizen's Association

35 Beanland Street
Jamboree Heights
QLD, 4074

Minutes of Meeting held on 16th September 2019

PRESENT: Cindy Berridge, Melanie Crowhurst, Tristan Dieben, Brendan Ellacott, David Gunsberg, Lyndel Ivory-Lisle, Greg Klopper, Sarah McDermott, Felicity Rasmussen, Elizabeth Schuring, Helen Shogren, Nia Thomas, Cam Wallace, Joeann Yowe

APOLOGIES: Belinda Smith, David Zaloudek

MEETING OPENED:

Libby opened the meeting 6:30 pm

ACCEPTANCE OF THE PREVIOUS MINUTES

Motion 1 – That the minutes as circulated be accepted as a true and correct record of the previous meeting.

Moved: Tristan Dieben Second: Greg Klopper

AMENDMENTS FROM THE PREVIOUS MINUTES

It was discussed at the previous P&C meeting and brought to the table that the Performing Arts committee requested the approval of a portable PA System. It was discussed and voted to not approval until further quotes and information was provided. It was neglected to be mentioned, during the meeting that the Performing Arts Committee had requested an emergency purchase of this PA system from the Executive in between meetings. The communication sent back to the Committee via the President was *"we would need to see two other quotes as well (all three need to be presented at a meeting). It was provisionally approved as still needed to hear from two executives"*.

This PA System was purchased as the direction was mistakenly taken as approval.

Performing Arts have been informed that the P&C will pay and own the equipment and any request for use must be granted.

Feedback

- Compliments – Dan thanked Mel and Helen on their wonderful services and what an amazing job they do. Also a Thank you to Tristan who is changing OSHC and turning it

into a great service.

- Complaints - Nil

Confirmation of Executive Committee's Decision

- No emergency purchases will be approved in between meetings unless it is an emergency for example, oven / fridge / freezer, air condition blows up etc. Any purchase for other goods or equipment must follow the correct guidelines.

TREASURER'S REPORT

Report Attached

Motion 2 - That the Treasurer's report be adopted.
Moved: Nia Thomas Second: Melanie Crowhurst

PRINCIPAL'S REPORT

- Report Attached

Motion 3 - That the Principal's report be adopted.
Moved: Melanie Crowhurst Second: Tristan Dieben

PERFORMING ARTS

- Report Attached

Motion 4 - That the Performing Art's report be adopted.
Moved: Melanie Crowhurst Second: Tristan Dieben

SPORT

- Report Attached

Motion 5 - That the Sports Committee report be adopted.
Moved: Melanie Crowhurst Second: David Gunsberg

OSHC

- Report Attached
- Senior Program year 6 students Report - Attached
- Senior Program Term 4 Enrolment and Permission Form - Attached
- Senior Program Golden Rules - Attached
- Senior Program cost - Attached

- **Exclusion for behavioral reasons policy – Attached**
 - This new policy will fall in line with JHSS school policy.
- **Sleep and Rest policy – Attached**
 - There are several children who still have a sleep in the afternoon, therefore, a guideline procedure has been developed for all educators to follow.
- **Email from ABT Group re Printer Costs Attached**
 - OSHC has been in contact with the supplier of the photocopy machine and has been provided with an email advising if they sign a new contract with a new machine it would be cheaper.
 - The question was raised if the photocopier was actually broken and needed repairing or replacing.
 - The photocopier is still in good working condition.
 - Greg Klopper has advised he will look at the contract and investigate further. To be discussed again at a later date.

Motion 6 – That the OSHC Report be adopted
Moved: Greg Klopper Second: Dan Dryden

Motion 7 – That the OSHC Seniors Program be continued for Term 4
Vote: Unanimous

Motion 8 – That the OSHC service looks further into the current contract with the printer
Vote: Unanimous

Motion 9 – That the OSHC service adopts the new sleep program
Vote: Unanimous

Motion 10 – That the OSHC service adopts the Behavioral Policy
Vote: Unanimous

TUCKSHOP

- **Report Attached**
- **When Tuck shop orders Sushi, the most popular flavour is Tuna and avocado.**
- **Mel has requested whether Tuna could be re-instated in the tuck shop.**
- **Cam will look into the allergies within the school and report back whether tuna would be allowed.**

Motion 11 – That the Tuck-shop Report be adopted
Moved: Joanne Yowe Second: Tristan Dieben

UNIFORM SHOP

- Report Attached

Motion 12 – That the Uniform Shop report be adopted.
Moved: Nia Thomas Second: Melanie Crowhurst

SUSTAINABILITY

No Meeting held – Nothing to Report

GENERAL BUSINESS

- **QKR verses Flexischools**

- JHSS administration have requested QKR be discussed as they are considering switching to this system.

Flexischools

- Currently the Flexischools program is used for any P&C run events.
- Mel logs into Flexischools first thing in the morning to gain an indication on orders already purchased.
- Mel can amend / cancel order when logged in at anytime.
- If a parent forgets to order, Mel is able to advise them to go into Flexischools and order for the next day and then she can amend and bring it forward.
- Mel is also able to log in at anytime and cancel an order and can refund the amount back to the parent, so long as order has not been made.
- Flexischools has the ability to be flexible.
- Mel is able to print the rest of the labels and Flexischools and see what allergies etc and what is interschool sports.
- Flexischool prepare a report for every order and also provides a class-by-class report. This class-by-class report is used daily for children that come to the counter looking for missing lunches.
- Flexischools also produces a report for sales per day and costs.
- Centenary State High School also operate Flexischools so any students changing schools don't have to change any details, they can just change the child's school.
- Support and assistance is excellent.
- Flexischools Fees are only calculated on the sales via Flexi Schools.
- Fees are 2.2%
- Parents pay .25 cents per order.
- This can be changed that the P&C pay the .25 cents so the parents don't.
- Flexischool own "Voom" which means the labels can be printed at anytime of the day and can be printed before cut off. Then after 8:30am the rest of the labels can be printed out.
- Order's can start to be prepared before cut off.

- If orders have reached the limit of stock availability, Mel is able to log in and turn the item off so it can no longer be ordered.
- Entire school fees in 2018 came to \$1231.
- Fees to date of 2019 is at \$788.37.
- Down size is if you top up your Flexischool account you are charge a fee, then when you order you are charge the same fee again in the same transaction.
- Tuck shop goes through 10,000 labels per year (500 labels are on a roll). Switching to QKR would result in the P&C having to purchase the labels.

QKR

- JHSS administration would like to use QKR which is a system being introduced by Queensland Education.
- JHSS administration want to align the two systems.
- QKR Labels would be \$99.95 per 100 sheets (14 labels per sheet).
QKR is \$50 per month flat fee
- Unsure of transaction fee.
- At cut off QKR send a PDF of the reports and labels. No start on any work can be done in tuck shop before these reports are received.
- Lots of complaints against support.
- Feedback have been from other users are
 - o Support is from a foreign voice with an accent and hard to understand.
 - o Loads of complaints against the support from QKR.
 - o Personal bank details need to be stored on QKR system which parents may not feel comfortable with storing.

● **Father's Day Stall**

- Thank you to the volunteers who helped run the stall over the 3 day event.
- Libby took on the overall convenor and found 3 different convenors for each day to run the day.
- Total profit made \$2061 after expenses.
- Volunteer system needs to be set up for easier communication and requesting volunteers for events.
- Have policy and procedure for each role and actually tell parents what is involved with each volunteering role.

● **2020 Fundraising**

- Make sure we have a calendar ready to go for 2020 and link a volunteer roster with the calendar.

● **Bluestone Bookkeeping Services**

- Mick has been the P&C book keeper for the past 18 months.
- Mick has advised he is keeping the fees the same as previous year.
- He performs his duties every fortnight on a Monday.
- Mick's contract ends at the end of September and has put a contract forward for approval.
- A discussion was held on his services. It was raised we still need to request pay slips since changing to the Zero system.
- A request was received to see if another journal could be produced as items are entered and then reversed several times, making the report complicated to read.
- It was agreed to look at other options for book keepers and decide on the next

course of action.

NEW BUSINESS

- **DISCO**
 - Lyndel discussed the student Council will be running the next Disco. Lyndel confirmed the date would be week 6 of Term 4, Friday, 15th November 2019.
 - Lyndel wanted to clarify the time and year levels.
 - It was requested to hold two separate sessions then one whole school session, for example, prep – year 2 and year 3-6.
 - The times for the disco would be Prep to grade 2 to be held 5:30pm - 6:30pm and grade 3 - 6 to be held 6:45pm – 8pm.

Motion 12 – That the P&C approve Prep to year 2 between 5:30pm – 6:30pm and grades 3 to 6 between 6:45pm – 8pm
Vote: unanimous

- **Grade 6 Graduation**
 - In 2018 the P&C donated up to \$500 to go towards a photo booth for the Grade 6 graduation night.
 - Photo booth is booked

Motion 12 – That the P&C approve to pay up to \$500 for the Photo Booth
Vote: unanimous

NEW MEMBERSHIPS

- Nil

With no further business the meeting was closed at 9pm

NEXT MEETING MONDAY 28th October 2019, 6.30PM IN STAFFROOM

**Jamboree Heights State School
P&C Association General Meeting
Monday, 28th October 2019
PRINCIPAL'S REPORT**

1. **World Teachers' Day:** Our thanks to Libby and the P&C Association for supporting the celebration of World Teachers' Day with a massive cake at morning tea last Friday.
2. **2020:** Whilst we will have six Prep Year classes in 2020, our student numbers (approx. 820) and the number of classes (33) will remain the same. Prep Year 2020 Interviews are currently being conducted. Staffing for 2020 is still being finalized and classes will be formed later this year. Commencement of the construction of the new buildings is scheduled for Week 8 this term, planning is underway to accommodate the necessary disruptions.
3. **Parent-Teacher Meetings:** Based on a recent teacher survey, the new format for parent-teacher meetings was regarded as a success and it was agreed to continue with this format. Parent feedback is also being sought.
4. **Road Safety:** This has been an annual topic within our school community for a number of years. During my time as Principal, some of the formal and informal conversations have focused on additional parking, additional lanes for pick up, additional signage, additional crossing points, street corner barriers, etc. along with various conversations with our neighbours and complaints from Good News Lutheran. Many of the formal conversations have included the Department of Education, Main Roads, Brisbane City Council and members of the P&C Association. Like most schools, parking is difficult, and traffic is often congested around 3:00pm, especially when you have two schools, a kindergarten and a swimming club in a dead-end street. In addition, road safety is a regular topic within our curriculum and is often addressed informally on parade and in the newsletter, etc. The introduction of the formalized pick up zone along the front of the school a few years ago offers a degree of safety for departing students and parents. Whilst it can mean an inconvenience of 10-15 minutes of waiting time, it is a system that is controlled and supervised. The greatest influence on a child's safety before and after school is their parents which is why we hope all parents provide regular instruction, coaching and modelling of safe practices and behaviours as pedestrians, cyclists, drivers and passengers. We never wish to see or hear about any of our children being involved in an accident.
5. **Some upcoming key events:**
 - Year 5 Writer's Day (today)
 - Year 5 Y-Lead Day at CSHS (tomorrow)
 - Remembrance Day (11th Nov)
 - Book Fair (12th Nov start)
 - World Kindness Day (13th Nov)
 - Disco (15th Nov)
 - 2020 Student Leaders Selection Process
 - Year 5 Camp (Week 7)
 - Swimming Showcases and Carnivals
 - Whole School Dance Program (free)
 - Interschool Maths Challenge (JHSS hosting)
 - Year 6 Graduation and End of Year Activities
 - Various Class Events (i.e. Xmas Concerts, Final Assembly, etc.)
 - Sem 2 Report Cards
6. **Budget tabled for perusal**

School fees matrix

The table below informs schools of items that can and cannot be included under different charging schemes.

It is **not** intended to encourage the introduction of new fees in schools.

The table includes products and services commonly provided by schools at the time of publication. These items are subject to change over time. If you have a question about whether or not a school can charge for an item that isn't included in the table below, contact financialpolicy.finance@qed.qld.gov.au for advice, and the possible future inclusion of the item in this matrix.

In addition to the items in the table, schools may charge fees for specific services as outlined in the department's [User charging](#) procedure.

Schools may also request parents to make a [voluntary financial contribution](#) (*Education (General Provisions) Act 2006* (Qld), section 56(1)).

Charging scheme	Student Resource Scheme	User pays	CANNOT be charged ¹
General description	Resources to enhance learning that would otherwise be provided by the parent. Participation is voluntary.	Services delivered by a provider other than the school, where the school is charged for the service and passes that cost on to parents.	Instruction, administration and facilities for the education of an eligible student at a State school.
Goods or services provided:			
Administration, general – e.g. newsletters, academic reports			✓
Administration, Student Resource Scheme	✓		
Book and equipment hire – e.g. textbooks, calculators, musical instruments, cameras	✓		
Bus transport, school-owned or hired, for transport to non-curricular activities – e.g. excursions, camps, performances, sporting events		✓	
Choir levy, including cost of hiring accompanists, uniforms, copies of sheet music	✓	✓	
Commercial activities – e.g. tuckshop, uniform shop, Outside School Hours Care		✓	
Consumables – e.g. art and craft materials, exercise books, pens and pencils manual arts materials, cooking ingredients	✓		
Education services, purchased – e.g. accessing an external provider for surfing lessons		✓	
Facilities, external use after school hours – e.g. tennis courts, oval Excludes swimming pools		✓	
Facilities, student use – e.g., library, pool, gym			✓
First aid services and materials			✓
IT, applications, software and online programs used <u>in place of</u> textbooks or other learning resources	✓		

¹ Can be included in a request for a voluntary contribution

Charging scheme	Student Resource Scheme	User pays	CANNOT be charged ¹
IT, hardware, software and online programs to complement curriculum (e.g. through interactive whiteboards)		✓	
IT, facilities and support – e.g. curriculum usage, student internet access, library research capacity			✓
IT, hardware for students' personal use (e.g. mobile phones, iPods, tablets)	✓	✓	
IT, portable data storage device	✓		
IT, school internet connection			✓
Optional activities, educational, cultural and sporting, beyond core curriculum – e.g. competition entry fees, excursions, camps, performances, sporting events		✓	
Printing, other than reference materials – e.g. worksheets, class sets, brochures, posters			✓
Printing, reference material to complement and/or substitute for textbooks	✓	✓	
Printing, other than reference materials		✓	
Professional development of staff			✓
Reference materials, hired and/or purchased – e.g. textbooks, journals, audio/video tapes	✓		
Reference materials, printed to complement and/or substitute for textbooks – e.g. teacher-prepared or downloaded	✓		
Reproduced, other than classroom materials and worksheets		✓	
School magazine or yearbook		✓	
Student ID card and/or student photo	✓	✓	
Student ID card, for use exclusively outside the school – e.g. for student discounts, school transport *	✓	✓	
Student ID card, for use within the school – e.g. library, borrowing gym access			✓
Swimming, learn to swim			✓
Swimming, access to school pool			✓
Swimming, entrance fee to external pool where the school does not have a pool		✓	
Teacher Aide services			✓
Vocational training, charges relating to the completion of competencies		✓	

* If students need the ID card to access school facilities, such as library services, the school cannot charge for the card.

Information for parents

- Schools must provide **annual** information for parents to make an informed decision regarding continued participation, this includes:
 - the fee and sufficient information on what is included in each SRS
 - the option to opt-out of participation including information regarding the timelines (i.e. due date of invoice) and process (i.e. complete a revised PAF)
 - publication of SRS fees and inclusions on the school's website
 - demonstrating the application of the TRA (for Secondary schools) to offset SRS fees
- Guidance on the annual process of operating a SRS is demonstrated in the Process Flow Diagram
- The Department recommends the use of the Parent Information Template Tool to assist with providing this information to parents

School Financial Snapshot

Jamboree Heights State School (0276)

Period 201910 (Oct 2019)
as at 28-Oct-2019 05:40 PM



What we own		\$496,931.49
What others owe us		
Parents	\$26,727.86	
Others	\$49,933.06	\$76,660.92
Sub total of what we own		<u>\$573,592.41</u>
LESS		
What we owe others		\$9,546.25
What we are committed to spend		\$40,404.72
What funds we hold for other bodies (E.g. Student Council, Regional Office and Sports Boards)		\$142,127.93
Sub total of what we owe		<u>\$192,078.90</u>
We own more than we owe		<u>\$381,513.51</u>
Cost price of school assets		\$838,905.68
Amounts held by the school in the current year for asset replacement and future projects		\$67,351.00

Jamboree Heights Performing Arts Committee Report – October 2019

Discussed:

We discussed the outcome of the Variety Concert and Music Gala and the positive feedback we have received. It was decided that before next variety concert that a parent survey be sent in relation to: times, ticket prices, number of concerts, having number tickets and seats etc.

The IM Music Teachers are recruiting at the moment for next year.

Gambling Grant

The committee received an email on 24 September 2019 from the *Gambling Community Benefit Fund* to inform us that we had been unsuccessful in our grant application with the key reason given that JHSS P&C had received grants from the fund in recent years and were therefore low on the priority list.

Events and Items to be tabled

We would like to put forward the following instruments to be purchased (3 quotes of each will be provided on the night):

- 4 x violins
- 4 x violas

I also just want to make mention that our Committee isn't just about fundraising for new instruments but also fundraising for the school as a whole, whereby students in the lower classes i.e. prep and year 1 as well as students in higher classes i.e. year 5 and 6, who didn't manage to obtain a spot in the instrumental program, do get to benefit from our purchases too. This concern was raised in our last meeting and I think it is something we sometimes forget.

So saying that, we would also like to put forward the purchases of:

- student performance / presentation risers
- a music carpet / mat.

We would also like to put forward the Musical to be a fundraiser for next year. It was a success last year but was not a fundraiser. We would like to have it approved as a fundraiser for 2020. This will need to be approved at this meeting as parent information and expressions of interest need to be sent out in mid Term 4.

Proposed Fundraising Plan

Attached is our proposed Fundraising Plan for 2020.

We seek the following as fundraisers for the Performing Arts Committee

- Entertainment Books
- Bunnings Sausage Sizzle
- Cash Rewards
- Silver Coin Challenge
- Disco
- Music Gala and Photos
- Musical

Next meeting – 4 November 2019

I move that my report be accepted.

Fundraising Plan 2020



PERFORMING ARTS COMMITTEE FUNDRAISING PROPOSAL

We have sought to be mindful that all our fundraising ideas do not approach the same audience every time and are a balance different types of fundraising as outlined in the chart below.

Based on our experience in 2018/9, we feel it best to select well-spaced and well planned fundraising ideas rather than lots of little ones so that the school community does not feel that they are constantly putting their hand in their pocket, especially in the light of the number of subcommittees now operating within the school.

Ideally, we would aim to run fundraising initiatives from across the following categories:

CAT 2: % of Fee for Product/Service

a) Entertainment Books: Description:

The Entertainment Books have been a stable fundraiser for the Performing Arts committee for a few years now. The committee is familiar with the process and it roles out each year with limited impact.

Goal: \$1,500 - \$1,800 (based on takings from past years)

Proposed Term: 2

Audience: JHSS families (and beyond – available to the public)

Volunteers: 1 Lead (music committee member) 2 other

Time Commitment: LIGHT: advertising, book handling

b) Bunnings Sausage Sizzle Description:

The sausage sizzle is a one-off for a few hours on an allocated day at Bunnings.

The Performing Arts Committee has had a Bunnings SS approved by P&C to run in 2019 but has not been shortlisted for an allocation by Bunnings. Applications need to be re-logged each quarter.

Goal: \$1,500

Proposed Term: Dependent on availability

Audience: The public

Volunteers: 1 Lead (music committee member) 10 other (music parents)

Time Commitment: LIGHT: some pre-event, mainly on event day

CAT 1: Sponsorship or grant donation (external source)

CAT 2: % of fee for a product (eg: entertainment books, Music Photos)

CAT 3: Cash donations (eg: Silver Coin Challenge)

CAT 4: Funds from donated goods (eg: raffle)

CAT 5: Ticket sales from an event (eg: concert, disco)

CAT 6: "Set and forget" programs (eg: cash rewards)

FUNDRAISING WISHLIST

Professional music workshops – senior/chamber choirs

Refurbishment of music store (*in the Old Hall for more appropriate instrument storage*)

Musical instruments (*various needs for replacement/repair/new instruments*)

Lighting/sound equipment for Old Hall/MPC (*so that we do not need to hire it for performances/events*)

FUNDRAISING INITIATIVES

CAT 1: Grants ideas (*to be further explored*)

c) Music Photos: Description:

Music photos have become a yearly fundraiser for the Performing Arts Committee since 2017. Ensemble or group photographs are taken during the Gala Concert rehearsals. In 2018, candid rehearsal photos were also taken and used in the powerpoint display at the start of the Gala Concert. In 2019 the decision was made to offer these candid rehearsal photos for sale and it was most successful.

Ensemble photos were ordered and paid for in both 2018 and 2019 via Flexischools. The photos were taken and edited by volunteer parents. The printing and bagging and distribution was done by a core group

Goal:

\$1,000 (total: rehearsal and ensemble)

Proposed Term:

2 (*or whenever the Gala Concert is as this fundraiser is linked to that*)

Audience:

Parents of music students (IM & Choral)

Volunteers:

2 Photographers, 4 others

Time Commitment:

HEAVY: photos taken during rehearsals for the Gala concerts, ordering (via flexischools), editing, printing and then distribution of photos.

b) Bunnings Sausage Sizzle Description:

The sausage sizzle is a one-off for a few hours on an allocated day at Bunnings.

The Performing Arts Committee has had a Bunnings SS approved by P&C to run in 2019 but has not been shortlisted for an allocation by Bunnings. Applications need to be re-logged each quarter.

Goal:

\$1,500

Proposed Term:

Dependent on availability

Audience:

The public

CAT 3: Cash Donations

a) Silver Coin Challenge

Description:

The Silver Coin Challenge was successfully run in 2018 making a nice profit for its first year. It was planned to run as a “flow-on” from the Concerts in term 3-4 but after consideration, it was cancelled due to the Concerts AND music photos fundraisers being running at the same time. The planning and letters etc has therefore already been prepared so it would be a good initiative for early in 2020 perhaps pending other events.

Goal:

\$1,600

Proposed Term:

Term 1 (prize – Easter Hamper)

Audience: All JHSS families
Volunteers: 1 Lead (music committee member), 4 others
Time Commitment: LIGHT: advertising, daily collection of moneybags and banking for the 1 week of the collection.

CAT 4: Donated goods

a) Music Raffle Description:

There has been a music raffle associated with the Music Concerts in past years. In 2019, the decision was made NOT to run a music raffle with the concerts due to other fundraising initiatives being run at the same time.

Goal: \$600
Proposed Term: ?
Audience: All JHSS families
Volunteers: 1 Lead (music committee member), 2 others
Time Commitment: MODERATE: getting raffle items, advertising, parent letters and tickets.

CAT 5: Ticket sales

a) Gala Music Concert

Description:

The Gala and Variety concerts have worked well in 2019 with much refining of the processes and much discussion by the Performing Arts Committee. The model was for x1 Gala Concert and for x3 age-specific Variety Concerts held in the same week.

Goal: \$12,000 (ticket sales and canteen)
Proposed Term: 4
Audience: All JHSS families
Volunteers: 1 Lead (music committee member), 2 others
Time Commitment: HEAVY: planning, organization, advertising, ticket sales, on FlexiSchools, Canteen

b) Musical

Description:

The all of school musical was a great success in 2018. However, the event was not deemed a fundraiser and the tickets were free. It is proposed that this event be again run in 2020 but be a fundraiser – possibly exploring a larger venue (or even our “Old Hall”) in order to sell more tickets and allow more of the school community to see it. Much of the organization for this successful event was done by the school community. If it were a fundraiser, the committee would need to step up and assist with ticketing and canteen etc.

Goal: \$6,000 (ticket sales and canteen)
Proposed Term: 3
Audience: All JHSS families
Volunteers: 1 Lead (music committee member), 10 others
Time Commitment: MODERATE: planning, organization, advertising, ticket sales, on FlexiSchools?, Canteen

c) Disco

Description:

Traditionally, the Performing Arts Committee has run x1 disco in the calendar year. In 2018, this disco raised in excess of \$2,000. In 2019, the disco allocated to the Performing Arts Committee was moved to term 4 but then was realized to be clashing with the Student Council’s disco so was cancelled.

Goal: \$2,000 (ticket sales and canteen)
Proposed Term: 2
Audience: All JHSS families
Volunteers: 1 Lead (music committee member), 4-6 others
Time Commitment: MODERATE: planning, hall, advertising, ticket sales, canteen, pack up & clean up.

CAT 6: "Set & Forget"

a) Cash Rewards

Description:	This initiative has already been set up but needs to be promoted and "launched" in order to make it successful.
Goal:	\$20,000
Proposed Term:	ongoing
Audience:	JHSS parents, staff, friends
Volunteers:	1 Lead (music committee member)
Time Commitment:	LIGHT: advertising at the start, then ongoing reminders, reporting

JHSS School Musical 2020



FUNDRAISING CONCEPT – PERFORMING ARTS COMMITTEE

Concept:	School-run, student-acted, school musical
Raising \$\$ for:	School lighting/sound equipment MPC/Old Hall
Fundraising goal:	\$6,000
Proposed Date/s:	4 – 7/9/2020 (T3: W 8) or 6-9/9/2010 (T3: W 9)
Audience:	Broader JHSS School community
Committee contact:	Jane Hooper

RATIONALE:

- provides an opportunity for students to perform/act/dance
- supports the school curriculum
- develops confidence
- integration of the performing arts
- increases parental involvement/awareness of JHSS performing arts
- is fun, educational and rewarding

NEXT STEPS:

- gauge teachers/admin/parent/student support and involvement
- if adequately supported by the school community, then ***apply for it to be approved as a fundraiser for 2020 at the 28 October 2019 P&C Meeting***
- prepare EOI's and distribute ***mid Term 4 2019***
- confirm/book venue and dates and associated costs/advantages etc.
- quotes for sound and lighting (estimated \$2K)
- confirm ticket prices (suggestion \$10.00 each)
- confirm timeline – purchase and copy of musical

OPTION 1:

Venue	CSHS (seating for 150) CPAC Tiered Seating No cost (TBC)
Tickets	\$10.00 pp
Pre-Show Performance	MPC – Week before (for JHSS students)
Performances (x3)	Friday night, Saturday Matinee, Saturday night
Sound and Lighting	CSHS students and staff help arrange
Student participation levy	\$30.00 pp – for T-shirt and Props/Paint/costumes/incidentals etc.
Rehearsals	OLD HALL/MPC/CPAC
Staff	JHSS
Potential Door Takings	X3 performances: \$1500 capacity each, max takings: \$4,500
Café for Interval	Canteen staffed by volunteers

OPTION 2:

Venue	CSHS (seating for 150) CPAC Tiered Seating No cost (TBC)
Tickets	\$10.00 pp
Pre-Show Performance	MPC – Week before (for JHSS students)
Performances (x2)	Friday & Saturday nights
Sound and Lighting	CSHS students and staff help arrange
Student participation levy	\$30.00 pp – for T-shirt and Props/Paint/costumes/incidentals etc.
Rehearsals	OLD HALL/MPC/CPAC
Staff	JHSS
Potential Door Takings	X2 performances: \$1500 capacity each, max takings: \$3,000
Café for interval	Canteen staffed by volunteers

OPTION 3:

Venue	JHSS MPC (<i>capacity 700</i>) – chairs borrowed from CSHS, own stage - no extra cost
Tickets	\$10.00 pp
Pre-Show Performance	MPC – Week before (for JHSS students)
Performances	Friday and Saturday nights (with a Saturday matinee possible)
Sound/Lighting	Contract vendor – quote required but upwards of \$2,000
Student participation levy	\$30pp – for T-shirt and Props/Paint/costumes/incidentals etc.
Rehearsals	OLD HALL/MPC
Staff	JHSS and vendors
Potential Door Takings	X2 performances: \$7000 capacity each, max takings: \$14,000 X3 performances: \$7,000 capacity each, max takings: \$21,000
Café for interval	Canteen staffed by volunteers

Quote

SIMPLY *for* STRINGS EDUCATION

Quote No. #D320

Date 17 October, 2019



Shipping

Items 7

Email mhoeyst@eq.edu.au

Bill to
Matthew Hoey
Jamboree Heights State School
35 Beanland St
Jamboree Heights, QLD 4074
Tel. +6137255666

Ship to
Matthew Hoey
Jamboree Heights State School
35 Beanland St
Jamboree Heights, QLD 4074
Tel. +6137255666

Item Description	Qty	Price (excl. GST)	GST	Price	Total
 Prelude Violin Outfit - 1/2 1iprelude12	x 4	\$235.46	\$23.54	\$259.00	\$1,036.00
 Prelude Viola Outfit - 1/3 2iprelude13	x 3	\$290.91	\$29.09	\$320.00	\$960.00

Notes

Sizes to be confirmed by Matthew.
To be collected from store. TD

Subtotal	\$1,996.00
Shipping	\$0.00
Total excl. GST	\$1,814.55
GST	\$181.45
Total incl. GST	\$1,996.00
Paid	\$0.00
Amount Due	\$1,996.00

All quotes are valid for a period of 30 days from date of issue.

Ready to purchase? Simply email or phone our dedicated sales team to go ahead.

Simply for Strings Education Pty Ltd

ABN 53 629 171 133

78 Enoggera Terrace, Red Hill, QLD 4059

education@simplyforstrings.com.au // Tel. 1300-739 293 (option 2)

www.simplyforstringsedu.com.au

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Packing Slip

SIMPLY *for* STRINGS EDUCATION

Order #D321

Order Date 17 October, 2019





Shipping

Items 14

Email mhoey1@eq.edu.au

Bill to
Matthew Hoey
Jamboree Heights State School
35 Beanland St
Jamboree Heights, QLD 4074
Tel. +6137255666

Ship to
Matthew Hoey
Jamboree Heights State School
35 Beanland St
Jamboree Heights, QLD 4074
Tel. +6137255666

Item Description	Qty
 Prelude Viola Outfit - 13 2iprelude13	x 3
 Prelude Violin Outfit - 1/2 1iprelude12	x 4
 Pirastro Tonica Viola String Set 1/2-3/4 788586	x 3
 Pirastro Tonica Violin String Set 1/2-3/4 78766	x 4

Thanks for your business!

If you have any questions, please do get in contact.

Simply for Strings Education

78 Enoggera Terrace, Red Hill, QLD 4059

education@simplyforstrings.com.au / Tel. 1300 739 293 (option 2)

simplyforstringsedu.com.au

Quote

SIMPLY *for* STRINGS EDUCATION

Quote No. #D321

Date 17 October, 2019





Shipping

Items 14

Email mhoe1@eq.edu.au

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Item Description	Qty	Price (excl. GST)	GST	Price	Total
 Prelude Viola Outfit - 13 2iprelude13	x 3	\$290.91	\$29.09	\$320.00	\$960.00
 Prelude Violin Outfit - 1/2 1iprelude12	x 4	\$235.46	\$23.54	\$259.00	\$1,036.00
 Pirastro Tonica Viola String Set 1/2-3/4 788586	x 3	\$86.23	\$8.62	\$94.85	\$284.55
 Pirastro Tonica Violin String Set 1/2-3/4 78766	x 4	\$48.87	\$4.88	\$53.75	\$215.00
Subtotal					\$2,495.55
Shipping					\$0.00
Total excl. GST					\$2,268.68
GST					\$226.87
Total incl. GST					\$2,495.55
Paid					\$0.00
Amount Due					\$2,495.55



Animato Strings

Quote

* Please keep this invoice for warranty purposes *

Designed in Italy Pty Ltd
 ABN 23 145 614 384
 trading as Animato Strings

Unit 5, 789 Kingsford Smith Drive
 Eagle Farm QLD 4009

P 1300 739 777
 F 07 3319 6800

To
 Jamboree Heights State School
 C/- Music Department
 35 Beanland Street
 Jamboree Heights QLD 4074

Invoice #: **00239476**

Served by	Your PO No	Ship via	Ship date	Terms	Date	
				Net	21/10/2019	
Qty	Code	Description		Amount	Extended	Tax
2	Arco 1/2 Violin Outfit	Arco 1/2 Violin Outfit with a case, bow and rosin RRP \$326		\$277.00	\$554.00	GST
2	Arco 3/4 Violin Outfit	Arco 3/4 Violin Outfit with a case, bow and rosin RRP \$326		\$277.00	\$554.00	GST
2	Arco Viola outfit	Arco 12" Viola outfit with a case, bow and rosin RRP \$385		\$327.00	\$654.00	GST
6	FOM Shoulder Rest	FOM Shoulder Rest RRP \$21.95		\$19.95	\$119.70	GST
1	Packing and handling, postage	Packing and handling, postage		\$40.00	\$40.00	GST

Sale Amount	\$1,921.70
Freight Inc	\$0.00
Total	\$1,921.70
Paid	\$0.00

GST	10%	GST	\$174.70	NET SALE AMT.	\$1,747.00
-----	-----	-----	----------	---------------	------------

Balance Due: \$1,921.70

Bank: ANZ Account Name: Animato Strings
 BSB 014 210 Acct. 26 966 2154
 Warranty: New instruments and new bows: 12 months
 New cases: 6 months, Second-Hand items: 3 months

Music Education Carpet

Performing Arts Committee Proposal

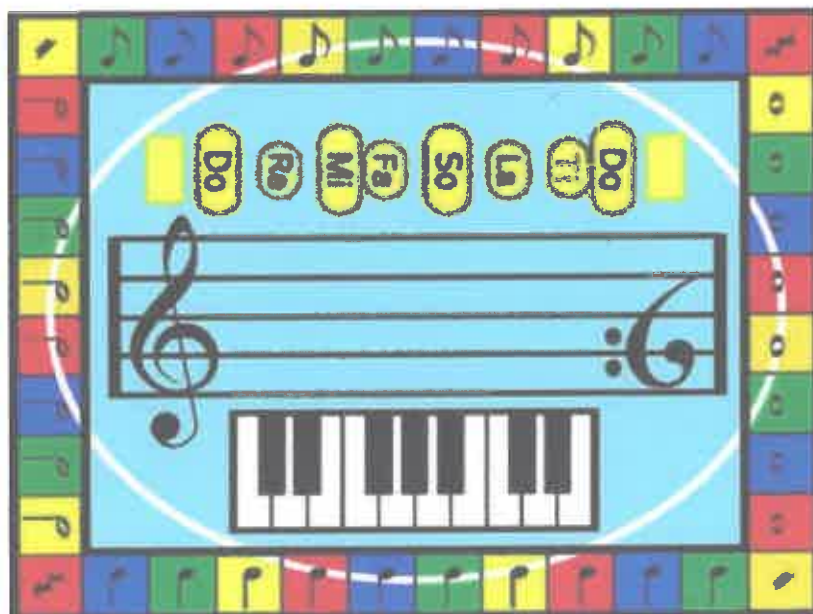


OPTION 1: NoteWorthy Music Carpet



- 4m Round, Large
- \$1,768 AUD delivered
- Stainmaster sealed
- Nylon
- Life-time warrantee

OPTION 2: Dr Patti Dewitt Music Carpet



- 4.5m x 5.5m
- \$2695 (AD) + shipping
- Indian Wool

We were unable to locate a third quote – this is a unique item that is not widely available in Australia. Whilst there are other “music mats” around, they do not have the educational application that is required for use by a Music Specialist teacher in a music classroom to the benefit that the Noteworthy Music Carpet offers.

Optimum PERCUSSION

Australia's No. 1 Percussion Specialists

Customer Quotation

Date	29/07/19
Page	1
Document No	QU121656

Jamboree Heights State School

Attn to: Jen Thompson

35 Beanland St

Jamboree Heights QLD 4074

Ph: 07 3725 5666

Fax: 07 3725 5600

*Our aim is to provide
The best professional advice which ensures
that you purchase the most suitable
instruments for your needs and*

*Instruments which arrive to you in their
peak playing condition.*

Quote requested by:

JEN EMAIL 26/07/19

Sales Consultant:

BK

Code	Description	Quantity	Unit	Unit Price Incl. GST	Total GST	Total Price incl GST
ERMJ/JOY-XLE	NoteWorthy Rug 4m (13.2ft) Round L	1.00	each	1,669.00	151.73	1,869.00
1000070	Subsidised freight - Normally over \$200				9.09	99.95

All items are in stock as of 29/07/19.
This may change in the near future.
Please contact us on 1300 850 242 for
stock availability.

Thank you for your quote request.
All prices are our special education
prices, and include GST.
If you have any questions at all,
please contact us.

Kind Regards,
Bobby Kolundzic

Quotation

We guarantee these prices until 29/07/19

Signed _____ Date _____

Amount Excl Tax	1,608.13
Tax	160.82
Total (Incl GST)	1,768.95



Queensland Government

Dear Belinda

Legal Entity: JAMBOREE HEIGHTS STATE SCHOOL PARENTS AND CITIZENS ASSOCIATION

I am writing to advise that JAMBOREE HEIGHTS STATE SCHOOL PARENTS AND CITIZENS ASSOCIATION has been unsuccessful in its application for a grant for the following reason:

- Organisation has received over \$15,000 of grant funds in the last 2 years and is a lower priority.

For details about future funding rounds, please log into the Gambling Community Benefit Fund online portal <https://www.gamblingcommunityfund.qld.gov.au/#/application/2aea7163-a472-e911-8238-02742eea6e40> where you can access general information including the funding guidelines and application details.

Should you require assistance please contact a Grants Officer from the Community Benefit Funds Unit on (07) 3247 4284 or freecall 1800 633 619 (outside Brisbane), or at: cbf@justice.qld.gov.au.

Yours sincerely

Michael Sarquis
Executive Director
Office of Liquor and Gaming Regulation

Jamboree Heights State School OSHC Coordinators' Report October 2019



Enrolments:

BSC: 75
ASC: 103
VAC: 54

Total children that attended: 292
Total Families that have current enrolment: 203

Staff Matters:

- Rebecca Durham has resigned and her last day in service is 1/11/2019 after 7 years of service.
 - Bec was our Educational leader. We are currently interviewing for a new Ed Leader internally
- Have hired 2 Qualified 2 educators. David use to work with us last year he left to go teach English in Spain for 1 year and now came back to us.
- Ryan Flett was referred to us from another service in the area he was looking for more experience and learning from different people while filling in a few shifts in his week, so he fits in to our service as a backup staff member well.
- Both Coordinator and Assistant Coordinator Positions have been advertised on seek.

Quality Improvement:

- Printer
 - We have looked in to this further and have decided that re-signing up for another contract is not in our best interest at this stage.

Incident & Behaviour Reports:

- Over the past month we have had:
 - 20 incident/accident reports
 - 0 reportable incident
 - 3 illness report
 - 3 behaviour reports

Regards,

Tristan Dieben

Centre coordinator

Battle of the Boardgames

Date: Monday 6th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions/Incursions	N/A		
Linking to the NQF and Risk benefits	Educational Program and Practice		
Personal IT time (1 Hour Only)			
Cooking Club	Snakes & Ladders Veggie Platter		\$0.40
Afternoon Tea	Shortbread Domino Cookies		\$0.35
Arts & Craft	Mini Banjos		\$0.15
	DIY Board games		\$0.10
Construction/ Board Games	Superfight		\$0
Gross/Fine Motor	Jigsaw Puzzles		\$0
Cognitive & Language	Werewolf		\$0
Science, Sustainability	Make Your Own OSHC Rollercoaster		\$0
Environment & Cultural	What's That Country		\$0
Outdoor Experiences	Balloon Tennis		\$0
	Bean Bag Ladder Toss		\$0
Extra Activities	Splatter Paint Nature Bug Hunt		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$42.00

Writing Highlighted in Yellow Denotes Advertised Items & Need To Be Done

Masquerade Ball

Date: Tuesday 7th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursion/Incursions	N/A		
Linking to the NQF and Risk benefits	Relationships with Children		
Personal IT time (1 Hour Only)			
Cooking Club	Sparkling Apple Juice		\$0.20
Afternoon Tea	Chicken and Salad Rolls		\$0.65
Arts & Craft	Masquerade Masks		\$0.25
	Paper Plate Peacocks		\$0.20
Construction/ Board Games	Who Am I?		\$0.20
Gross/Fine Motor	Red Carpet Fashion Parade		\$0.30
	Paparazzi Photoshoot		\$0
Cognitive & Language	Celebrity Heads		\$0.20
Science, Sustainability	Storm In A Glass		\$0
Environment & Cultural	History into the Oscars		\$0
Outdoor Experiences	Mask Relay		\$0
Extra Activities	Dance to the Music		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$43.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Snow Much Fun

Date: Wednesday 8th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions	Movie - Frozen 2 Bus		\$6.00 \$9.00
Linking to the NQF and Risk benefits	Physical Environment		
Personal IT time (1 Hour Only)			
Cooking Club Afternoon Tea	White Chocolate Crackles (Blue Sprinkles)		\$0.35
Arts & Craft	Drop Painting Snowflakes		\$0.10
	Folded Paper Icicles		\$0.15
Construction/ Board Games	DIY Sleds		\$0
Gross/Fine Motor	Frozen UNO		\$0.15
Cognitive & Language	Frozen Movie Quiz		\$0
Science, Sustainability	Ice Block Treasure Hunt		\$0.25
Environment & Cultural	Norway Fact Sheet		\$0
Outdoor Experiences	Frozen T-Shirt Race		\$0
	Sled Races		\$0
Extra Activities	Capture the Flag Puzzles		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$57.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Brain Strain

Date: Thursday 9th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions/Incursions	N/A		
Linking to the NQF and Risk benefits	Educational Program and Practice		
Personal IT time (1 Hour Only)			
Cooking Club	Beef Mini Pies		\$0.30
Afternoon Tea	Nashi Pear Pomegranate Salad		\$0.30
Arts & Craft	Wind Cars		\$0.10
	Shrinky Dink Keychains		\$0
Construction/ Board Games	Breakout Box		\$0
Gross/Fine Motor	Straw Weaving		\$0.10
Cognitive & Language	Stem Challenge – Army Man Challenge		\$0.10
Science, Sustainability	How to Build A Solar Oven		\$0.10
Environment & Cultural	Gardening		\$0
Outdoor Experiences	Lego Bridge Building Challenge		\$0
	Mushroom Tag		\$0
Extra Activities	Lego Zipline		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$42.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Under The Sea

Date: Friday 10th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Incursions	Ocean Life Education		\$10.00
Linking to the NQF and Risk benefits	Collaborative Partnerships with Families and Communities		
Personal IT time (1 Hour Only)			
Cooking Club	Nachos		\$0.50
Afternoon Tea	Mermaid Bark		\$0.20
Arts & Craft	Paper Plate Seahorse		\$0.15
	Bubble Wrap Painting		\$0.10
Construction/ Board Games	Under the Sea Diorama		\$0
Gross/Fine Motor	Mermaid Coloring		\$0
Cognitive & Language	Ocean Sensory Play		\$0.05
Science, Sustainability	Oil & Water Experiment		\$0
Environment & Cultural	Seashell Ocean Sounds		\$0
Outdoor Experiences	Handball		\$0
	Stuck in the Bottom of the Ocean		\$0
Extra Activities	Ocean in an Egg Carton		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$52.00

Writing Highlighted in Yellow Denotes Advertised Items & Need To Be Done

Having Fun Outdoors

Date: Monday 20th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions/Incursions			
Linking to the NQF and Risk benefits	Physical Environment		
Personal IT time (1 Hour Only)			
Cooking Club	Bear Paw Cookies		\$0.20
Afternoon Tea	Mango Smoothies		\$0.50
Arts & Craft	Wiggly Worm Puppets		\$0.20
	Clay Creations		\$0.10
Construction/ Board Games	DIY Car Mat		\$0.00
Gross/Fine Motor	Water Bucket Races		\$0.00
Cognitive & Language	Identify Noises		\$0
Science, Sustainability	Water Xylophones		\$0
Environment & Cultural	Composting		\$0
Outdoor Experiences	Kinetic Sand		\$0
	Sandpit		\$0
Extra Activities	Mud Paint Ooblek		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$42.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Summer Camp

Date: Tuesday 21st January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions/Incursions	N/A		
Linking to the NQF and Risk benefits	Staffing Arrangements		
Personal IT time (1 Hour Only)			
Cooking Club	Chocolate Weet-bix Slice		\$0.20
Afternoon Tea	Damper		\$0.20
Arts & Craft	Friendship Bracelets		\$0.10
	Splatter Painted Pinecones		\$0.10
Construction/ Board Games	DIY Mini Golf		\$0.20
Gross/Fine Motor	Painted Twig Bouquet		\$0.10
Cognitive & Language	Charades		
Science, Sustainability	Garden Tidy Up		\$0
Environment & Cultural	Nature Colour Wheel		\$0.10
Outdoor Experiences	Yoga		\$0
	Cloud Watching		\$0
Extra Activities	Leaf Rubbing		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$42.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Walk Like An Egyptian

Date: Wednesday 22nd January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions	Abbey Museum Bus		\$10.00 \$12.00
Linking to the NQF and Risk benefits	Collaborative Partnerships with Families and Communities		
Personal IT time (1 Hour Only)			
Cooking Club Afternoon Tea	Lemon and Blueberry Muffins		\$0.60
Arts & Craft	Egyptian Masks		\$0.20
Construction/ Board Games	Lego Pyramids		\$0
Gross/Fine Motor	Paper Plate Necklaces		\$0.20
Cognitive & Language	Egyptian Word Search		\$0
Science, Sustainability	Egyptian Hieroglyphs		\$0
Environment & Cultural	Gardening		\$0
Outdoor Experiences	Touch Footy		\$0
Extra Activities	Box Drive in Theatre		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$64.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Seven Wonders

Date: Thursday 23rd January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions/Incursions	N/A		
Linking to the NQF and Risk benefits	Relationships with Children		
Personal IT time (1 Hour Only)			
Cooking Club	Chicken Ranch Wraps		\$0.40
Afternoon Tea	Carrot Cake Bites		\$0.35
Arts & Craft	Leaning Tower of Pisa		\$0.10
	Colour in competition		\$0.05
Construction/ Board Games	Silly Towers		\$0
Gross/Fine Motor	Mummy Wrapping		\$0.05
Cognitive & Language	Paper Cup Pyramids		\$0.05
Science, Sustainability	Bubble Science		\$0
Environment & Cultural	Fact Sheets		\$0
Outdoor Experiences	Handball Tournament		\$0
Extra Activities	Finger Painting		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$42.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Back to School

Date: Friday 24th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions/Incursions	N/A		
Linking to the NQF and Risk benefits	Educational Program and Practices		
Personal IT time (1 Hour Only)			
Cooking Club	No Bake Granola Bars		\$0.45
Afternoon Tea	Apple Turnovers		\$0.20
Arts & Craft	Bookmarks		\$0.20
	Book Covers		\$0.15
Construction/ Board Games	Scrabble		\$0
Gross/Fine Motor	Pick Up Sticks		\$0
Cognitive & Language	I Wish My Teacher Knew...(Letter)		\$0
	UNO		\$0
Science, Sustainability	Floating Egg Experiment		\$0
Environment & Cultural	Gardening		\$0
Outdoor Experiences	Playground Play		\$0
	Running Races		\$0
Extra Activities	Letters to Friends		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$42.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Sky High

Date: Monday 13th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions	Just Jump Bus		\$7.00 \$8.00
Linking to the NQF and Risk benefits	Children's Health and Safety		
Personal IT time (1 Hour Only)			
Cooking Club Afternoon Tea	Yoghurt Berry Crunch		\$0.05
Arts & Craft	Superhero Bracelets		\$0
Construction/ Board Games	The Game of Life		\$0.55
Gross/Fine Motor	Army Parachute Men		\$0.20
Cognitive & Language	Jigsaw Puzzle		\$0.20
Science, Sustainability	Build a Lego Balance		\$0
Environment & Cultural	Story Telling Rocks		\$0
Outdoor Experiences	Bubble Play		\$0
	Dodge Ball		\$0
Extra Activities	Space Rockets		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$57.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Treasure Island

Date: Tuesday 14th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions/Incursions	Come Dressed Up AS A Pirate or Mermaid		
Linking to the NQF and Risk benefits	Children's Health and Safety		
Personal IT time (1 Hour Only)			
Cooking Club	Beef Quesadillas		\$0.35
Afternoon Tea	Watermelon lemon Drink		\$0.20
Arts & Craft	Beach Lanterns		\$0.10
	Pirate Telescopes		\$0.15
Construction/ Board Games	Wooden Block Construction		\$0
Gross/Fine Motor	Message in A Bottle		\$0
Cognitive & Language	Design Your Own Survival Kits		\$0
Science, Sustainability	Build A Shelter		\$0
Environment & Cultural	Paper Plate Nature Island		\$0.20
Outdoor Experiences	Walk the Plank Obstacle Course		\$0
	Drip Drip Drench		\$0
Extra Activities	Yoga Sing-along		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$42.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Monsters, Dragons & Fantasy Creatures

Date: Wednesday 15th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions/Incursions	N/A		
Linking to the NQF and Risk benefits	Relationships with Children		
Personal IT time (1 Hour Only)			
Cooking Club	Fairy Bread		\$0.35
Afternoon Tea	Coconut Ice		\$0.10
Arts & Craft	Blow Art Monsters		\$0.05
	DIY Fantasy Calendars		\$0.05
Construction/ Board Games	Dungeons & Dragons Role Play		\$0
Gross/Fine Motor	DIY Yarn Monsters		\$0.20
Cognitive & Language	Draw Your Own Fantasy Creatures		\$0
Science, Sustainability	Dragon Toothpaste		\$0.20
Environment & Cultural	Worm Farm Maintenance		\$0
Outdoor Experiences	Monster Footprint Hop		\$0.05
Extra Activities	Paper Plate Dragons		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$42.00

Writing Highlighted in Yellow Denotes Advertised Items & Need To Be Done

Survival of the Fittest

Date: Thursday 16th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Incursions	Hungerball		\$10.00
Linking to the NQF and Risk benefits	Staffing Arrangements		
Personal IT time (1 Hour Only)			
Cooking Club Afternoon Tea	Beef Noodle Stir-fry		\$0.60
Arts & Craft	Cardboard Box Foosball Table		\$0.10
	Survival Bracelets		\$1.00
Construction/ Board Games	Trapped Penguin		\$0.20
Gross/Fine Motor	Red Light Green Light Soccer Drills		\$0
Cognitive & Language	The Tennis Court Is Our Canvas - Let's Get Artistic		\$0
Science, Sustainability	Clay Impressions		\$0
Environment & Cultural	Alphabet Nature Walk		\$0
Outdoor Experiences	Caitlin's Hunger Game		\$0
	Colourful Archery		\$0.10
Extra Activities	Shadow Drawing		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$53.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Its A Jungle Out There

Date: Friday 17th January

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions/Incursions			
Linking to the NQF and Risk benefits	Educational Program and Practices		
Personal IT time (1 Hour Only)			
Cooking Club	Banana Monkey Muffins		\$0.20
Afternoon Tea	Chicken Tacos		\$0.50
Arts & Craft	DIY Binoculars		\$0
	Animal Masks		\$0.10
Construction/ Board Games	Hungry Hungry Hippo		\$0.20
Gross/Fine Motor	Elephant Trunk game		\$0
Cognitive & Language	Jungle Animal Charades		\$0
Science, Sustainability	Outside Play		\$0
Environment & Cultural	Gardening		\$0
Outdoor Experiences	Alligator Golf		\$0
	Limbo		\$0
Extra Activities	Banana Bean Bag Toss		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$42.00

Writing Highlighted in Yellow Denotes Advertised Items & Need To Be Done

Splish Splash

Date: Monday 16th December

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursion/Incursion	Swimming		\$0.00
Linking to the NQF and Risk benefits	Physical Environment		
Personal IT time <i>(1 Hour Only)</i>			
Cooking Club	Chicken Pasta Salad		\$0.50
Afternoon Tea	Vegetable Chips		\$0.50
Arts & Craft	Bubble Painting		\$0.25
	Water Gun Painting		\$0.20
Construction/ Board Games	Splat Face		\$0
Gross/Fine Motor	Water Play		\$0
Cognitive & Language	Origami Boats		\$0.05
Science, Sustainability	Colour Changing Experiment		\$0.25
Environment & Cultural	Gardening		\$0
Outdoor Experiences	Water Balloon Battle		\$0.25
	Playground Play		\$0
Extra Activities	Oval Magic Sand		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$43.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Go-Ball-Istic

Date: Tuesday 17th December

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 12.00pm – 1.00pm Afternoon Tea: 3.00pm – 3.30pm	Invoicing Middle Park \$3.00 per head for Lunch.	\$41.00
Incursion	Middle Park OSHC Incursion		
Linking to the NQF and Risk benefits	Collaborative Partnerships with Families and Communities		
Lunch	Sausage Sizzle, Onions and Bread Rolls Salad - Coleslaw Popper Zooper Dooper		\$3.00
Oval	Soccer Touch Footy Tunnel Ball Racing Games - Sack Racing, Relay Races		
MPC	Tug of War Obstacle Course Quiet Activities <ul style="list-style-type: none"> • Kinetic Sand • Card Games • Colouring In Hula Hoops Skipping Minute-To-Win-It Games <ul style="list-style-type: none"> • Nutstacker • Marshmallow Windstorm • Puzzle Mania • Pong Toss 		
Basketball Courts	Basketball Dodgeball		
Rotation Times	1 st Rotation – 10.30a.m – 11.00a.m 2 nd Rotation – 11.00a.m – 11.30a.m 3 rd Rotation – 11.30a.m – 12.00p.m Free Play – 1.00p.m – 1.30p.m		
Notes	10.00am – 10.30am Middle Park arrives 1.30pm – 2.00pm Pack up		
Staff Ratios		COST PER CHILD	\$44.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Express Yourself

Date: Wednesday 18th December

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions/Incursions	N/A		
Linking to the NQF and Risk benefits	Educational Program and Practice		
Personal IT time (1 Hour Only)			
Cooking Club	Frozen Yoghurt Fruit Bark		\$0.30
Afternoon Tea	Pizza Faces		\$0.30
Arts & Craft	Tie Dye Socks		\$1.00
	DIY Ribbon Dancers		\$0.40
Construction/ Board Games	Sandcastles		\$0
Gross/Fine Motor	Colour Me Calm		\$0
Cognitive & Language	The Graph of Me		\$0
Science, Sustainability	Magic Sand		\$0
Environment & Cultural	Kelly's Cape York Experience		\$0
Outdoor Experiences	Face Paint / Temporary Tattoos / Coloured Hairspray (Choice of One)		\$1.00
Extra Activities	Emu Parade Giant Serpent		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$44.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Christmas Around the World

Date: Thursday 19th December

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Incursion	Miss Cheryl's Xmas Bear (Optional)		\$16.00
Linking to the NQF and Risk benefits	Educational Program and Practice		
Personal IT time (1 Hour Only)			
Cooking Club Afternoon Tea	Gingerbread Star Cookies		\$ 0.20
Arts & Craft	DIY Snow Globe		\$0.20
	DIY Christmas Paper (Mailbox)		\$0.10
Construction/ Board Games	Christmas Bingo		\$0.05
Gross/Fine Motor	Christmas Baubles		\$0
Cognitive & Language	Christmas Crosswords		\$0.05
Science, Sustainability	Fake Snow		\$0.10
Environment & Cultural	Letters to Santa		\$0.10
	Yarning Circle About Christmas Around the World		\$0
Outdoor Experiences	Christmas Scavenger Hunt		\$0.20
	Tape Games		\$0
Extra Activities	DIY Sun catchers		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$58.00

Writing Highlighted In Yellow Denotes Advertised Items & Need To Be Done

Merry Christmas

Date: Friday 20th December

Area	Activity	Alterations and Additions	Prices
Meals	Breakfast: 7am – 8am Morning Tea: 10 am – 10.30am Lunch: 1.00pm – 1.30pm Afternoon Tea: 3.00pm – 3.30pm		\$41.00
Excursions/Incursions	N/A		
Linking to the NQF and Risk benefits	Relationships with Children		
Personal IT time (1 Hour Only)			
Afternoon Tea	Christmas Lunch (Hot Chicken, Salads, Rolls and Drinks)		\$2.00
Arts & Craft	Wooden Ornaments		\$0.30
	Snowflake Stenciling		\$0.05
Construction/ Board Games	DIY Bonbons		\$0.10
Gross/Fine Motor	Hama Beads		\$0.10
Cognitive & Language	Christmas Charades		\$0
Science, Sustainability	Santa Stop Here Sign		\$0.20
Environment & Cultural	Christmas Snow & Tell		\$0
Outdoor Experiences	Christmas Sensory Tubs		\$0.25
Extra Activities	Christmas Plaster Painting		
Spontaneous Choices			
Staff Ratios		COST PER CHILD	\$44.00

Writing Highlighted In Yellow Denotes Advertised items & Need To Be Done

**Jamboree Heights State School P&C
Tuckshop Report
October 2019**

- Income / Expenses

Jan-19 Opening Balance	0
Jan-19 0 days open	0
Feb-19 11 days open	\$ 5,422.00
Mar-19 13 days open	\$ 8,102.97
Apr-19 2 days open (Easter Break)	\$ 863.80
May-19 15 days open	\$ 8,643.25
Jun-19 12 days open	\$ 7,365.43
Jul-19 7 days open (Holidays)	\$ 3,847.45
Aug-19 13 days open	\$ 8,017.06
Sep-19 9 days open (Holidays)	\$ 6,121.47
Sales for the year up to the end of Sept 2019	\$ 48,383.43
Expenses for the year up to the end of Sept 2019	\$ 45,666.91
Balance for the year up to the end of Sept 2019 – Profit / (Loss)	\$ 2,716.52

- Order Summary Report Term 3 2019

Week of	Mon	Tue	Wed	Thu	Fri	Total Orders	
17/7/19				65	77	107	249
24/7/18				64	66	114	244
31/7/19				77	83	100	260
7/8/19				79	65	124	268
15/8/19				0	80	113	193
21/8/19				73	73	114	260
28/8/19			283	69	102	454	74 Tuckshop / 209 Sausage Sizzle
4/9/19			66	84	122	272	
11/9/19			106	86	127	319	
18/9/19			59	82	109	250	
						0	
Total			872	765	1132	2769	
Div by wks			9	10	10	10	
Avg Term 3			97	77	113	277	

- Term 4 Weekly Specials: (Weekly Specials may change from time to time depending on availability of items)
 - Week 4 – Potato Salad (Option to add Ham or Chicken)
 - Week 5 - Oodles of Noddles (Option to add Ham or Chicken)
 - Week 6 - Mexican Taco Salad Box
 - Week 7 – Sushi Bowl
 - Week 8 – No Special
 - Week 9 – No Special
 - Week 10 – CLOSED
- In preparation for closing down the Tuckshop at the end of the term, I will be reducing items to empty the fridges & freezers.

- The tuckshop will be CLOSED for week 10. This is to allow everything to be cleaned out/down and stock take to be done. Will REOPEN Wednesday 5th February 2020 (Term 1, Week 2)
- New Air Con was installed over the break. We are all very grateful!! Thank you.
- Tuesday 8th Oct – Sarah & I went to Springfield Central State School to visit Claire, their tuckshop convenor to see how they use QKR. It is very similar to Flexischools in its setup and reporting therefore if we change it should be relatively straight forward.
- 2 main points of concern I still have is:
 - Unable to print label's before cut of time.
 - Claire mentioned and a few other people (in a Queensland Tuckshop Group I belong to) have mentioned that QKR struggles with receiving orders between 7am & 8.30am which of course is the peak time.
- Thursday 17th Oct – Sarah & I attend a meeting with Linda, Narrisa & Luran with Shashank from QKR. He showed us how the QKR app would work from a parent point of view.
- I am currently working on the menu for Term 1 2020. If anyone has any new ideas that follow the Queensland Smart Choices Guidelines, I am very interested in hearing them. There will be some price changes happening due to the price of stock increasing over the past year.
- Friday 18th Oct – I apologise for the lateness of getting the orders out. Gail, Amanda & I were hammered with orders and we work as fast as we could to get all the orders out. We all were completely exhausted by the time the break was over.

I move that my report be accepted - Mel Crowhurst - Tuckshop Convenor

Flexschools Rems
Totals 2018

	Total 2015	Total 2016	Total 2017	Total 2018	Total 2019
Beef Burgers	163	497	763	766	645
Beef Korma				169	86
Caesar Wrap		88	167	94	78
Chicken Nuggets	8886	8555	10789	12812	10803
Fried Rice, Vegetarian		161	116	92	17
Fried Rice, Chicken				61	59
Fried Rice, Ham	458	278	161	111	57
KSC Wrap	338	391	334	439	499
Lasagna	355	349	356	486	263
Mash Potato & Gravy - Small	0	193	196	150	81
Mash Potato & Gravy - Large				20	24
Mini Spring Rolls	0	0	171	673	709
Party Pie	1620	2292	1982	1983	2249
Pizza - Cheese		124	386	527	929
Pizza - Chicken	231	120	99	59	68
Pizza - Chicken & Cheese					34
Pizza - Ham & Cheese		567	597	552	680
Pizza - Ham, Pineapple & Cheese	1260	818	486	453	454
Pizza - Pineapple & Cheese		0	67	182	142
Pizza - Veg	101	131	23	22	19
Pizza - Meat Lovers				122	223
Spaghetti Bolognese - Homemade	477	698	546	826	673
Special - Taco Boats			66	102	39
Special - Nachos			70	153	124
Special - Shepards Pie				25	15
Special - Carbonara				71	50
Special - Sushi			290	493	68
Special - Oodles of Noodles					23
Special - Chicken with Gravy Rolls					47
Special - Pulled Pork					43
Special - Tomato Pasta Salad					7
Special - Enchiladas					32
Special - Loaded Fries					51
Special - Mexican Taco Salad					24
Weekly Special - Mac N Cheese Balls (3 Pack)					43
Weekly Special - Potato Scallops					22
Weekly Special - Chicken Nuggets (3) + Potato Scallops (1)					31
Weekly Special - Savoury Mince Bun					8
Weekly Special - Sushi Bowls					0
Couscous Salad			10	26	10
Pasta Salad Box			0	12	13
Salad Box	112	120	200	51	20
Salad Cup			0	57	42
Sandwich	520	450	465	305	281
Wraps	174	114	155	124	88
Apple Sinky	254	554	454	589	577
Apple Cinnamon Muffins	172	224	138	115	87
Banana loaf	211	172	172	162	45
Chocolate Chip Biscuits	11	582	1032	1433	1527
Cup Cakes	913	1411	1398	1184	894
Mini Sumo's (Oreo's)				0	2
Popcorn			281	281	278
Pear					24
Raspberry & White Chocolate Muffin				217	257
Red Rock Chips - Honey Sov			588	596	474
Red Rock Chips - Sea Salt			163	243	229
Snack Pack - Rice Crackers			41	101	90
SPC Fruit Pots			29	53	25
Chocolate Milk			507	393	477
Strawberry Milk			241	280	264
Water 600ml			27	16	41
Ice Tea - Peach			273	178	190
Ice Tea - Raspberry			138	222	95
Chili - Cola					78
Chili - Orange					22
Chili - Raspberry					105
Chili - Watermelon					54
Chili - Blackcurrent					23
Chili - Grape					36
Chili - Lemonade					39
Chocolate Mousse	0	660	715	470	370
Mixed Berry Mousse				62	10
Frozen Orange					140
Frozen Pineapple					83
Jelly Cups	483	792	556	536	622
Nudie - Apple			288	324	244
Nudie - Orange			194	114	42
Nudie - Tropical					177
Quench - Apple/ Raspberry			364	263	205
Quench - Blue Heaven			217	320	244
Quench - Cola			526	567	249
Quench - Lime			156	277	114
Popcorn & 600ml Water - Meal Deal	0	0	0	14	3
Birthday Orders - Zooper Doopers	0	0	0	11	2
Birthday Orders - Cup Cakes				12	12

Pizza Total	Year
2549	2019
1917	2018
1658	2017
2060	2016
1592	2015

Kooka's Canteen

Welcome to Kooka's Canteen

Open Wednesday, Thursday & Friday
7.30am to 12 noon for all year levels.

All orders for 1st break must be placed online
through www.flexischools.com.au

The cut off time for all orders is at 8.30am sharp

To contact our convenor Mel, email
lhsstuckshop@gmail.com or phone the Tuckshop
on 3725 5648

Forgotten Lunch – You will be provided with a
vegemite or cheese or jam sandwich and an apple.
An invoice of \$4 will be sent home for immediate
payment.

All Volunteers are Welcome

COLD FOOD

Sandwiches

- Toasted (Extra)
- Vegemite or Strawberry Jam
- Cheese
- Cheese & Tomato
- Lettuce
- Salad (Lettuce, Carrot, Cheese, Tomato,
Beetroot, Cucumber, Red Onion)
- ** Add Ham
- ** Add Chicken
- ** Add Dressing

Wraps

- Toasted (Extra)
- Vegemite or Strawberry Jam
- Cheese
- Cheese & Tomato
- Lettuce
- Salad (Lettuce, Carrot, Cheese, Tomato,
Beetroot, Cucumber, Red Onion)
- ** Add Ham
- ** Add Chicken
- ** Add Dressing
- Caesar Wrap (Cold Chicken meat)

Salad

- Salad – Small
- Salad - Large
- (Lettuce, Carrot, Cheese, Tomato,
Beetroot, Cucumber, Red Onion,
Pineapple)
- Couscous Salad
- Pasta Salad
- ** Add Ham
- ** Add Chicken
- ** Add Dressing

Sauces & Dressings

- Tomato / BBQ / Soy / Sweet Chilli Sauce
- Caesar Dressing / Italian / Mayo



HOT FOOD

- Party Pies
- 3 x Chicken Nuggets
- 3 x Vegetarian Mini Spring Rolls
- Rice – Vege (GF)
- Rice – Chicken & Ham (GF)
- Lasagne
- Spaghetti Bolognaise
- Spaghetti Bolognaise with Cheese
- KSC Wrap
- Caesar Wrap (Hot KSC Tenderloin)

Pizza

- Cheese
- Ham & Cheese
- Hawaiian
- Pineapple & Cheese
- Vege
- Chicken
- Meat Lovers

Burger

- Beef Burger (Beef Pattie, Cheese &
Tomato or BBQ sauce)
- Add Lettuce
- Add Carrot
- Add Tomato
- Add Beetroot
- Add Mayo

ICE BLOCKS

Over the Counter Sales Only – NO ORDERS
Ice blocks arrange from \$0.50 to \$2.00

SNACKS

Counter sales of snacks will vary every day. Students should not rely on these items for lunch. Availability will vary according to our volunteer situation.

Apple Slinky

(Bring an apple from home and we will slinky it for free)
Frozen Orange or Pineapple Ring

Snack Pack

(Rice crackers, cheese, carrot & sultanas)

Chocolate Chip Cookies

Cup Cakes

Apple Cinnamon Muffin

Carrot Muffin

Raspberry & White Chocolate Muffin

Chocolate Mousse

Jelly

Popcorn

Red Rock Chips (Honey Soy or Sea Salt)

DRINKS

Water

Nudie Fruit Juice

Big M

Chilli (100% Fruit Juice in Sparkling Water)

Chill Iced Tea

BIRTHDAY ORDERS

Cup Cakes (Set of 30) \$20.00
(Chocolate, Vanilla or Mixed)
Gluten Free \$25.00
Zooper Doopers (Set of 30) \$15.00

One week's notice for Birthday Orders is required, to make sure we have everything in stock and time to prepare.



**WEEKLY SPECIAL
TERM 1 2020**

WK 1 Closed

Cooking, Baking, restocking

WK 2



Taco Boats

WK 3



Chicken with Gravy Buns

WK 4

Nachos



Options:
Beef Mince or
Vege Bean Mix

WK 5

Pulled Pork Bun



Option: Add
Coleslaw

WK 6

Mexican Taco Salad



WK 7

Chicken Quesadilla



WK 8

Macaroni & Cheese Muffins



WK 9

Oodles of Noodles



Options:
Add Chicken or Ham

WK 10

Sushi Bowls



Jamboree Heights State School P & C
Uniform Shop Report
28th October 2018

Sales

We took \$2153 for the 3 weeks of September.

Uniform stocks

All stocks are in for the prep sales. We have already seen a few getting organised for next year and we will be open for Prep Orientation day on 22 November.

Y6 Polo Shirts

We are now fitting and selling these via the uniform shop this year. Order will be placed this week for delivery in the first week of school next year.

I move that my report be accepted
Helen Shogren,
Uniform Shop Convenor.

Sustainability Committee – August and September 2019 Report

Report date: 13th of October 2019

Author: David Zaloudek – SC Chairperson

Last meeting held: Thursday 19 September 2019

Highlights:

Waste Management Program

Groundsmen (Deacon and Mark) are now taking responsibility to transfer red bins (plastic bottles, poppers, aluminium cans) from the eating areas to the Big Red Shed skip bins for collection.

JHSS has raised approx. \$501 revenue from the 'Containers for change' program, i.e. recycling containers, and approx. \$608 from the E-Waste drive held in August. These funds will be used to dress up garden beds on school grounds. Teachers, groundsmen and students will take part in beautifying the garden beds.

Red bins have been made available on Monday mornings at the Junior shed for families to drop off containers for recycling, adding to the revenue raised via the containers for change program. Take up has been low of this initiative. The SC will work on a poster to raise awareness that will be displayed at the shed.

Prep information days

Sustainability Committee information boards and lunch box displays from the Fete have been used at Prep information days to inform families of SC initiatives at the school and options for environmentally friendly lunch boxes.

These displays will be used again during Prep orientation on the 22nd of November.

Fundraising opportunities

E-Waste campaign

Held Monday 26th of August to Friday 30th of August, was a success. E-waste electronic items such as phones, laptops, computers, TVs, microwaves, fans, basically any item that has a power cord was collected from JHSS families over the week. For every 2kg of waste collected a \$1 was raised for the SC. \$608 of revenue was raised from the event with 1373kg of waste collected.

Given the success of the program the SC plans to rollout the E-Waste campaign twice in 2020, proceeding local council pick up days.

Arrangements with GreenIT, (E-Waste partner) are being made to run Recycling presentations at assembly to teach kids about the importance and benefits of recycling.

Nude Food Grant update – still waiting for a response for our Nude Food Grants applied for in Term 3.

Sustainability articles

The SC has compiled a number of SC articles for the Fete. It is planned for these articles to begin regularly featuring in JHSS school newsletters, stay tuned in Term 4 for these.

Other Business

SC is liaising with the Brisbane museum to obtain educational information to raise awareness of contamination of food supplies by rubbish in the food chain of birds around the world.

SC is working with the JHSS canteen to improve sustainable practices by reviewing containers and items used within the canteen.

Current Financial Position: FYTD Income to August \$501 (excluding E-Waste revenue). FYTD expenses to August \$44. FYTD net profit \$457.

Tabled Documents

- NA

Next meeting: 5pm, 21st of November, JHSS Staff room.

I move for my report to be adopted and accepted.

Position Description

Role Title: P&C Operations Manager

Employment Status: (Full Time / Part Time / Casual)

Reports To: The P&C Operations Manager shall be accountable to the (Executive team of the (Jamboree Heights State School).

1. Primary Function

This position has three main components and the P&C Operations Manager is responsible for the effective and efficient operation of the activities mentioned below and placed under their control in accordance with the policies and directions of the P&C Executive.

- To manage all business operations of the P&C Association namely (Tuckshop and Uniform shop) and be responsible for the effective and efficient operation of the businesses placed under their control.
- To assist in the overall administration of the P&C sub committees and the operation of P&C funds in accordance with the guidelines of the P&C Accounting Manual as is a mandatory requirement of Education Queensland, consistent with the requirements of Legislation under the Education (General Provisions) Act 1989.
- To assist in the business development for the P&C Association by exploring avenues to increase P&C revenue (inclusive of ongoing sponsorship) , making recommendations to the P&C association.

2. Role Duties

The P&C Operations Manager shall be responsible for the following as directed by P&C Executive including but not limited to:

Secretarial

- All P & C mail should be directed to school and available for collection for you to further distribute to the appropriate person. If a person believes correspondence (which includes invoices) requires urgent attention then they should ensure that a photocopy is marked for your attention with reason for urgency.
- A correspondence register should show what date it was received, who from, type of document and if financial how much, person forwarded to, position of this person and how;
- The preferred system will be mail;
- This register will then be made available to the secretary to present to committee meetings.

- Awareness of when Committee and Sub Committee meetings are on and provide reports for them.
- Review minutes to ensure that Executive is aware of all matters that they should know and prepare a summary of this for the Minutes Secretary to include in the minutes i.e. present to meeting.
- The minutes of meetings and treasurer's reports should be sent to you and if they are not made available, advise secretary so that this may be reported to Committee meeting and they act upon it.
- Liaise with secretary to ensure all necessary items are done.
- Maintain motions and policies register.

Accounts

- To work positively with all parents, P&C Executive and community members
- Understanding of and working in accordance with the P&C Accounting Manual
- Preserve the confidentiality of the Associations business
- To manage the P&C Activities under her/his control in accordance with the policies and standards as determined by the P&C and their Executive from time to time.
- To actively plan for and maintain high standards of management and administration of the Tuckshop, Outside School Hours Care uniforms, and books at all time
- Order goods from suppliers approved by the Tuckshop Coordinator in accordance with stock levels set by the P&C.
- To attend all meetings of the Executive and/or Committee
- To be aware of the Budget for the Various Activities and take all steps to ensure compliance with that Budget.
- To submit regular reports to the Executive and/or Committee on the operation of P&C Activities. Report formally on a monthly basis to the P&C.
- To participate in the preparation of the annual budget and provide advice and guidance to the P&C as may be required from time to time.
- Preparing and presenting income and expenditure analysis for various activities
- Monthly preparation of profit and loss reports for Tuckshop, OSHC, Uniforms and stationery
- Banking of monies from the various P&C activities including uniforms, stationary, Tuckshop and other ad hoc activities

- To ensure compliance with all Government Regulations, legislation, standards and requirements always and assist the Committee in completing any necessary forms or returns.

Business Development

- Explore avenues to increase P&C revenue.
- Document all proposals and report to the P&C association.

3. Other Responsibilities/Duties

- To assist arrange advertisements for staff vacancies, organise interviews and be a member of the interviewing panel with members of the P&C Association if requested by the P&C Association.
- To recommend the engagement, appointment and dismissal of staff.
- To counsel staff in cases where there is non-compliance with accepted work patterns, behaviour and standards in accordance with accepted processes.
- To authorise expenditure in accordance with the Budget for the Shop subject to the necessary approval of the Committee for larger items of equipment, etc.
- To actively promote the objectives and goals of the Parents & Citizens Association within the school community.
- Fostering and encouraging volunteers within the school community
- Assisting volunteers with instructions and processes to comply with Legislative requirements
- Liaison.
- Work closely with the P&C Treasurer
- Maintain regular communication with the various committees.
- Build good relationships with voluntary workers and encourage a team spirit.
- Co-operate with the school when changes in the program affect the P&C activities.

Acknowledgement

I, acknowledge that I have read and understood the duties described in this Position Description and agree to carry out my duties to meet these outcomes to the best of my ability. I also understand that at times I may be required to undertake additional duties relevant to the position that are not listed in this statement and that fall within my competency and skill set. I have received a copy of this Position Description.

(This for is to be signed by the successful candidate or position holder – not be signed by applicants for the position).

Employee

Name:

Signed:

Date:/...../.....

Supervisor/Manager

Name:

Signed:

Date:/...../.....

Proposal for an Operations officer for Jamboree Heights State School

The executive propose that we employ an Operations Manager to support the executive in the running of the P&C committee. I have spoken to both Middle Park P&C reps and Jindalee and both these schools employ an Operations Manager.

Jindalee’s OM works a 20 hour week, Jindalee decided to put on a OM as their executives all have full or part time jobs.

I propose that we offer the role to our current retail convenors (Helen or Mel) first and then to the wider school community. It believe it is a role that we need ASAP as we move into the business part of the year and getting ready for 2020.

I believe that an OM is going to reduce the current workload on our executives (and subcommittee executives). Allowing these roles to work more effectively. It may also help in gaining volunteers to replace those executives that are leaving the roles at the end of this year.

Rate of pay as below

Full Time, Part Time & Casual Employees – Operations Manager Stream

Adults

Classification	2018 Weekly Rate	Base hourly rate	Casual hourly rate	Saturday	Sunday	Overtime (first 3 hours)	Overtime (thereafter & Sunday)
			125%	150%	200%	150%	200%
Level 1	\$ 974.00	\$ 25.63	\$ 32.04	\$ 38.45	\$ 51.26	\$ 38.45	\$ 51.26
Level 2	\$ 989.50	\$ 26.04	\$ 32.55	\$ 39.06	\$ 52.08	\$ 39.06	\$ 52.08
Level 3	\$ 1,051.50	\$ 27.67	\$ 34.59	\$ 41.51	\$ 55.34	\$ 41.51	\$ 55.34

We would be looking at employing at a part time rate based on what the committee decides is a suitable amount of hours. I have included a few examples below

1. 25.63 per hour x 10 hours = 256.30 per week
2. 25.63 per hour x 15 hours = 384.45 per week
3. 25.63 per hour x 20 hours = 512.60 per week

I have attached a position description for the perusal of the committee.