



Jamboree Heights State School
Parents & Citizen's Association

35 Beanland Street
Jamboree Heights
QLD, 4074

Minutes of Meeting held on 19th August 2019

PRESENT: Melanie Crowhurst, Tristan Dieben, Brendan Ellacott, David Gunsberg, Greg Klopper, Sarah McDermott, Elizabeth Schuring, Helen Shogren, Belinda Smith, Cam Wallace, Joeann Yowe, David Zaloudek

APOLOGIES: Nia Thomas, Lyndel Ivory-Lisle, Felicity Rasmussen, Matt Mitchell

MEETING OPENED:

Libby opened the meeting 6:37pm

ACCEPTANCE OF THE PREVIOUS MINUTES

Motion 1 – That the minutes as circulated be accepted as a true and correct record of the previous meeting.

Moved: Tristan Dieben Second: Greg Klopper

AMENDMENTS FROM THE PREVIOUS MINUTES

Nil

Feedback

- Compliments - Nil
- Complaints - Nil

Confirmation of Executive Committee's Decision

- NIL

TREASURER'S REPORT

Report Attached

Motion 2 – That the Treasurer's report be adopted.

Moved: Tristan Dieben Second: Belinda Smith

PRINCIPAL'S REPORT

- Report Attached
 - Proposal for the allocation of the new classrooms report (attached)

Motion 3 – That the Principal's report be adopted.
Moved: Belinda Smith Second: Brendan Ellacott

Motion 4 – That the proposal to build the new classrooms in the proposed building Platform option 1 be agreed.

Vote: Unanimous

PERFORMING ARTS

- Report Attached
 - Discussions were held regarding selling tickets for the gala concert on Flexi Schools.
 - Flexi School systems do not allow any capacity to cap tickets per household. Therefore families can order as many tickets as they want.
 - The previous music event, Flexi schools was used and there was hardly any sales online and produced a lot of work behind the scene.
 - The performance Arts Committee produced a quote for \$1,640 from Talk Audio Visual (attached) for a portable wireless PA system, which was approved at the Performance Arts Committee and requested approval at the P&C meeting.
 - The P&C Committee requested more information and further quotes as only 1 quote was produced at this meeting.
 - The P&C Committee requested further information on the reasons behind the purchase of wireless mobile PA system, when the school already owns one.
 - Performance Art committee requested the purchase of new flute.
 - Currently JHSS hires 2 flutes from other schools and needs to replace the one JHSS owns.
 - Just need one flute as the second is being replaced via the asset register.

Motion 5 – That the Performing Art's report be adopted.
Moved: Tristan Dieben Second: Brendan Ellacott

Motion 6 – That the Performing Art's purchase a new flute.

Vote: unanimous

Motion 7 – That the Performing Art's purchase a wireless mobile PA system up to the cost of \$1,640.

Vote: No - 11 to Yes - 0

SPORT

- Meeting held immediately before P&C meeting. Verbal report only
 - A sausage sizzle will be held on Wednesday, 28th August 2019 for the junior sports carnival
 - Flexi schools to be switched on for orders for the sausage sizzle.
 - Melanie Crowhurst, Tuck shop has agreed to turn on and should be up and running by 20th August 2019.
 - Orders to close Tuesday, 27th August 2019 at 9am.

OSHC

- Report Attached.
 - Amendment to report – under “Quality Improvement”, times should read 2:45pm – 4:45pm not 2:45pm – 5:45pm.
 - September 2019 Vacation Care Program (attached).
 - Booking and cancellations policy (attached).
 - JHSS OSHC Parent Survey (attached).
 - OSHC advised the kitchen is in need of repair. Groundsman, Bryce, has suggested purchasing a flat pack i.e., Ikea / Bunnings and putting together over a weekend. Tristan has offered to pull the old kitchen apart on a Friday and Bryce would help over a weekend for a cost of around \$3,000.
 - Would need to look at the rules and regulations within Queensland Education.
 - The committee suggested asking the parent community to help with the restoration.
 - Booking and cancellations policy (attached).
 - 24 hour cancellation for Vacation care (only) to be tabled at another meeting.

Motion 8 – That the OSHC Report be adopted
Moved: Belinda Smith Second: David Zaloudek

Motion 9 – That the OSHC September 2019 Vacation Care Program be adopted

Vote: Unanimous

Motion 10 – That the OSHC change the hours for cancellation of bookings must be done 24 hours before the session starting or a fee equal to the fee for that session will be charged for before and after school care.

Vote: unanimous

TUCKSHOP

- Report Attached

Motion 11 – That the Tuck-shop Report be adopted
Moved: Belinda Smith Second: David Zaloudek

UNIFORM SHOP

- Report Attached
 - Helen has been asked by JHSS administration staff, if the uniform shop could sell Netball visors and Jamboree Heights Swim Club caps. These have previously been sold over the administration counter.
 - Netball visors to be tabled at a future meeting as these currently sell for \$10. Need to look at cheaper options.
 - Joeann Yowe has agreed to provide the JHSS swimming club for Helen to sell.
 - Lost Property is becoming worse this year.
 - Ragtag is sending messages to parents however, when they check lost property the item has gone missing again.
 - To look at a system to put into place to return lost property to the correct child.

Motion 12 – That the Uniform Shop report be adopted.

Moved: Melanie Crowhurst Second: Brendan Ellacott

SUSTAINABILITY

Report Attached

Motion 13 – That the Sustainability Committee report be adopted.

Moved: Brendan Ellacott Second: Melanie Crowhurst

CHAPLAINCY REPORT

Report Attached

Motion 14 – That the chaplaincy report be adopted.

Moved: Brendan Ellacott Second: Melanie Crowhurst

GENERAL BUSINESS

- **Jindalee Rotary Club**
 - Jess Pugh, local MP, contacted the P&C advising Jindalee Rotary Club have offered to send a member from the rotary and speak about what they do and how they can help potentially help the local schools in their community.
 - The Rotary Club can provide Grants which may be an option in future.

Motion 15 – That the President speaks to the Jindalee Rotary Club to see what they can do for JHSS

Vote: unanimous

- **Community Christmas Carols**
 - The P&C have been asked if they would like to hold a stall at the local Community Christmas Carols this year.
 - Discussions took place whether to have a stall to fundraiser or whether the sustainability committee attend. This would be a great platform for the community to see what JHSS offers with sustainability.
 - Look at contacting the organizers and gaining further information i.e., cost, what other stalls are booked in.
 - Carols will be held on Sunday 1st December 2019.

Motion 16 – That the P&C decline the option to attend the Community Christmas Carols for 2019 and revisit in 2020.

Vote: Unanimous

- **Father's Day Stall**
 - Advertised the Father's Day Stall convenor position for only 1 convenor per day instead of someone to take on the 3 days.
 - This has alleviated the pressure, and 3 convenors have come forward
 - Still need volunteers for each day.
 - Days will be Tuesday, Thursday, Friday (next week) and run between 9am – 1:30pm.
 - Stock will be split between the 3 days evenly.
 - Stock has been ordered.
- **Disco Term 4 has now been re-allocated to Student Council.**
 - Performing arts committee was allocated for 1st November 2019 for a Disco in Term 4. This was re-allocated to them as originally their Disco was Term 1. This was used as a fundraiser for the P&C Fete.
 - A discussion took place, that the Performing Arts have an upcoming Gala and silver coin challenge.
 - Student council don't have any fundraising events and would like to fund raise for Breast Cancer.

Motion 17 – That the P&C change the allocated Disco in term 4 from Performing Arts to Student Council

Vote: Unanimous

NEW BUSINESS

- None

NEW MEMBERSHIPS

- One

With no further business the meeting was closed at 9pm

NEXT MEETING MONDAY 16th September 2019, 6.30PM IN STAFFROOM



Jamboree Heights State School
Parents & Citizen's Association

35 Beanland Street
 Jamboree Heights
 QLD, 4074

Agenda for Meeting on Monday 19th August 2019

Date:	19 th August 2019	Location:	JHSS Staff Room
Chair:	Libby Schuring	Minute Taker:	Sarah McDermott
Attendees:		Time:	6.30pm
Apologies:			

No	What	Who
1.1	Acceptance of the previous minutes	
1.2	Amendments from the previous minutes	
1.3	Review of business arising from previous minutes	Nil
	Standing Agenda	
2	Quality Improvement	
2.1	Feedback	
2.1.1	• Compliments	Libby
2.1.2	• Complaints	
2.2	Confirmation of Executive Committee's Decision	
	• NIL	
2.3	Guest Speaker	NIL
2.4	Treasurer's Report	
2.4.1	• General Report	Brendan
2.5	Principal's Report	
2.5.1	• General Report	Cam

2.6	Sub Committee Reports	
2.6.1	<ul style="list-style-type: none"> • Music <ul style="list-style-type: none"> ○ General Report 	Belinda
2.6.2	<ul style="list-style-type: none"> • Sports <ul style="list-style-type: none"> ○ General Report 	Matt
2.6.3	<ul style="list-style-type: none"> • OSHC <ul style="list-style-type: none"> ○ General Coordinators Report 	Tristan
2.6.4	<ul style="list-style-type: none"> • Tuckshop <ul style="list-style-type: none"> ○ General report 	Mel
2.6.5	<ul style="list-style-type: none"> • Uniform <ul style="list-style-type: none"> ○ General Report 	Helen
2.6.6	<ul style="list-style-type: none"> • Sustainability Committee <ul style="list-style-type: none"> ○ General Report 	David
2.6.7	<ul style="list-style-type: none"> • Chaplaincy <ul style="list-style-type: none"> ○ General report 	Katie
2.6.8	<ul style="list-style-type: none"> • Community Grants <ul style="list-style-type: none"> ○ General report 	Dan
2.7	Motions on Notice	
2.8	General Business <ul style="list-style-type: none"> • Grants • Jindalee Rotary Club • Community Christmas Carols • Father's Day stall 	Libby
3	New Business	
4	New Memberships <ul style="list-style-type: none"> • New Memberships 	NIL
5	Next Meeting: <ul style="list-style-type: none"> • Monday, 16th September 2019 at 6:30pm in Staffroom 	
6	Close:	

Code of Cooperation

1. *We start on time and finish on time.*
2. *We all participate and contribute – everyone is given opportunity to voice their opinions.*
3. *We use improvement tools that enhance meeting efficiency and effectiveness.*
4. *We actively listen to what others have to say, seeking first to understand, then to be understood.*
5. *We follow-up on the actions we are assigned responsibility for and complete them on time.*
6. *We give and receive open and honest feedback in a constructive manner.*
7. *We use data to make decisions (whenever possible).*
8. *We strive to continually improve our meeting process and build time into each agenda for reflection.*

Treasurer's Report for the month ended July 2019

The Financial Performance for July and Year to Date is presented below:

Net Profit/(Loss)	P&C Association	OSHC	Consolidated
July	(\$3,169)	\$10,518	\$7,349
YTD	(\$11,953)	\$39,041	\$27,088

The Net Loss position of the P&C Association of \$3,169 in July was due to Gross Profit of \$4.7k mainly from the Uniform Shop (\$2.4k) and Tuckshop (\$1.8k). In addition to the usual monthly expenses, we paid the Term 3 contribution to the Scripture Union of \$3,550.

The OSHC result was due to Gross Profit of \$57.9k and expenses of \$47.4k. This was almost \$26k better than Budget from \$13.4k higher revenue and \$12.5k lower expenses.

At the end of July total assets were \$404,253 and total equity was \$377,035.

Pay Run

The next pay run will be for the fortnight ending 30 August 2019.

I move that the statements be accepted

Brendan Ellacott

Treasurer

Jamboree Heights State School
P&C Association General Meeting
Monday, 19th August 2019
PRINCIPAL'S REPORT

- 1. New Classrooms-** the attached brief is a summary of the most recent conversation with key Education Queensland stakeholders. The new shed project will be on hold until we lock in all plans around the new buildings. The timeline for construction will hopefully be the upcoming holidays so that classes can be in for the start of 2020. The only potential delay could be caused by the need to have a formal designation. An Infrastructure Designation is essentially like submitting a Development Application, you are seeking approval to construct new infrastructure but as government, instead of submitting to Council we submit to the Minister for State Development, Manufacturing, Infrastructure and Planning who reviews the proposal. When it's only a small number of classrooms and we are working within an existing footprint (such as the case with our current proposal) sometimes we are considered exempt from submitting a designation particularly when we are installing prefabricated facilities so I'm hoping that we can get an exemption but we need advice from Building and Asset Services to confirm that. If we do need a designation, the process takes about 4-6 months from the time that we have a design and we can't construct prior to receiving the approval.
- 2. Parent-Teacher Meetings: Term 4-** next term we will be trialing a new system for parent-teacher meetings, similar to the high school model and now being used more by primary schools. The event will occur on Monday, 21st October (Week 3 student-free day) and start at 1:00pm, going through to 8:00pm. More information along with the usual instructions for booking online will be sent home later this term. We will seek feedback on the trial soon after the event.
- 3. Carol Anne Tomlinson:** a number of teachers have been involved in professional development with this international speaker on differentiation in the classroom, one of the ongoing challenges for all teachers in contemporary classrooms. This will continue tomorrow and Wednesday as JHSS is hosting the event for all Metro schools.
- 4. Staffing:** the announcement of the successful candidate for the vacant Groundsman position will be announced later this term.
- 5. Prep 2020:** Prep Year 2020 Transition Meetings are being conducted this week. Our current numbers are as follows:
In Catchment: 111
Out of Catchment (on waiting list): 32
- 6. Key Upcoming Events:**
 - Book Week Assembly
 - Interschool Sport
 - Free Dress day for Malala (supporting education for girls in third world countries)
 - eWaste and Containers for Change programs commencing
 - Kindy/Prep Sports Days
 - Autism Hub Professional Development for all staff
 - iPad Information Night for Year 1 Parents
 - ICAS competitions
 - Chappy's Fathers' Day afternoon
 - Fathers' Day stall
 - School Concerts
- 7. Budget tabled for perusal**

Jamboree Heights State School

Facilities Brief Growth Program 2021

New General Learning Centre

July 2019

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1. Project Overview

Centre Information

Campus:	Jamboree Heights State School
Region:	Metropolitan Region
Project Number:	34-154600
Project Description:	New General Learning Centre
Project Status:	Planning and Construction

Purpose

The purpose of this facilities brief is to identify and outline the functional spaces required at Jamboree Heights State School. This will enable Infrastructure Delivery to engage consultants to prepare a Schematic Design Project Proposal (SDPP) and Contract Documentation including a cost estimate and project program for the works outlined in the brief.

Background

Jamboree Heights State School is located at 35 Beanland Street, Jamboree Heights. The school currently enrolls students from Prep to Year 6.

The school has a number of aged modular facilities which are deteriorating in condition and will need to be removed in the short to medium term. A recent structural report was commissioned for Demountable 2 and for Demountable 3.

The report regarding Demountable 2 concludes that the facility is in poor condition and has reached the end of its economic life. Under the ALCA, Demountable 2 has an overall condition rating of 3 indicating it is in fair condition, however, some critical elements of the building are rated as very poor and in need of intervention, justifying removal of this building.

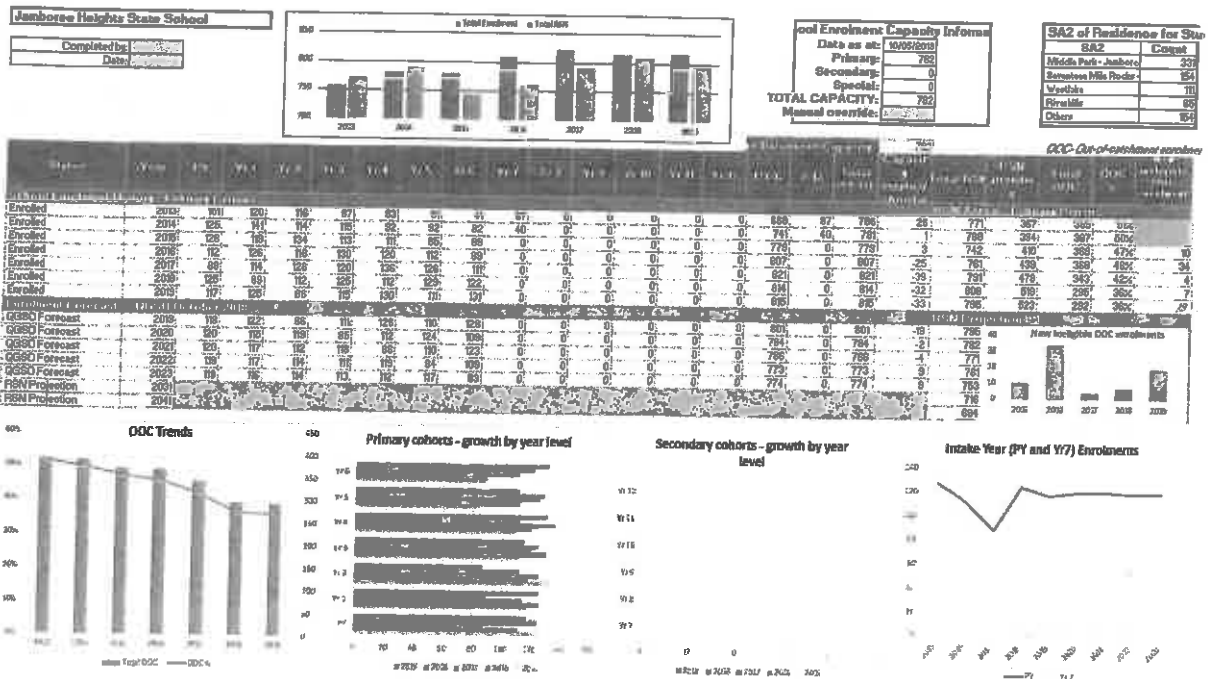
The report regarding Demountable 3 concludes that it is in sound condition but near the end of its economic life and recommends some rectification works to keep the facility in operating condition.

Under the ALCA, Demountable 3 has an overall rating of 4 indicating it is in good condition and removal at this point in time would not be justifiable, as such the works recommended in the structural engineer's report should be undertaken to extend the life of the building.

Demographic/Enrolment Data

At the February 2019 census, the enrolment count at Jamboree Heights State School was 815 students. The school's current Weighted Capacity (otherwise known as Student Enrolment Capacity) is 782 and Built Capacity is 867.

The forecasts from the Queensland Government Statisticians Office predict the school enrolments to drop to 786 students by 2021 and 774 students by 2023.



The addition of 4 classrooms under this project and removal of 2 learning spaces in Demountable 2, provides a net gain of 2 classrooms, bringing the Weighted capacity to 830 and Built Capacity to 920. If the forecast drop in enrolments eventuates, it will provide an opportunity to remove Demountable 3 in the future.

Project Scope	Weighted Capacity	Built Capacity
Enrolments as at Feb 2019	815	NA
Capacity	782	867
As at July 2019		
Completion of Proposed Project: + 4 GLAs – 2GLAs = +2GLAs	+47.8 830	+53 920

2. Project Scope

Functional Requirements

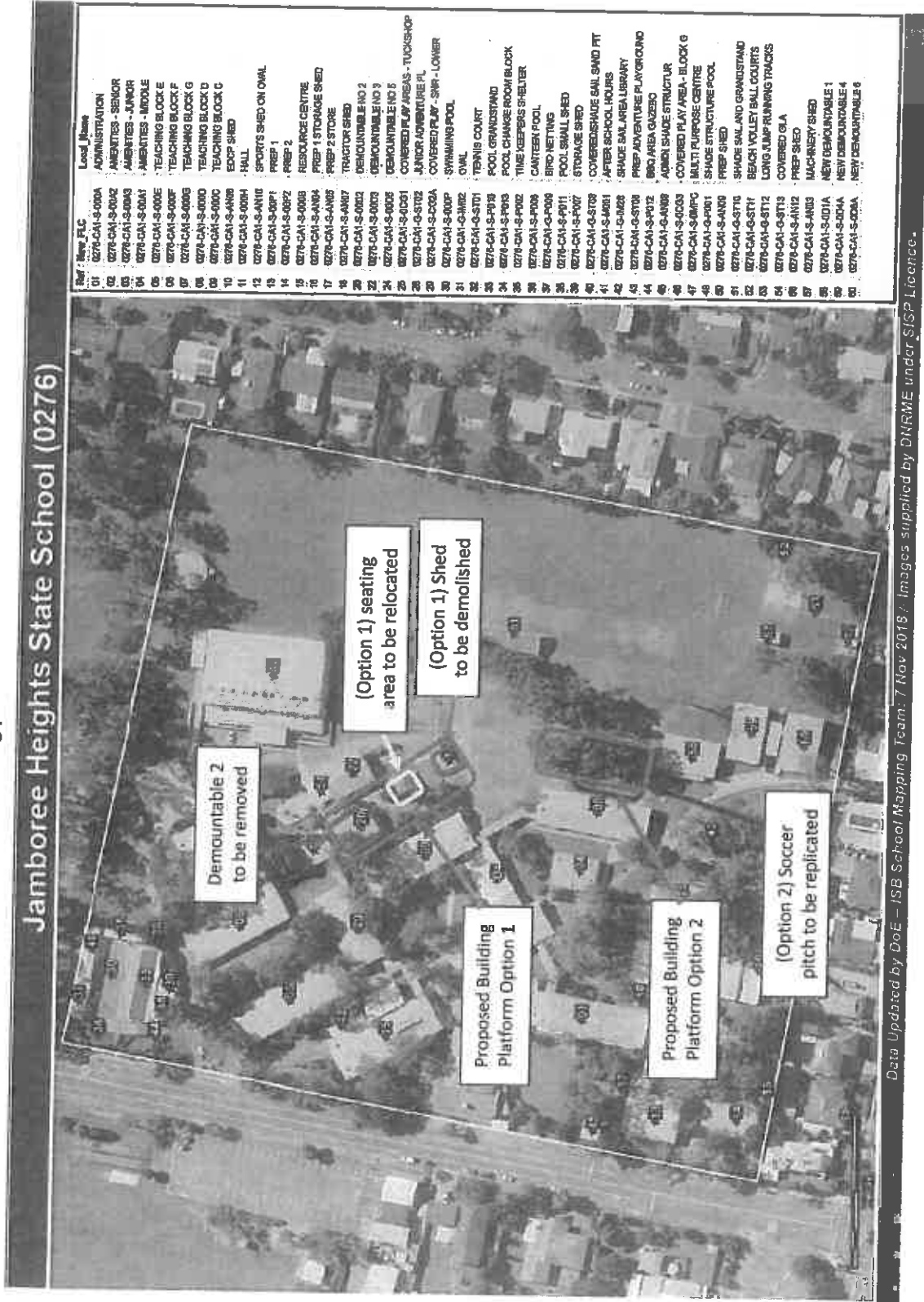
a) Option 1

- a. Tractor shed S-00AN07 (building number 18) to be demolished, school is currently constructing a new shed which will move the function of this facility down onto the oval. If budget permits, school is to be provided a cash grant of \$10,000 towards the new shed;
- b. Relocate student seating and provide new hard cover shade, location to be determined;
- c. Demolish Demountable No 2, S-00D2, (building number 20);

- d. Demolish water tank between Demountable 2 and Block C, replace with an equivalent tank if budget permits (location to be determined);
 - e. Provide a new Learning Centre in a permanent prefabricated facility with 4 GLAs and associated support spaces;
 - f. Nil decanting facilities are required as the demountable is to be demolished and a new learning centre provided over a school holiday period.
- b) Option 2 – If Option 1 becomes cost prohibitive, or is not feasible, investigate Option 2:
- a. Relocate (replace) soccer pitch, location to be determined;
 - b. Provide a new Learning Centre in a permanent prefabricated facility with 4 GLAs and associated support spaces, consider a two-storey option to reduce the footprint;
 - c. Demolish Demountable No 2, S-00D2, (building number 20) and make good the area;
- c) Demountable 2 is currently air conditioned and as such, two of the new learning spaces are to be air conditioned, the school will need to fund air conditioning to the other two spaces.
- d) Provide covered link access from the new building to the spine of the school;
- e) Provide DDA compliant access to the new facility (if achievable);
- f) Provide connectivity to existing systems and services, school has identified a security system upgrade may be triggered;

Site

The current school "Site Facilities Map" below shows the proposed building platforms:



3. Built Environment Considerations

Consideration needs to be given to the following built environment considerations:

- The general requirements of construction, materials and planning are to comply with latest version of DET Design Standards.
- The building design solution is to deliver educationally functional, fit for purpose, comfortable, healthy facilities that inspire student learning and support the delivery of modern curriculum initiatives.
- The design and construction is to be an appropriate mix of innovation and cost effective solutions, which take into account the character of the site landscape and the existing buildings whilst achieving a contemporary feel.
- Materials, finishes and services need to be durable and low maintenance consistent with the high wear and tear encountered in the school environment. Particular attention must be given to the durability of wall surfaces where students lean on and kick.
- High wear surfaces such as balustrades and columns where galvanised should be left unpainted.
- Site planning, site services and building design solutions should be responsive to the local environment and incorporate where feasible the principles of Environmental Sustainable Development (ESD). The building fabric, thermal insulation, sun shading and natural ventilation measures are to be designed to maximise passive thermal performance to achieve optimal comfort conditions taking into account the climatic conditions in the locality. Roof rainwater should be connected to existing rainwater collection system.
- Direct sun penetration should be excluded from Classroom spaces between 9am and 3pm. External sun shading devices are to be designed to effectively exclude direct sun while still allowing daylight into the rooms and view to outside.
- Disabled access is to comply with the requirements of AS 1428.1 and the requirements of the Disability Discrimination Act as recommended by an acknowledged expert consultant in this field.
- The design of landscaping between and around buildings is to take into consideration the heavy wear encountered in the school environment, the impact on maintenance and the long term viability of planting and grassed areas.
- Generally the extent of garden beds to be kept to a minimum and pedestrian paths are to be located to suit logical traffic routes. Attention needs to avoiding gardens and mulching up against buildings to achieve termite control.
- The design of the covered links is to maintain protection from weather, particularly the wind driven rain.
- Covered links also need to be designed to prevent birds roosting on exposed roof framing and also to prevent people from swinging on frames.
- Downpipes and their fixings to support frames are to be durable and robust. Hot dip galvanized steel pipe with recessed fixings is a preferred solution.
- The buildings and associated structures such as stairs, verandas, bag racks, sunscreens, handrails etc. must be designed to discourage unauthorised climbing on to roofs.

4. Indicative Cost Plan Budget Allocations

Total Project Budget
\$2,500,000

The following amounts should be included in the cost plan.

Furniture and Equipment Allowance

A notional budget of \$40,000 should be allowed in the project budget to provide for new furniture and equipment.

Resource Grant

The project budget is to include a cash grant to the school of \$30,000 for the purchase of essential educational and operational resources to ensure that the new facilities are functional upon opening.

Network Hardware

An allowance of \$20,000 should be made in the cost plan, (note this amount may need to be increased if upgrades are required)

Phone System

An allowance of \$10,000 should be made in the cost plan, (note this amount may need to be increased if upgrades are required)

5. Deliverables

The following is required:

- Site plan confirming the location of new infrastructure;
- Schematic Design Project Proposal (SDPP) including a preliminary floor plan layout and Indicative Cost Schedule;
- Indicative Program for delivery.

6. Timeframe

Subject to financial approvals, the new building is required for the commencement of the 2021 school year at the latest.

7. Endorsement

This Brief is endorsed by:

Cameron Wallace School Principal	<i>Signature</i>	<i>Date</i>
Hayley Pierce Regional Infrastructure	<i>Signature</i>	<i>Date</i>



BASEBOARDS NOT SHOWN FOR CLARITY ONLY

BASEBOARDS TO BE INSTALLED & ACCESS GATE INCLUDED TO SITE. SITE INSTALLATION CONDITIONS.

PERMANENT SIGN TO BE FIXED ADJACENT TO ACCESS GATE STATING 'THIS AREA NOT TO BE USED FOR STORAGE OR ANY OTHER PURPOSE'.

FOR CONSTRUCTION

GENERAL NOTES

NOT FOR CONSTRUCTION PURPOSES UNLESS SPECIFICALLY NOTED OTHERWISE. THIS DRAWING IS FOR INFORMATION ONLY AND IS NOT TO BE USED FOR CONSTRUCTION. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED. REFER TO PROJECT DIMENSIONS DRAWING FOR ALL DIMENSIONS. CONSULT WITH CONSULTANT FOR ALL DIMENSIONS. CONSULT WITH CONSULTANT FOR ALL DIMENSIONS. CONSULT WITH CONSULTANT FOR ALL DIMENSIONS.

NO.	DESCRIPTION	ISSUE DATE
1	ISSUED FOR CONSTRUCTION	16/06/2016
2	ISSUED FOR CONSTRUCTION	
3	ISSUED FOR CONSTRUCTION	
4	ISSUED FOR CONSTRUCTION	
5	ISSUED FOR CONSTRUCTION	

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Queensland Government
 Department of Education, Training and Employment

SECTION
 PROJECT MANAGEMENT
 INFRASTRUCTURE
 RECREATION
 DISTRICT

CLIENT	DETE QLD
PROJECT	2015 STANDARD OFFER ARRANGEMENT COURTESY SPACE BUILDING ADDRESS
DRAWING TITLE	COVER PAGE
DRAWING NO.	ADR0122
DATE	ADR01
SCALE	1:1
PROJECT NO.	ADR0122
DRAWING NO.	ADR01
DATE	ADR01
SCALE	1:1

MARK	DESCRIPTION	MANUFACTURER	COMMENTS	QTY
01	CEILING			
02	ROOF			
03	WALL			
04	FLOOR			
05	INSULATION			
06	GLASS			
07	DOOR			
08	WINDOW			
09	STAIR			
10	VERANDAH			
11	MECHANICAL			
12	ELECTRICAL			
13	PLUMBING			
14	PAINT			
15	FINISH			
16	LANDSCAPE			
17	EXTERNAL			
18	INTERNAL			
19	MECHANICAL			
20	ELECTRICAL			
21	PLUMBING			
22	PAINT			
23	FINISH			
24	LANDSCAPE			
25	EXTERNAL			
26	INTERNAL			
27	MECHANICAL			
28	ELECTRICAL			
29	PLUMBING			
30	PAINT			
31	FINISH			
32	LANDSCAPE			
33	EXTERNAL			
34	INTERNAL			
35	MECHANICAL			
36	ELECTRICAL			
37	PLUMBING			
38	PAINT			
39	FINISH			
40	LANDSCAPE			
41	EXTERNAL			
42	INTERNAL			
43	MECHANICAL			
44	ELECTRICAL			
45	PLUMBING			
46	PAINT			
47	FINISH			
48	LANDSCAPE			
49	EXTERNAL			
50	INTERNAL			

ROOF MATERIAL TAKEOFF			
MARK	DESCRIPTION	COLOUR	AREA
RF1	STANDARD CORRUGATED GALVANIZED STEEL	COLOUR TO BE CONFIRMED	68.00
RF2	STANDARD CORRUGATED GALVANIZED STEEL	COLOUR TO BE CONFIRMED	68.00

CEILING MATERIAL TAKEOFF			
MARK	DESCRIPTION	COLOUR	AREA
CE1	PERFORATED CORRUGATED SHEET	COLOUR TO BE CONFIRMED	136.00
CE2	PERFORATED CORRUGATED SHEET	COLOUR TO BE CONFIRMED	136.00

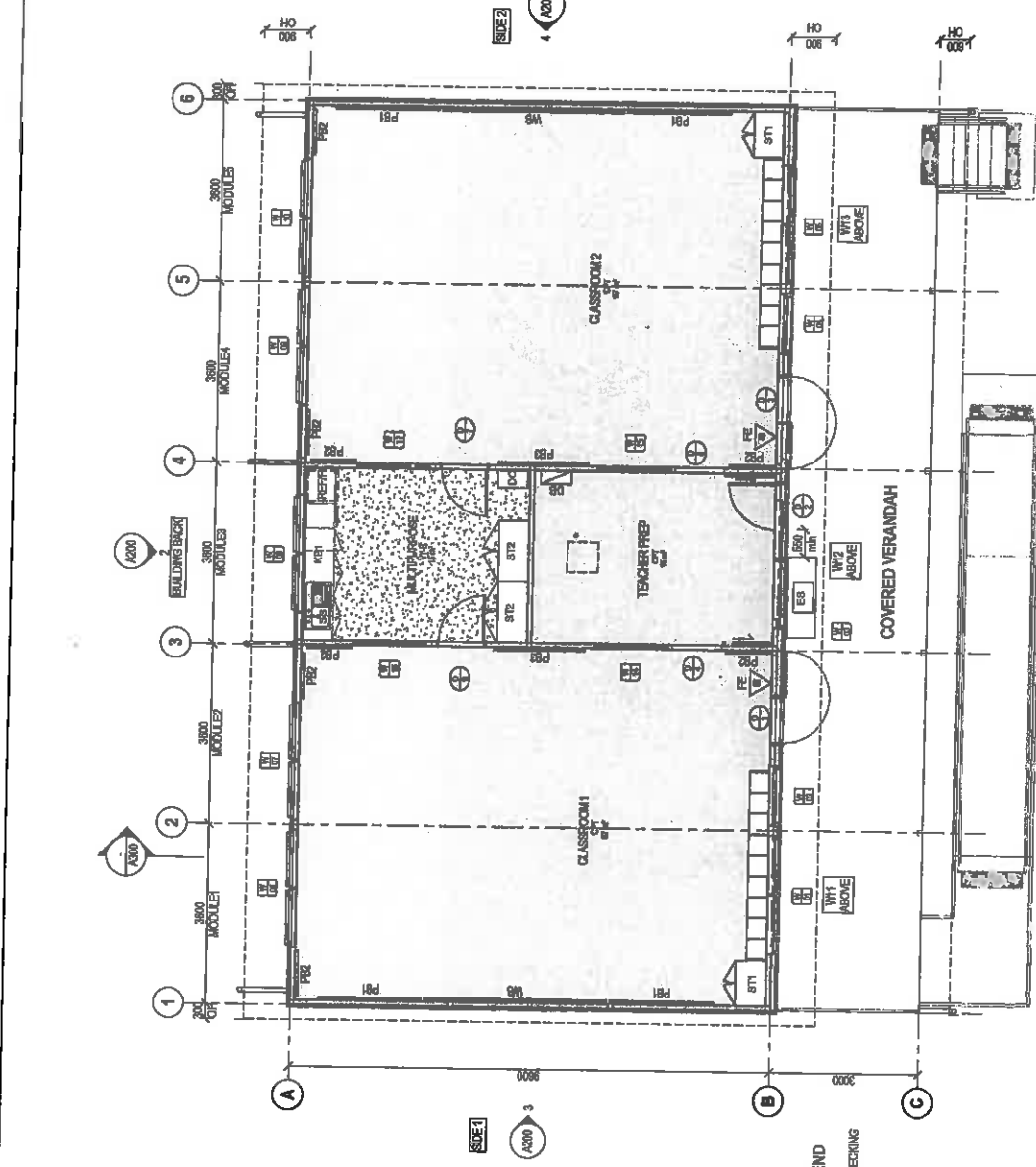
WALL MATERIAL TAKEOFF			
MARK	DESCRIPTION	COLOUR	AREA
W1	CONCRETE BLOCK	COLOUR TO BE CONFIRMED	136.00
W2	CONCRETE BLOCK	COLOUR TO BE CONFIRMED	136.00
W3	CONCRETE BLOCK	COLOUR TO BE CONFIRMED	136.00
W4	CONCRETE BLOCK	COLOUR TO BE CONFIRMED	136.00

FLOOR MATERIAL TAKEOFF			
MARK	DESCRIPTION	COLOUR	AREA
F1	CONCRETE SLAB	COLOUR TO BE CONFIRMED	136.00
F2	CONCRETE SLAB	COLOUR TO BE CONFIRMED	136.00
F3	CONCRETE SLAB	COLOUR TO BE CONFIRMED	136.00
F4	CONCRETE SLAB	COLOUR TO BE CONFIRMED	136.00

INSULATION SCHEDULE			
MARK	DESCRIPTION	COLOUR	AREA
I1	R23 ROOF BLANKET WITH REFLECTIVE FOL	COLOUR TO BE CONFIRMED	68.00
I2	R24 INSULATION	COLOUR TO BE CONFIRMED	68.00
I3	R18 THERMA SILVER INSULATION BETWEEN FLOOR JOISTS	COLOUR TO BE CONFIRMED	68.00

FLOORING LEGEND			
□	DECKING	□	CONCRETE
□	CONCRETE	□	CONCRETE
□	CONCRETE	□	CONCRETE

GENERAL ARRANGEMENT PLAN			
1	3000	3000	3000
2	3000	3000	3000
3	3000	3000	3000
4	3000	3000	3000
5	3000	3000	3000
6	3000	3000	3000



LOCATION OF RAMP, STEPS, BULLSTRADING TO SUIT SITE PLACEMENT. REFER TO STAIR & RAILING PLANS FOR FURTHER DETAILS

GENERAL ARRANGEMENT PLAN
1:100

DRAWING TITLE:
FLOOR PLAN

CLIENT:
DETE QLD

PROJECT:
2014 STANDARD OFFICE ARRANGEMENT
DOUBLE GLASS BUILDING
ADDRESS:

SCALE @ A3:
As Indicated

DRAWN:
SC

CHECKED:
TC

PROJECT NO.:
A100

DRAWING NO.:
01/00/22

ISSUE:
4

PL01/00/01/11/2014

Fleetwood
CONSTRUCTION MANAGEMENT
MANAGEMENT
SITE PREPARATION
DELIVERY

11-15 PLYMOUTH STREET
CROMWELL QLD 4120
TEL: 07 3800 0000
WWW.FLEETWOOD.COM.AU

Queensland Government
Department of Education, Training and Employment

FOR CONSTRUCTION

GENERAL NOTES

- NOT FOR CONSTRUCTION PURPOSES UNLESS STAMPED FOR THIS PURPOSE.
- ALL WORK TO BE DONE IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE NATIONAL BUILDING REGULATIONS 2011 AND THE NATIONAL BUILDING CODE OF PRACTICE 2011.
- DO NOT SCALE. REFER TO DIMENSIONS AND DIMENSION LINES IN ALL VIEWS.
- ALL DIMENSIONS ARE TO FACE UNLESS SPECIFICALLY NOTED OTHERWISE.
- ALL WORK TO BE DONE IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE NATIONAL BUILDING REGULATIONS 2011 AND THE NATIONAL BUILDING CODE OF PRACTICE 2011.
- ALL WORK TO BE DONE IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE NATIONAL BUILDING REGULATIONS 2011 AND THE NATIONAL BUILDING CODE OF PRACTICE 2011.

GENERAL NOTE:
1. REVISION FOR CONSTRUCTION
2. REVISION FOR CONSTRUCTION
3. REVISION FOR CONSTRUCTION
4. REVISION FOR CONSTRUCTION

ADJUTMENT ISSUE

NO.	DESCRIPTION	DATE
1		
2		
3		
4		

Jamboree Heights Performing Arts Committee Report – August 2019

Discussed:

Entertainment Books

The entertainment books have nearly all been returned and we are chasing up just a few of the last ones. Class 6h won the ice cream party.

Variety Concert (Tuesday, week 9, term 3 - 2019)

Planning process and discussions were had regarding the Variety Concert and the Gala.

We decide to outsource the printing and cutting of tickets at \$0.15 per ticket – approximately \$480.

Notes and an emails have been sent home – in relation to the Variety Concert and the Gala and tickets went on sale today – selling approximately 400 tickets.

Further discussion was had in relation to food and meal packs for the children attending the Variety and Gala. Our concern is the children attending OSCH may not eat from 4:00pm until 7.30pm. We decided to approach OSCH – which I did and had a discussion with Tristan about the problem. It was decided that OSCH would kindly put on a sausage sizzle for all children attending OSCH on the Variety concert night and they will invoice the Music Committee for any out of pocket expenses that they may incur. We agreed that any other child/ren who come to the Concert or Gala with the parents – would have already eaten or alternatively, the parents can purchase hot dogs or snack food on the night.

A decision was made that there will be no raffles held this year – especially after having the fete, we have decided to look at having a lucky door prize instead.

Facebook Post (needing to be addressed)

Flexischools issue with ticket purchases.

Selling tickets for the Variety and Gala through Flexischools is not an option at this stage. The main issue is that although we can cap the tickets per student, Flexischools refreshes everyday – giving the parents an option to purchase another lot of tickets the next day. We would need someone to access the system everyday, remove ticketing sales from that child's name once they have purchased tickets, and then record their purchases on the hard sheet – to prevent parents trying to purchase tickets over the counter.

Another reason Flexischools was not being used for tickets sales, apart from the fact that a lot of work goes into setting up the program for ticket purchases, last year – Flexischools was used as trial for the purchasing of disco tickets, sausages sizzle etc and there were only about 15 tickets sold through this system.

Silver Coin was as discussed and is in the process of being organised and notes are being prepared to be distributed after the Concert and Gala week.

Events to be tabled

I would like to table the following:

- Microphone and portable speaker for music use (currently sharing the school/sports one) – estimated cost \$1,640
- Purchase of a new flute – we are currently hiring 2 flutes from different schools and we need to replace another flute.

Next meeting – Monday 2 September 2019 - I move that my report be accepted.

OZWINDS BRISBANE
11-13, 360 LOGAN ROAD, STONES CORNER
BRISBANE, QLD, 4120

PHONE No:
(07) 3118 0166
FAX No:

A.B.N.
13 283 572 233
Email:
brisbane@ozwinds.com.au
Website:
www.ozwinds.com.au

JAMBOREE HEIGHTS STATE SCHOOL
35 BEANLAND STREET

JAMBOREE HEIGHTS QLD 4074

Salesperson: DANIEL BYRNE

QUOTE NO: 2106
DATE: 13/05/2019
CUSTOMER ID: 03J00006
Phone: 3725 5666
Fax: 33763675
PAGE: 1 of 1

Item ID	Item Description	Publisher/Brand	Qty	Unit Price inc GST	Total Amount
JFL700E	JUPITER FLUTE JFL700E WITH CASE AND COVER	JUPITER	1	699.00	699.00
YFL212ID	YAMAHA STUDENT FLUTE WITH SPLIT E	YAMAHA	1	724.00	724.00
P505E1R	STUDENT FLUTE SILVER PLATE HEADJOINT/BODY & FOOT	PEARL	1	749.00	749.00
FREIGHT	FREIGHT please indicate if freight is required		1	10.00	10.00

GST Amt: 198.37
Total (inc GST): 2,182.00

QUOTES VALID FOR 30 DAYS ONLY

Banking Details
BSB: 083004
Acc No: 592266477

QUOTATION

Jamboree Heights State School
35 Beanland St
JAMBOREE HEIGHTS QLD 4074

Date
19 Jul 2019

Expiry
18 Aug 2019

Quote Number
QU-0126

Reference
Jane Hooper

ABN
31 112 849 920

Talk Audio Visual
6B Prosperity Parade
WARRIEWOOD NSW 2102
1300 55 22 90

Description	Quantity	Unit Price	GST	Amount AUD
Promic PA-200W Portable PA System, CD/DVD/USB; Bluetooth/USB/SD Media Players, UHF-5R Wireless Handheld Microphone, Wireless Receiver & Nylon Protective Cover	1.00	1,595.00	10%	1,595.00
Shipping and Handling	1.00	45.00	10%	45.00
		INCLUDES GST 10%		149.09
		TOTAL AUD		1,640.00

Terms

Equipment is supplied with a full manufacturers warranty from date of delivery. Payment terms are 30 days from delivery.

Please send purchase orders including delivery address to info@talkaudiovisual.com.au

If you require any further information or would like to place an order please contact our office on 1300 55 22 90

PROMIC PA-200W

PORTABLE WIRELESS PA SYSTEM

TALK AUDIO
V I S U A L

The Promic range of Portable Public Address systems are the ultimate on-the-go take anywhere wireless solutions.

Flagship high 200W performance battery operated portable public Address package. Includes UHF wireless microphone and wireless receiver, remote controlled CD/DVD/USB player, Bluetooth, built-in rechargeable battery, amplified line out to second speaker, protective case and more!



FEATURES

- ✦ Fully self-contained all-in-one portable audio system
- ✦ 200W max power output (100W RMS) through high performance class D amplification and full range 10" woofer speaker and 1" tweeter driver
- ✦ Sturdy injection moulded ABS impact resistant plastic body - extremely durable
- ✦ Operate using mains power or built-in rechargeable SLA batteries
- ✦ Wireless handheld microphone and receiver included (wireless body pack transmitter with headset microphone available as option)
- ✦ All-in-one anti-skip CD/DVD/USB media player (USB for flash drives up to 16GB) with full remote control
- ✦ Multi format Bluetooth media player with USB and Secure Digital (SD) card playback
- ✦ Aux inputs include: 2 x 6.35mm/XLR for wired microphones, 3.5mm, 6.35mm & RCA for iPod, smart phone, laptop etc.
- ✦ Amplified line out to passive companion speaker (optional)
- ✦ Voice priority switch - fades out music when wireless microphone is in use
- ✦ Luggage style pull-up handle and wheels for easy transportation
- ✦ Weight: 18.9kg Dimensions: 345 x 343 x 505mm
- ✦ Warranty: 2 years

Optional Accessories:

VR-96R	Second Wireless Microphone Receiver
WM-U32	Additional Wireless Handheld Microphone
PUB-916T	Wireless Body Pack Transmitter with Headset & Lapel Microphones
DM-39	Dynamic Wired Microphone with 5m Audio Cable
T-307	Lightweight Tripod Speaker Stand
BMS-2	Boom Microphone Stand with Radio & Standard Microphone Clips
SP-10	Passive Extension Speaker



Wireless



Bluetooth



CD



DVD



USB



SD



Input



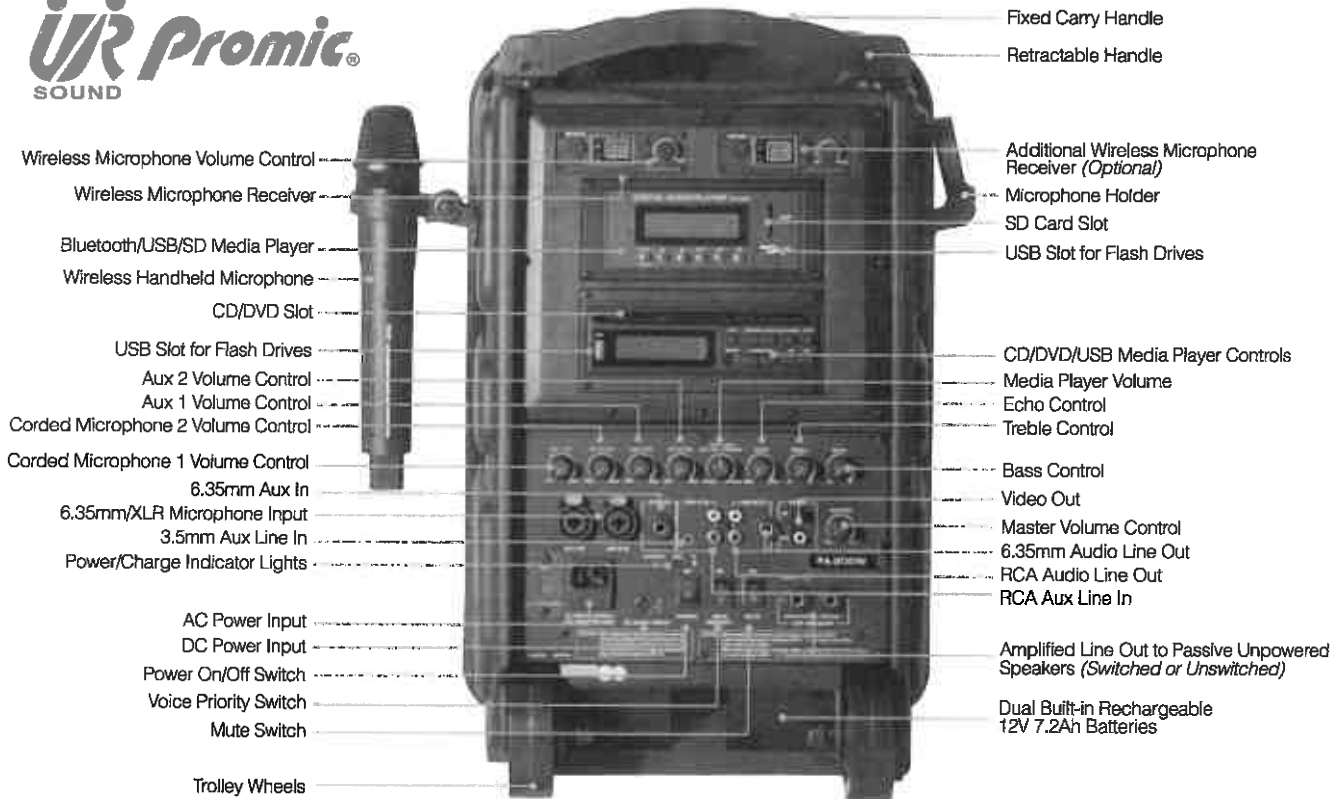
200W Output

TALK AUDIO VISUAL

PO Box 36 Avalon Beach NSW 2107 Phone 1300 55 22 90

www.talkaudiovisual.com.au info@talkaudiovisual.com.au

PROMIC PA-200W PORTABLE PA SYSTEM



PA-200W Speaker Amplifier System Technical Specifications

Power Output	200W MAX 100W RMS
Amplifier	Class D
Frequency Response	50Hz-18Khz±3dB
Bass Driver	10" Woofer Speaker
Horn Tweeter	1" Tweeter
Distortion	1% (at 10W)
Audio Input - Wired Microphone	2 x Combined 6.35mm/XLR, 1 x 6.35mm
Audio Input - Line In	1 x 3.5mm, 1 x 6.35mm, RCA
Inactive Audio Output	RCA Inactive Line Out to Active Companion Speaker
Active Audio Output	6.35mm Switched or Unswitched Active (Amplified) Output to Passive Companion Speaker
Video Output	RCA
AC Power Supply	240V~60Hz toroidal transformer
Internal Battery	2 x 12V 7.2Ah SLA Rechargeable Batteries
Charge Time	Around 8 Hours
Standby Time	5-6 Hours
Battery Indicator	Charging Status, Low Power
Battery Compartment	Front Accessible with 2 Service Screws
Tripod Mount	Moulded 35mm Tripod Mount on Base
Dimensions (L x W x H)	345 x 343 x 505mm
Weight	18.9kg
Operation Temperature Range	5 - 35C

Multi-format Media Player

File/Disc Compatibility	CD/CD-R/CD-RW/DVD/DVD-R/DVD-RW/MP3/AVI/MPEG1/MPEG2/MPEG4
USB	Supports MP3/WMA USB 2.0 High Speed Playback from Solid State USB Drive up to 16GB
SD	Up to 8GB
Bluetooth	Bluetooth 2.0 Pairing
Display	LCD Display
On-Board Functions	Stop, Skip Previous/Rewind, Skip Next/Fast Forward, Play/Pause, Eject, Remote Sensor, File Skip Previous, File Skip Next, USB, Disc

Wireless Microphone Receiver Technical Specifications

Receivers	Maximum Two Wireless Receivers (Horizontal)
Frequency Range	UHF-5R or UHF-6R 16 Channel Selectable
Preset Channels - UHF-5R	CH 1 - 520.05 MHz - CH 16 - 543.75 MHz
Preset Channels - UHF-6R	CH 1 - 650.85 MHz - CH 16 - 671.35 MHz
Oscillation Mode	PLL Synthesized
Receiving Mode	80 Hz-15 KHz (± 3dB)
Frequency Response	-95dBm S/N≥40dB
Sensitivity	≤1%
T.H.D	≤1%
AF Output	450mV ± 50mV
SNR	>80dB
Distortion	< 1%
Spurious Emissions	>80dB
Channel Set-up	IR Sync (Handheld Microphone) Manual (Optional Body Pack Transmitter)
Display	LED Channel Display, RF, IR
Working Distance	Up to 50m (ideal)
Antenna	Built-in/Internal
Current Consumption	130mV ± 20mV

Wireless Microphone Technical Specifications

Microphone Type	Dynamic Handheld
Frequency Range	PLL UHF-5R or UHF-6R 16 Channel Selectable
Channel Set-up	IR Sync
Spurious Emissions	>55dBm
Power Source	2 x AA 1.5V Batteries (Included)
Operating Time	Approx >8 Hours
On-board Indicators	Power Status / Low Battery / On/Off Switch
Dimensions	Ø 50 mm, L 260mm
Weight	270g

TALK AUDIO VISUAL

• PO Box 36 Avalon Beach NSW 2107 • Phone 1300 55 22 90
• www.talkaudiovisual.com.au • info@talkaudiovisual.com.au

Jamboree Heights State School OSHC Coordinators' Report August 2019



Enrolments:

BSC: 75
ASC: 112

Total children that attended: 278
Total Families that have current enrolment: 198

Staff Matters:

- Bec has decided to drop down to 25 hours a week from 30
- Razia and Kim made permanent part time

Vacation care

- Please accept September vac care
- Christmas holidays have been started

Quality Improvement:

- Introduction of Smart choices program within our menu.
- Parent survey
 - Increasing AE hours from 2.45 till 5.45p to 2.30p till 5pm for 6 months to see if there is a reduce in behaviours while in transition times.
- Policy change to support QK enrol

Incident & Behaviour Reports:

- Over the past month we have had:
 - 20 incident/accident reports
 - 0 reportable incident
 - 3 illness report
 - 3 behaviour reports

Regards,

Tristan Dieben

Centre coordinator



Jamboree
Heights
O.S.H.C.

September 2019 Vacation Care Program

Book Before 16th September 6pm to avoid missing out on bookings and late fees

NEW Fee Structure:

Vacation Care Base Fee \$41

Excursion/Incursions & Special Events \$Per Program

Late Fees Per Child & Per Day \$5

Contact Details:

35 Beanland Street, Jamboree Heights QLD 4074

Phone: 07 3725 5645

Mobile: 0412 066 341

Email: jhoshc@bigpond.com

Come in and have a chat with us for more information




























Book Before 16th September 6pm to avoid missing out on bookings and late fees

JAMBOREE HEIGHTS OSHC VACATION CARE WEEK ONE September 2019

	MTOP:	MTOP:	MTOP	MTOP:	MTOP:
	Monday 23/09/2019	Tuesday 24/09/19	Wednesday 25/09/19	Thursday 26/09/19	Friday 27/09/19
	<p>Where In The World \$43</p> <p>Location Signpost </p> <p>DIY Passport </p> <p>Flag Clothesline for Garden </p> <p>"It's a Small World" Canvas Painting</p> <p>Cooking Club: Sweet Corn Fritters </p> <p>Cookies and Cream Cheesecake </p>	<p>Careers Day "When I Grow Up" \$43</p> <p>Community Visit </p> <p>Ballerina Craft </p> <p>Traffic Cop COLOURING COMPETITION</p> <p>Nature Walk </p> <p>Careers Word Search</p> <p>Cooking Club: Ham And Pineapple Muffin Pizza </p> <p>Fire Truck Cupcakes </p>	<p>Fun In the Sun \$43 EXCURSION</p> <p>Phil Denman Park </p> <p>Park Activities: Soccer, Basketball, Handball, Giant Chess and Playground</p> <p>DIY Sundial </p> <p>Gardening </p> <p>Water Glass Harmonica Experiment</p> <p>Hama Beads</p> <p>Cooking Club: Apple Crumble in a Cup </p> <p>Strawberry Basil Lemonade </p>	<p>Upside Down Day \$41</p> <p>Upside Down Drawing </p> <p>Hanging Bat Craft </p> <p>Metal Puzzle Brain Teaser </p> <p>Write and Learn Your Name Backwards</p> <p>Giant Snakes and Ladders </p> <p>Cooking Club: Upside Down Pineapple Cake </p>	<p>Craftastic \$43</p> <p>DIY Pencil Case </p> <p>Sugar Skull Rocks </p> <p>Lego Table Challenge</p> <p>Rainbow Rice </p> <p>Lego Marble Run</p> <p>Stationery Holders </p> <p>Cooking Club: Puffy Dogs </p> <p>Caramel Fudge </p>

Book Before 16th September 6pm to avoid missing out on bookings and late fees

JAMBOREE HEIGHTS OSHC VACATION CARE WEEK TWO September 2019

	MTOP:	MTOP:	MTOP:	MTOP:	MTOP:
	Monday 30/09/19	Tuesday 01/10/19	Wednesday 02/10/19	Thursday 03/10/19	Friday 04/10/19
	<p>The Wizard Tournament \$43</p> <p>Wooden Spoon Broomsticks</p>  <p>Dobby Sock Puppets</p>  <p>Pin the Nose on Voldemort</p> <p>Quidditch</p>  <p>Bertie Botts Blind Tasting</p> <p>Cooking Club: Pasties</p>  <p>Sorting Hat Mini Cakes</p> 	<p>Go Fish \$54 INCURSION</p> <p>Two Bent Rods Fishing</p>  <p>Weaving Rainbow Fish</p>  <p>Ocean In A Bottle</p>  <p>The Fish Game</p> <p>Pasta Threading</p>  <p>Cooking Club: Sushi</p>  <p>Rocky Road</p> 	<p>Make It New \$43</p> <p>Button Bookmarks</p>  <p>Stem Challenge – Make a Pringles Ring</p>  <p>Recycling Word Search</p> <p>Rolled Paper Picture Frame</p>  <p>Learn to Sew Buttons</p> <p>Cooking Club: Bubble and Squeak</p>  <p>Bombe Alaska</p> 	<p>Unbelievabowl \$59 EXCURSION</p> <p>ZONE BOWLING</p> <p>Penguin Paddle Pop Stick Art</p>  <p>Chopstick Skittle Challenge</p>  <p>Paper Towel Dyed Butterflies</p> <p>Where's Wally Puzzle</p>  <p>Afternoon Tea: Sausage Sizzle</p>  <p>Fruit Salad and Yoghurt</p> 	<p>Mystery Day \$41</p>     <p>Cooking Club: San Choy Bow</p>  <p>Fairy Bread</p> 

THE GOLDEN RULES

Cancellation Policy

A FULL 24 hours' notice must be given for all cancellations otherwise the full fee will be charged.

Excursion and incursions can only be cancelled one week prior to the excursion and incursion

1. You are legally required to sign your child in and out for each day.
2. If you do not want your child to participate in any particular activity, you **must** specify in writing and attach it to this form.
3. **Please** provide plenty of food and drink for your child, extra water on excursions is highly recommended.
4. **Please pack a water bottle** - All that playing is thirsty work!! On excursions, we cannot guarantee access to water for several hours. In the event water bubblers are not available water will be purchased for your child, and you will be charged the price.
5. **Please ensure that** if your child has any dietary requirements or preferences, these are notified prior to the excursion so that we can cater for your child when possible, otherwise please provide adequate food for your child.
6. Toys are fun and all but please don't bring yours to OSHC, It is against policy and we cannot guarantee it's safety throughout the day
7. We have a '**no money for children**' policy unless otherwise specified.
8. Children must arrive **by 8:30am** on excursion days unless otherwise stated.
9. Children must wear **JAMBOREE HEIGHTS SCHOOL POLO SHIRTS** on excursions and closed in shoes (Thongs and sandals are deemed inappropriate and children may not be allowed to go on the excursion).
10. Children must wear sun safe items of clothing as per policy and **closed in shoes everyday** whilst at the service, this always includes but not limited to a wide-brimmed hat and a sleeved shirt. (Thongs and caps are considered not appropriate for attendance)
11. If your child/ren doesn't have all the required articles to partake in activities provided like swimming or messy play then they will not be allowed to participate (i.e towel, sun safe togs, swimming cap, spare and old clothing).
12. Technology that is brought into the service, needs to be placed into the cabinets, and only be accessed during designated technology time, as called by the educators. This includes, phones, gaming devices, I pads, disc players, smart devices. All children need to adhere to the internet rules, as signed on enrolment forms.

Vacation Care September 2019

Enrolment & Permissions Form

(Please complete and return)

Child/ren Name: _____

Week 1		Tick To Book
Monday 23/09/19	Where In The World \$43	
Tuesday 24/09/19	Careers Day (When I Grow Up) \$43	
Wednesday 25/09/19	Fun In The Sun \$43	
Thursday 26/09/19	Upside Down Day \$43	
Friday 27/09/19	Craftastic \$41	

Week 2		Tick To Book
Monday 30/09/2019	Tri Wizard Tournament \$43	
Tuesday 01/10/2019	Go Fish \$54	
Wednesday 02/10/2019	Make It New \$43	
Thursday 03/10/2019	Unbelievabowl \$59	
Friday 04/10/2019	Mystery Mania \$42	

September 2019

Enrolment & Permissions Form

(Please complete and return)

Attending Excursion Permission Form:

Excursion	Excursion Date	Excursion Information	Parent/Guardian Signature
Phil Denman Park	25/09/19	Children will walk to park with educators to enjoy some fun in the sun.	
Zone Bowling	03/10/19	We will be taking a belted bus to Zone Bowling Richlands for some fun, where we will be playing one game of bowling.	

Activity Permission Form

Activities	Activity Date	Activity Information	Parent/Guardian Signature
Two Bent Rods (Fishing Incursion)	01/10/19	Children are to wear closed in shoes. Children will take turns to cast rods, yabby pump and literature about fishing. No hooks or sinkers will be used.	

Golden Rules Acknowledgement:

I _____ (parent/guardian), hereby give permission for my child/ren to participate in all the activities on the holiday program (unless specified in writing).

I have read and agree to "The Golden Rules" overleaf, and I have signed permission above for all excursions.

Signature: _____ Date: _____

Parent & Emergency Contact Details:

Parent 1 Name:	Contact Number:	Address:
Parent 2 Name:	Contact Number:	Address:
Emergency Contact Name:	Contact Number:	Address:

Please ensure that you complete and notify staff on any dietary concerns prior to the day of the excursion. Children with medication need to have completed relevant medication forms prior to attending and need to hand all medications to a staff member, children are not allowed to hold medication in their bags even during an excursion.

What's on

Phil Denman Park



Children get to enjoy some great outdoor adventures. We will walk to the park where we can enjoy some Soccer, Basketball, handball, Giant Chess and also some fun on the playground.

Bowling



Children will get to use their gross motor skills while playing a game of bowling. Children will be split up into groups of similar ages to ensure maximum fun for everyone!



Children will split into groups to enjoy an interactive activity of learning to cast rods and do some yabby pumping. The children will also learn about the redclaw and try to catch them on mini fishing poles.



We will have a visit from the Ambulane Center and a House Call Vet to engage the children in a educational information talk.

Learning Achieved

Outcome 1.1 Children have a strong sense of identity when they feel safe, secure and supported. This is evident when they are able to openly express their feelings, develop respectful and trusting relationships with their peers and educators, and confidently explore and engage in social environments.

Outcome 1.2 Children have a strong sense of identity as they develop their autonomy, inter-dependence, resilience and sense of agency. This is evident when they participate in activities that enable them to partake in risky, challenging play and work in collaboration with others.

Outcome 2.1 Children are connected with, and contribute to their world when they develop a sense of belonging to groups and communities and an understanding of the reciprocal rights and responsibilities necessary for active community participation. This is evident when children participate freely in special activities, and broaden their understanding of the world in which they live, as they cooperate with others and take action to assist others and participate in social groups.

Outcome 2.3 Children are connected with and contribute to their world as they become aware of fairness. This is evident when children become aware of unfairness, bias and ways people get excluded, this gives children opportunity to reflect on their own beliefs, behaviour and attitude.

Outcome 2.4 Children are connected with, and contribute to their world when they become socially responsible and show respect for the environment. This is evident when they develop awareness of the impact of human activity, and the interdependence of the land, people and plants and show an appreciation and care for the natural environment

Outcome 3.1 Children have a strong sense of well-being, as they become strong in their social and emotional well-being. This is evident when they demonstrate trust and confidence, partake in increasingly co-operative work with others and share in their success or failure, make choices and accept challenges and take risks in their play and decision making.

Outcome 3.2 Children have a strong sense of well-being when they take increasing responsibility for their own health and physical wellbeing. This is evident when children manipulate equipment and manage tools with increasing competence, negotiate environments to ensure the safety and wellbeing of others, and are happy, healthy, safe and connected to others.

Outcome 4.4 Children are confident and involved learners, as they resource their own learning through connecting with people, place, technologies and natural and processed materials. This is evident when children manipulate resources to investigate, assemble and construct explore imagination and creativity and learn new ideas.

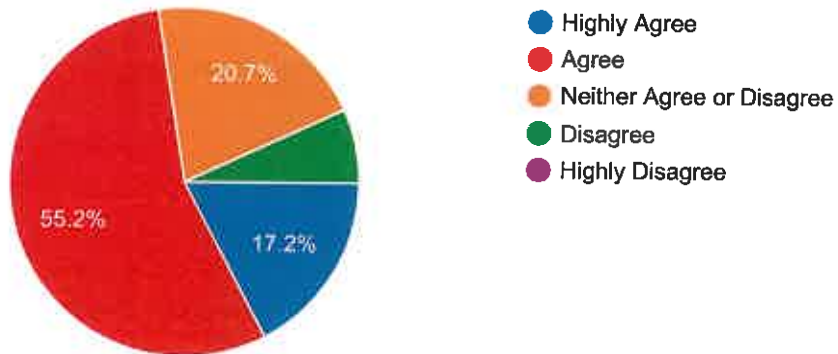
Outcome 5.3 Children are effective communicators, when they collaborate with others, express ideas and make meaning using a range of media and communication technologies. This is evident when they use creative arts such as drawing, painting, cooking and dance to express ideas and explore diverse perspectives.

JHOSHC Parent Survey

29 responses

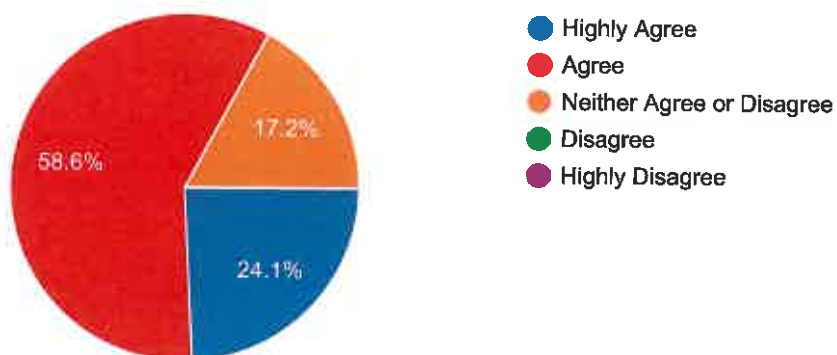
My child enjoyed attending JHOSHC

29 responses



2.The staff are friendly, welcoming and approachable at the service

29 responses

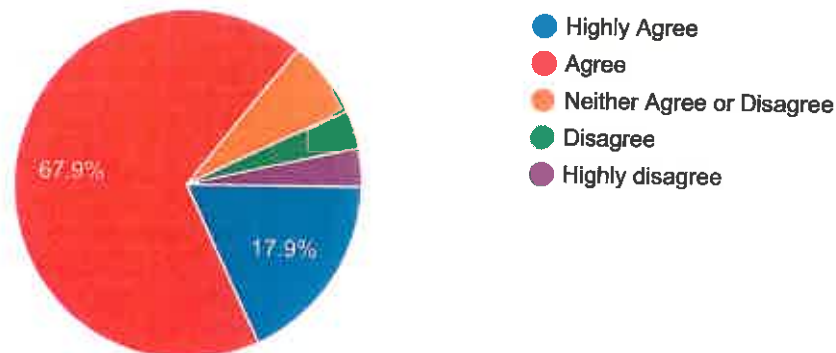


3.The communication from JHOSHC is timely and effective

28 responses

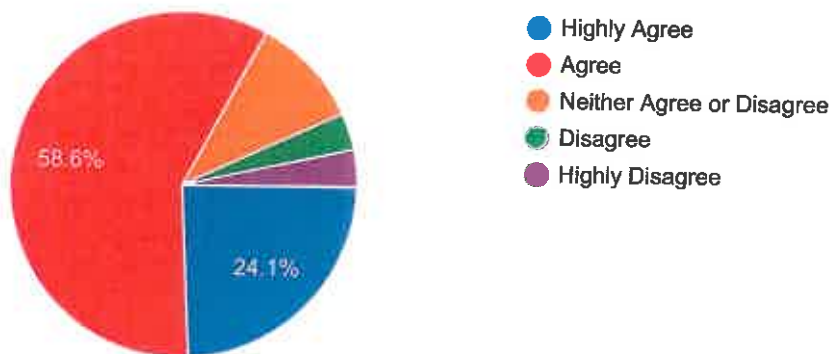
9. Overall, I'm satisfied with the service that JHOSHC is providing

28 responses



10. I would recommend the JHOSHC service to over families within the school community

29 responses



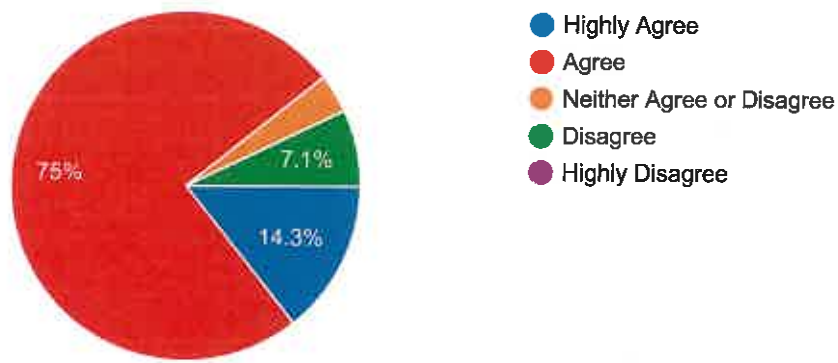
11. Any comments

6 responses

The questions do not reflect the issues I care about. i.e. Are you happy with the program, or the booking process, or how the staff interact with the children, or is the room a room inviting and a place that children want to spend time?

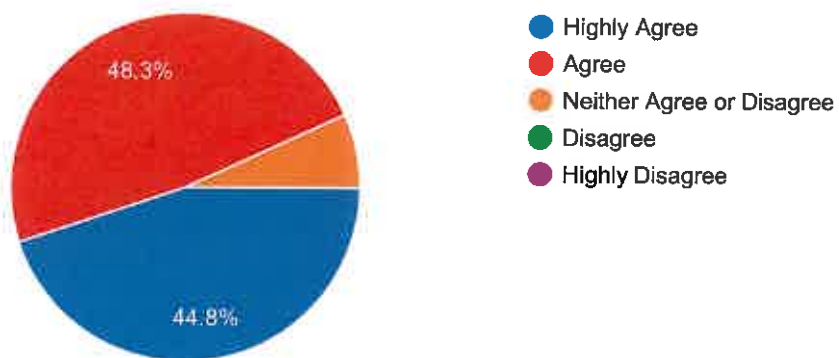
6. The JHOSHC room is neat, tidy and well presented

28 responses



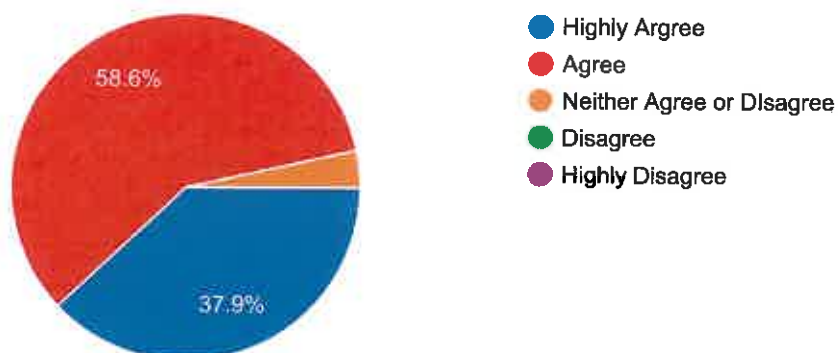
7. The sign in/ out process at JHOSHC of is easy to follow

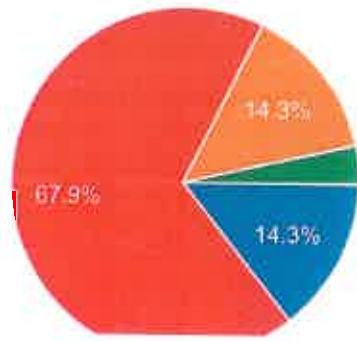
29 responses



8. I receive my account statements in a timely manner

29 responses

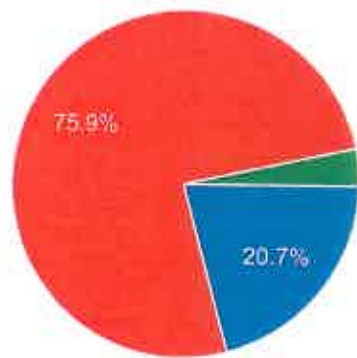




- Highly Agree
- Agree
- Neither Agree or Disagree
- Disagree
- Highly Disagree

4. I am kept informed about the JHOSHC program

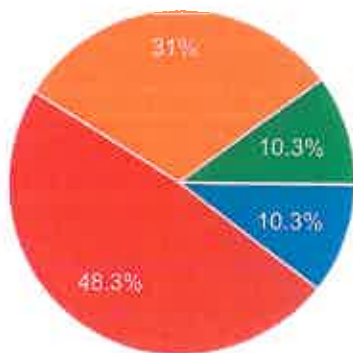
29 responses



- Highly Agree
- Agree
- Neither Agree or Disagree
- Disagree
- Highly Disagree

5. The menu that is provided is filling and nutritious

29 responses



- Highly Agree
- Agree
- Neither Agree or Disagree
- Disagree
- Highly Disagree

Keep up the good work!

If i let her, my daughter would move into JOSHC. She loves going that much. Its the best part of her day and she is only in prep so she still loves going to school. Well done. I feel so much better knowing she is happy.

Please remove screens from OSHC and serve more nutritious food. I regularly see junk food on the menu and don't think that a screen is necessary, especially during term time when the number of hours kids are in care is so short. Please feed them well and make them work through boredom:)

It's the only service available to many families, it's a requirement. There could be a lot of improvements.

Thank you

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Google Forms

2.14 Bookings and Cancellations Policy

Jamboree Heights P & C Executive the Management of Jamboree Heights OSHC seeks to implement processes to ensure that the OSHC service operates efficiently and effectively and that future planning considerations for Jamboree Heights OSHC are met through maintaining appropriate records and procedures for children's bookings and cancellations. This will ensure future needs of Jamboree Heights OSHC can be accessed through the maintenance of appropriate waiting lists and or availability of places.



Relevant Laws and other Provisions

The laws and other provisions affecting this policy include:

- *Australian Government Department of Education Children's Services Handbook*
- *NQS Area: 4.1; 6.1.1, 6.1.3; 7.3.1, 7.3.2, 7.3.4, 7.3.5.*
- *Policies: 2.3 - Educator Ratios, 2.4 - Arrivals and Departures of Children, 3.5 - Excursions, 9.2 - Enrolment, 9.3 - Communication with Families, 10.4 - Fees.*



Procedures

Before and After School Care

When bookings are made by authorised parties for children to attend Jamboree Heights OSHC, it shall be required that:

- The priority of access requirements are followed;
- A completed enrolment form is received for that child prior to their attendance at Jamboree Heights OSHC;
- Parents/guardians are made aware of Jamboree Heights OSHC policies and procedures and have been provided with appropriate information in respect of the booking processes.

"responsible Persons" shall be trained in the taking and management of bookings and these shall be recorded on appropriate forms and lists.

A permanent booking shall be defined by a regular pattern of attendance throughout each term on one or more occasion per week.

All fees associated with permanent bookings, should the child not attend care due to illness or for any other reason and reasonable notice not given, shall be required to be paid in full. CCB will apply in accordance with allowable and approved absence provisions.

Casual bookings shall only be available to families where Jamboree Heights OSHC has approved places available.

Jamboree Heights OSHC shall comply with reporting of bookings requirements as prescribed by the Australian Government Department of Education through the Child Care Services Handbook).

Bookings are required by all families who seek to use Jamboree Heights OSHC on a permanent or casual basis.

At the end of each calendar (school) year, Jamboree Heights OSHC will manage permanent bookings for before and after school care as follows:

- At the end of each school year, all permanent bookings for before and after school care are cleared and become vacancies. Families will be required to complete a new enrolment form, which includes a booking form with notification of booked days for the coming school year.

Please note: All families will update their enrolment information, which is released prior to the beginning of a new school year. Any vacancies that arise become subject to the priority of access policy in determining a place to fill that vacancy.

Changes to bookings and/or cancellations will only be taken:

- From a parent/guardian/authorised persons;
- Verbally, in writing or by text message.

If a message is received via the child, the parent/guardian will be contacted to confirm the change of arrangements.

All Term time cancellation of bookings must be done 24 hours before the session starting or a fee, equal to the fee for that session will be charged.

If the child's booking hasn't been cancelled and Jamboree Heights OSHC makes attempts to locate the child, the prescribed fee for that session will be charged as an absence fee.

Vacation Care

In addition to the above, Vacation Care and Pupil Free Day bookings shall:

- Be completed on an appropriate booking form distributed with the program;

Cancellation of bookings for vacation care must be made with 1 weeks' notice or a fee, equal to the fee for that session will be charged. Excursion and Incursion days will attract the prescribed fee unless another child is on the waiting list and can take the absent child's place or the day is cancelled one week prior to the holiday period commencing.

Vacation Care Late Fees

Vacation Care close date will be set a week before the start of vacation care. Any booking that comes in after the closing date will incur a fee of \$5 per child per session.

Absences from Child Care

Cancellations that attract the prescribed fee for that session will be counted towards the family's initial 42 absence days for the current financial year, as per the Child Care Service Handbook.

Absence days can be taken for any reason (provided the day being reported as an absence is a day on which care would have otherwise been provided). Absences cannot be recorded for a child before the child has begun care or after a child has left care.

Additional Absences

Absence days taken for the following reasons, after the initial 42 absence days have been used, are called 'additional absence days'.

- Illness (with a medical certificate);

- Non-immunisation (with written evidence);
- Rostered days off/rotating shift work (with written evidence);
- Temporary closure of a school or pupil-free days;
- Periods of local emergency;
- Shared care arrangements due to a court order, parenting plan or parenting order (with a copy of documentation);
- Attendance at preschool (specific conditions apply);
- Exceptional circumstances.

There is no limit on the number of these days for which CCB may be paid as long as:

- They are taken for the reasons specified above, and
- Supporting documentation (where required) is provided, and
- They are days on which care would otherwise have been provided.

Permanent Cancellation of Care

Families are required to give a minimum of two weeks' notice, in writing, to advise the service of the permanent cancellation of their booking.

Regardless of the notice period given, if the family has advised that the child will leave the service on a particular day, but that child does not attend their last session(s) of care, the family are not eligible for CCB and the service is entitled to charge full fees for that session. The only exception is where the child was still expected to attend the service even though notice has been given, and the day is able to be claimed as an additional absence by the family (e.g. in case of illness). CCB may only be claimed as per the additional absence guidelines which requires documentation to be provided by the family. Initial 42 days absences may not be claimed for these days.

Outstanding balances of the family account will be managed in accordance with the Fees Policy of the service

Date of Development	Date Ratified	Date of Review
3/05/2016	17/05/2016	04/04/2018

Missing Policy and Procedures

Required under regulations

- 4.18 Administration of First Aid
- 10.32 Appropriate Governance
- 10.33 Managing Notifications

Vital

- 6.7 Occupancy Agreement
- 9.10 Visitors
- 10.27 Self-Assessment and Quality Improvement
- 10.28 Record Keeping and Retention
- 10.29 Hardship and Administration of Additional Child Care Subsidy
- 10.31 Managing instances of Non-Compliance and Policy/Procedures breaches within the Service
- 10.34 Administration of Child Care Subsidy (CCS)

Best Practice

- 6.8 Maintenance of Facility
- 8.22 Educator Interactions with Families –Professional Boundaries
- 8.25 Employee Remuneration and Entitlements
- 10.30 Conflict of Interest

Contextually Relevant/Optional/Consolidation with other Policy

- 10.25 Single Staff member
- 10.26 OSHC Service Social Media Guidelines

**Jamboree Heights State School P&C
Tuckshop Report
August 2019**

Tuckshop Income / Expenses for 2019

Jan-19 Opening Balance	0
Jan-19 0 days open	0
Feb-19 11 days open	\$ 5,422.00
Mar-19 13 days open	\$ 8,102.97
Apr-19 2 days open (Easter Break)	\$ 863.80
May-19 15 days open	\$ 8,643.25
Jun-19 12 days open	\$ 7,365.43
Jul-19 7 days open (holidays)	\$ 3,847.45
<u>Sales</u> for the year up to the end of July 2019	\$ 34,244.90
<u>Expenses</u> for the year up to the end of July 2019	\$ 33,426.56
Balance for the year up to the end of July 2019 – Profit / (Loss)	<u>\$ 818.34</u>

- Term 3 Weekly Specials are: (Weekly Specials may change from time to time)
 - Week 5 – Mac N Cheese Croquette with carrot sticks, cucumber sticks and cherry tomatoes
 - Week 5 – Potato Scallop with carrot sticks, cucumber sticks and cherry tomatoes
 - Week 6 – Pulled Pork with Coleslaw Buns
 - Week 7 – Savory Mince Buns
 - Week 8 – Sweet Potato Wedges
 - Week 9 - Carbonara
 - Week 10 – No Special
- Wednesday 26th June – Faulty Aircon reported BM.
- Tuesday July – Faulty Oven (Silver), repaired (Quick Fix)
- Friday 2nd Aug – Faulty Drinks Fridge, replaced by Quality Foods.

I move that my report be accepted - Mel Crowhurst - Tuckshop Convenor

Jamboree Heights State School P & C
Uniform Shop Report
19th August 2019

Sales

We took \$2572 for the 8 days in July. The total of sales for 2019 so far is \$47100 which is up on last year by \$4000 to the same date.

New uniform items

We have been asked to take over the stocking and supply of netball visors and red swim club caps which have previously been sold through the office. Current stocks are 4 visors and 4 caps. If we agree to take these on then we need to find out who has supplied these items in the past and place orders. Not sure what the demand for the items is – so quantities need to be determined.

Lost Property

We have the ongoing issue of hats and jumpers being removed from the lost property rack by people other than the owners. Unhappy parents are presenting at the shop to buy new ones because by the time they have gone to the rack after receiving their SMS from RagTagd, their item is gone. There are currently 20-30 jumpers on the rack waiting to be claimed.

Orders

Indent orders have been placed for uniforms for end of year and January sales with 10% discount applied. Invoicing will take place at the time of delivery which will be in November in time for the Prep Orientation sales and in the week before school starts in January.

Air-con/heating

I want to thank Lauren for arranging the installation of a reverse cycle air conditioner in the kitchen/uniform shop. After nine years of working in that little room with its extremes of heat and cold, I can tell you it has made such a difference to be warm in the last few weeks. I am looking forward to being cool in the summer months now as well. 😊 Thank You.

I move that my report be accepted
Helen Shogren,
Uniform Shop Convenor.

Sustainability Committee – June and July 2019 Report

Report date: 11th of August 2019

Author: David Zaloudek – SC Chairperson

Last meeting held: Thursday 18 July 2019

Highlights:

Waste Management Program

The new streamlined three bins system (black, yellow, blue) is working well. All new signage is up and running. Waste Warriors are guiding students to correctly dispose of waste at meal times.

The JHSS Groundsman will be responsible for transferring Yellow bin recyclable containers into the recycling skip bin.

Moving forward for 2019 student council has confirmed they would like SC funds raised from various initiatives to go towards providing funds to dress up bare garden beds around the school grounds. This will be announced via school communication shortly.

Two initiatives to ongoing SC initiatives to start shortly are as follows:

- Monday morning drop off of recyclable containers (plastic bottles, aluminium cans, poppers). Students can drop recyclable containers from home to help raise funds for SC initiatives. The recyclable containers will be collected by JHSS staff and the Waste Warriors
- JHSS families can drop off their recyclable containers to any 'Containers for Change Refund Point' and quote the P & C Sustainability committee scheme ID, i.e. C10189544. Funds raised again will go towards the SC goals mentioned above.

These initiatives will be communicated to the JHSS community shortly.

Fete

Thanks to all JHSS staff, SC members, sponsors and volunteers who helped out on the day.

The main goal of the SC stand was to highlight that JHSS values the importance of sustainable practices at the school and within the JHSS community, and is taking steps towards improving sustainable practices within the community. This was achieved.

\$365 was raised from the sale of hand knitted bags

On the day, correct usage of general waste bins and recycling bins was not good, despite communication going out to the community prior to the event. Next Fete this will need to be addressed, i.e. Waste Warriors guiding usage of bins and/or volunteers guiding usage.

Lunchbox displays and sustainability posters will be presented at Prep orientation days 19 -21 August.

Fundraising opportunities

E-Waste campaign – will run Term 3, Week 7, i.e Monday 26th of August to Friday 30th of August. Families can drop off electronic waste (old phones, notebooks, computers, televisions etc) for recycling to raise funds for the SC. Waste Warriors and JHSS staff will collect goods at the front of the school in the mornings. Also, families can drop off goods into the storage area during this week.

Cam will confirm the storage area to be used, likely the old school hall. For every 2kg of waste collected \$1 will be raised.

Name My Stuff and Tupperware – are both ongoing fund raising options. The SC are further investigating details for these initiatives prior to launch.

Nude Food Grant – the SC has applied for two nude food grants, namely:

1. \$400 for nude food containers for one class
2. \$1400 for three wheelie bin worm farms

Sustainability articles – The SC has compiled a number of SC articles for the Fete. It is planned for these articles to begin regularly featuring in JHSS school newsletters.

Current Financial Position: Treasurer to confirm.

Tabled Documents

- NA

I move for my report to be adopted and accepted.

Chaplaincy Report to P&C – Term 3 August 2019

Chaplain:	Katie Syddall	
Date:	13/08/2019	
School:	Jamboree Heights State School	
This Year...		
My Goal:		
To offer pastoral care and support to all JHSS students, staff and community.		
Current Program:		
<ul style="list-style-type: none"> • Chats with students, games and activities before school and during breaks • Small group pastoral care sessions facilitating the formation of healthy friendships as well as providing support through difficult circumstances. • One-to-one pastoral care sessions supporting students through difficult family circumstances, parental separation/divorce, deaths in the family, low mood, friendship issues, dealing with anger, etc. 		
<u>Chaplaincy Report to P&C</u>		
<ul style="list-style-type: none"> • Upcoming events: 		
Father's Day event: Afternoon Fun with Dad!		
<ul style="list-style-type: none"> - Friday 6th September 3-4.30pm. Afternoon tea and desserts. Games, sporting activities. - \$10 per family, \$15 to include extended family members. - Is it ok to use the BBQ please on this day so we can have a sausage sizzle? - We will supply most things but is it also ok please to use some items from the kitchen if needed, eg. cooking utensils, oil, etc.? - Am in the process of organising volunteers, any extra helpers for the afternoon would be greatly appreciated! 		
Cupcake Day		
<ul style="list-style-type: none"> - Thursday 19th September, serving in first and second breaks. - Again, any helpers would be greatly appreciated, but especially for Father's Day event - All funds raised for both events to P&C 😊 		
Professional Development	Professional Supervision:	
<ul style="list-style-type: none"> • Attended SU training days • Attended Cluster Meetings with local chaplains 	Organising with local psychologist	

AFTERNOON FUN WITH DAD!!

Let's celebrate our wonderful dads!!

Friday 6th September 3-4.30pm in the MPC

DELICIOUS FOOD

FUN & GAMES!!



HAPPY
FATHER'S
DAY



Please return registration slip
with payment to the office by
Tuesday 3rd September for
catering purposes



Are you able to help on the day?
Your help would be **GREATLY**
appreciated! 😊

All funds raised support our wonderful P&C

I, _____ would like to register _____ adults and _____
children for Afternoon Fun with DAD!! Name of one student: _____
Class: _____ Cost: \$10 per family or \$15 to include extended family members. Total enclosed: \$ _____
If you are free to help set up for this event, please let us know what time you might be available to help on
Friday 6th September (any time between 12pm-5.30pm): _____

~ Father figures or other family members welcome ~

Thank you for your support of this event and we look forward to seeing you there!

Chappy Katie and the Chaplaincy team 😊