**Jamboree Heights State School** 35 Beanland Street

Jamboree Heights

**Parents & Citizen’s Association** QLD, 4074

Minutes for Meeting on Monday 21 November 2022

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| **Date:** | 21 November 2022 | **Location:** | JHSS Staffroom |
| **Time:** | 6:30pm |  |  |
| **Chair:** | President – Jade Lewis | **Minute Taker:** | Secretary – Cindy Berridge |
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| **Present:** | Jade Lewis, Jasmine Angel, Nathan Merry, Sean Bryant, Nia Thomas, Aaron Middleton, Kate Beets, Rachel Williams, Jean Gibbs, Jodi McMillan, Razia Musa, Wendy Browne, Lauren Cawcutt, Scott Matthews, David Gunsberg, Bec Dove, Jane Johnson, Grant Axman-Friend | | |
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| **Apologies:** | Kim Ramsey, Louise Bryant | | |

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| **Item/Motion** | **Business** |
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|  | Meeting Opened |
|  | Jade Lewis opened the meeting at 6.31pm |
| **1.1** | **Acceptance of the previous minutes** |
|  | **Motion 1**  That the minutes as circulated as a true and correct record of the previous meeting be accepted  **MOVED**: Nathan Merry **SECONDED**: Nia Thomas |
| **1.2** | **Amendments from the previous minutes** |
|  | Nil |
| **1.3** | **Business arriving out of the minutes of the previous meeting** |
|  | Nil |
|  | **Standing Agenda** |
| 2.1  2.1.1  2.1.2 | Feedback   * Compliments * Complaints |
| 2.2 | Guest Speaker |
| **2.3**  2.3.1 | **Treasurer’s Update**   * Report attached   + P&C Income $25k, Loss -$16k ($22k for hall curtains and sports jerseys)   + OSHC revenue $107k, profit $28k   + New card was purchased to replace old EFTPOS card that wasn’t working |
|  | **MOTION 2 -:** That the Treasurers report be adopted  **MOVED:** Nathan Merry **SECONDED:** David Gunsberg |
| **2.4**  2.4.1 | **Principal’s Report**   * Report attached   + Thanks to P&C for the year of work   + Current enrolment 882 learners   + LED sign grant received for front of hall   + QParents (absentees, NAPLAN, Report cards, Finance, medical plans, consent management) – will replace QKR and paper forms – opt in system   + 2023 excursion list tabled |
|  | **MOTION 3 -:** That the Principals report be adopted  **MOVED:** David Gunsberg **SECONDED:** Razia Musa |
|  | **MOTION 4 -:** That the Student Resource Scheme remain the same next year at Yrs 1 - 6 $140  **MOVED**: Jasmine Angel **SECONDED**: Razia Musa |
|  | **MOTION 5 -:** Accept 2023 excursion list  **MOVED:** Nathan Merry **SECONDED:** Sean Bryant |
|  | **MOTION 6 -:** Fund a ride-on lawn mower with the school ($14k) at 50% -> $7k  **MOVED:** Nia Thomas **SECONDED:** Aaron Middleton |
| **2.5**  2.5.1 | **Chaplaincy / Student Welfare**   * Report attached   + Thank you for support of Chaplaincy   + Seasons for growth finished   + Cooking program going through to end of term   + Friendship groups continue   + Riverlife Baptist Church will donate hampers to families in need (approx. 100) |
|  | **MOTION 7 -:** That the Chaplains report be adopted  **MOVED:** David Gunsberg **SECONDED:** Bec Dove |
| **2.6** | **Sub Committee Reports** |
| 2.6.1 | * Performing Arts   + Report attached   + End of year gala and performance went well – raised over $2k through canteen sales and door price   + Curtains have been installed and look great   + Pizza party for coral and instrumental students   + $1,135 made so far for Christmas Markets, payments still coming in |
|  | **MOTION 8 -:** That the Performing Arts Committee report be adopted  **MOVED:** David Gunsberg **SECONDED:** Nia Thomas |
| 2.6.2 | * Sports * Report attached   + No meeting since last P&C   + Last event is swimming carnival next week   + 4 soccer goals and post pads have been purchased this year   + Planning to do same activities next year |
|  | **MOTION 9 -:** That the Sports Committee report be adopted  **MOVED:** David Gunsberg **SECONDED:** Nia Thomas |
| 2.6.3 | * OSHC * Report attached   + Mystery Tour for Yr 6 this week – 27 kids attending   + Loose parts play continues to be very popular   + Wesley Mission donations for Christmas going well   + Budget for next year – budgeted profit of $175k   + Deck to be replaced facing Yr 5 block   + A parent pressure cleaned building recently |
|  | **MOTION 10 -:** That the OSHC report be adopted  **MOVED:** Aaron Middleton **SECONDED:** Sean Bryant |
|  | **MOTION 11 -:** That the budget be accepted for 2023  **MOVED:** Jasmine Angel **SECONDED:** Nia Thomas |
| 2.6.4 | * Tuckshop   + Report attached   + Profit $22k for year |
|  | **MOTION 12 -:** That the Tuckshop report be adopted  **MOVED:** Nia Thomas **SECONDED:** David Gunsberg |
| 2.6.5 | * Uniform   + Report attached   + Sales $7k, Sales YTD $70k – down on last year due to prep orientation not yet occurring and 2 second hand sales not occurring due to lockdowns   + New stock has been ordered   + Uniform design changes were accepted during the month via email   + QKR is not working too well, option to use Square online shop |
|  | **MOTION 13 -:** That the Uniform shop report be adopted  **MOVED:** Jodi McMillian **SECONDED:** David Gunsberg |
|  | **MOTION 14 -:** That Square be adopted as the online shop for the Uniform shop  **MOVED:** Sean Bryant **SECONDED:** Kate Beets |
| 2.6.6 | * Sustainability Committee   + Report attached   + $1094 raised from Kindness Day   + Focus next year on gardens   + eWaste July 2023 (ahead of kerbside collection) |
|  | **MOTION 15 -:** That the Sustainability Committee report be adopted  **MOVED:** Nathan Merry **SECONDED:** Jodi McMillan |
|  | **MOTION 16 -:** Funds be spent on raised garden beds - $1500 – funded by Sustainability fund raising  **MOVED:** Nathan Merry **SECONDED:** Nia Thomas |
| **2.7** | **Motions on Notice** |
| **2.8** | **General Business**   * Change of email address for accounts [accounts@jamboreeheightsss.eq.edu.au](mailto:accounts@jamboreeheightsss.eq.edu.au) * 360 photo booth (see motion below) * Signs on Fence for elected reps only – Milton Dick, Jess Pugh and Sarah Hutton will place signs on the school fence * 2023 Trivia date to go on upcoming newsletter * EFTPOS terminals currently ‘owned’ by previous elected member – Lauren to ask this person to contact Jasmine with details so they can be cancelled * Roles for 2023 committee (to discuss the option of having people shadow in a role for a year to assist with succession planning) * 2023 meeting dates (3rd Monday of each month):   + 20 Feb AGM and General Meeting   + 20 Mar   + 17 Apr   + 15 May   + 19 Jun   + 17 Jul   + 15 Aug   + 18 September   + 16 Oct   + 20 Nov * 2023 facilities update   + SSS grant has been successfully received - $500k grant matched by $500k P&C contribution – funds earmarked to be used for Library   + Second plan for spending of the SSS grant is to work on the Performing Arts block   + Growth Project - planning now has proposal for 3 storey building, 6 learning spaces, flexible spaces, music room, art spaces, library plus car parking. Will take the OSHC space. Current Library would become Admin block, (Admin block will become OSHC – not included in the current scope). Needs to go through Treasury to get approval May 2023 for building 2025 onwards. |
|  | **MOTION 17-:** That the proposal to purchase a 360 photo booth be declined  **MOVED:** Jasmine Angel **SECONDED:** Nathan Merry |
|  | **MOTION 18 -:** P&C will fund the morning tea for new Prep parents on first day of school in 2023 (to $300)  **MOVED:** Nia Thomas **SECONDED:** Jodi McMillian |
|  | **MOTION 19 -:** That we accept the funding of the SSS Grant to continue the process to scope the design of the Performing Arts precinct. School will work with Architects to revise the costs.  **MOVED:** David Gunsberg **SECONDED:** Aaron Middleton |
|  | **MOTION 20 -:** That P&C fund the Prep playground redevelopment to the value of $50k  **MOVED:** David Gunsberg **SECONDED:** Nia Thomas |
| **3** | **New Business**   * OneDrive/Google Drive document sharing – Jade to investigate the current solution |
| **4** | **New Memberships**   |
| **5** | **Next Meeting:**   * Monday 20 February 2023 6.30pm |
| **6** | **Meeting Closed:**  Jade Lewis closed the meeting at 8:30pm |