**Jamboree Heights State School** 35 Beanland Street

Jamboree Heights

**Parents & Citizen’s Association** QLD, 4074

Minutes for Meeting on Tuesday 26 April 2022

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| **Date:** | 26 April 2022 | **Location:** | JHSS Staffroom |
| **Time:** | 6:30pm |  |  |
| **Chair:** | President – Jade Lewis | **Minute Taker:** | Secretary – Cindy Berridge |
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| **Present:** | Kelly Wishart, Jade Lewis, Cindy Berridge, Nattasha Mierendorf, cam Wallace, Grant Axman-Friend, Sean Bryant, Jodi McMillan, Felicity Rasmussen, Nia Thomas, Arron Liley, Tim McGuire, Kate Beets, Kim Ramsey, Razia Musa, Aaron Middleton, Wendy Browne | | |
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| **Apologies:** | Nathan Merry, Jean Gibbs, Scott Matthews, Lyndel Ivory-Lisle, Ben Powell, Bec Dove, David Gunsberg, Jane Johnson | | |

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| **Item/Motion** | **Business** |
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|  | Meeting Opened |
|  | Jade Lewis opened the meeting at 6.31pm |
| **1.1** | **Acceptance of the previous minutes** |
|  | **Motion 1**  That the minutes as circulated as a true and correct record of the previous meeting be accepted  **MOVED**: Kelly Wishart **SECONDED**: Nattasha Mierendorf |
| **1.2** | **Amendments from the previous minutes** |
|  | Initial minutes incorrectly recorded the Sustainability Committee as being resolved in 2022 however this should be the Fundraising Committee. Amended in second circulation of the minutes. |
| **1.3** | **Business arriving out of the minutes of the previous meeting** |
|  | Trivia evening date still needs to be set – deferred to future meeting. |
|  | **Standing Agenda** |
| 2.1  2.1.1  2.1.2 | Feedback   * Compliments * Complaints |
| 2.2 | Guest Speaker |
| **2.3 (move to 2.4)**  2.3.1 | **Treasurer’s Update**   * Report attached   + P&C - Income $17k, COGS $10.5k Expenses $12k = loss $5,500   + OSHC - $95k income & expenses $55k = $42k profit   + P&C YTD Assets = $611k, Liabilities = $43k, Equity = $570k   + Tash queried $1m loan from OSHC to P&C needs to be investigated (Tash to send email to previous P&C exec to see what it might be from) |
|  | **MOTION 2 -:** That the Treasurers report be adopted  **MOVED:** Nia Thomas **SECONDED:** Aaron Middleton |
| **2.4**  2.4.1 | **Principal’s Report**   * Report attached   + 2022 Annual Plan and Budget tabled   + Library and music project – no word from Dept yet   + Requests for P&C Financial support tabled, not voted on in this meeting, will be subject to outcome from Department on School Subsidy Program application (for Library and Music project)   + New Solar panels to be installed   + 2023 events listed |
|  | **MOTION 3 -:** That the Principals report be adopted  **MOVED:** Kelly Wishart **SECONDED:** Kim Ramsey |
| **2.5**  2.5.1 | **Chaplaincy / Student Welfare**   * Report attached   + Brave Program   + Social Support Program |
|  | **MOTION 4 -:** That the Chaplains report be adopted  **MOVED:** Kelly Wishart **SECONDED:** Felicity Rasmussen |
| **2.6** | **Sub Committee Reports** |
| 2.6.1 | * Performing Arts   + Report attached   + 2022 Coin Challenge |
|  | **MOTION 5 -:** That the Performing Arts Committee report be adopted  **MOVED:** Kelly Wishart **SECONDED:** Wendy Browne |
| 2.6.2 | * Sports   + No written report submitted as no meeting has been held since last P&C meeting however verbal report was given   + Sausage Sizzle - $1200   + Athletics Carnival Friday 10 June Sausage Sizzle is planned |
|  | **MOTION 6 -:** That the Sports Committee report be adopted  **MOVED:** Wendy Browne **SECONDED:** Kelly Wishart |
| 2.6.3 | * OSHC   + Report attached   + Tim and Arron to assist with internet issues – will give advice to Jade on what is required   + Online permission forms were trialled and incredibly successful, parent feedback was to see if school can trial same system for school forms   + 200 kids attended on Tuesday 26 April, maxing out the capacity for the service   + Need to look into additional space for OSHC so that capacity can be increased with urgency. If no additional space can be found then need to consider options around enrolments that cannot be taken (waitlist/prioritisation etc) |
|  | **MOTION 7 -:** That the OSHC report be adopted  **MOVED:** Kelly Wishart **SECONDED:** Felicity Rassmussen |
| 2.6.4 | * Tuckshop   + Report attached   + Old Oven belongs to P&C and needs to be sold, Jodie investigating   + Pantry drive will be 18 May |
|  | **MOTION 8 -:** That the Tuckshop report be adopted  **MOVED:** Aaron Middleton **SECONDED:** Nia Thomas |
| 2.6.5 | * Uniform   + Report attached   + Sales $5892   + New POS - Square |
|  | **MOTION 9 -:** That the Uniform shop report be adopted  **MOVED: Aaron Middleton** **SECONDED:** Tash Mierendorf |
| 2.6.6 | * Sustainability Committee * Report attached   + E-waste 22 July   + Tree planting – 29 July (Yr 6 + C&K)   + Gardens initiative in conjunction with OSHC |
|  | **MOTION 10 -:** That the Sustainability Committee report be adopted  **MOVED:** Wendy Browne **SECONDED:** Jodi McMillan |
| **2.7** | **Motions on Notice** |
| **2.8** | **General Business**   * Sub-committee Fundraising Ideas   + Sports Committee     - Athletics sausage sizzle (Term 2, Week 8, Friday 10th June)     - Swimming carnival sausage sizzle (Term 4, week 9, Mon/Tue)     - Ice block sales to support new Cross Country day (Term 3)     - Possible Disco (preference term 3)     - Possible joint venture with Sustainability Committee on bread tag recycling in exchange for sporting equipment   + Sustainability Committee     - E-waste collection (Week 2, Term 3 18 – 22 July) – income ~ $700 to P&C Sustainability Committee     - Kindness Date (Timing TBA, likely to be Term 4) – Income ~ $1,750 to charities     - Containers for Change (ongoing) – Income ~ $300 to P&C Sustainability Committee     - Support the Sports Committee Wonder Recycling Rewards for Schools   Discussion surrounding need for a P&C events calendar – Jade to follow up with School to use similar template  Jade to talk to Lyndel about Disco dates (Student Welfare & Student Council – including graduation)  Additional Fundraising ideas not yet planned   * Cupcake Day * Fun Run or Colour run   Tim McGuire kindly donated a printer and scanner to the Uniform shop – thanks Tim!  Discussed branding of website, need to give access to Website to Tash to rebrand.  Comms   * Question was raised as to whether a text service can be used for mass communications for urgent messages (storms, rooms closed due to storm damage etc) as many parents may not read emails or Facebook regularly. Cam Wallace to investigate options of current school system.   Mother’s Day Stall   * All volunteer spots have been filled except one. |
| **3** | **New Business**   * Need to look at what can be salvaged from the Prep building when demolished at the end of the year |
| **4** | **New Memberships**   |
| **5** | **Next Meeting:**   * Monday 20 June 6.30pm |
| **6** | **Meeting Closed:**  Jade Lewis closed the meeting at 8:20pm |