

**JAMBOREE HEIGHTS STATE SCHOOL
P&C AGM MEETING 16-3-2009**

Minutes from meeting on Monday 16th March 2009

Attendance

Karen Hook, Julie Attwood, Anne Maree O'Connell, Linda Richardson, Niki Spresser, Joanne Mortensen, Sandra Kerr, Suzanne Collingwood, Gwenda Stevens, Angela Wilson.

Apologies

Louise Ruzic, Maryanne Forman, Helen Finlay, Dana Galligan, Jo Rowel.

Meeting opened 7.00pm.

AGM minutes 2008 minutes moved by Linda Richardson, second by Karen Hook.
(Please see Appendix 1)

P&C AGM

All positions dissolved and declared vacant.

Request for nominations for President:

Karen Hook nominated by Jodi Denby, seconded by Joanne Mortensen, no further nominations. Karen Hook declared elected as President.

Request for nominations for Vice President:

Joanne Mortensen nominated by Karen Hook, seconded by Glenda Stevenson. No further nominations. Joanne Mortensen declared elected as Vice President.

Request for nominations for Treasurer:

Linda Richardson nominated by Niki Spresser, seconded by Karen Hook. No further nominations. Linda Richardson declared elected as Treasurer.

Request for nominations for Secretary:

Dana Galligan (absent) nominated by Linda Richardson, seconded by Niki Spresser. No further nominations. Dana Galligan declared elected as Secretary.

OSHC AGM

Request for nominations for OSHC President:

Joanne Mortensen nominated by Sandra Kerr, seconded by Gwenda Stevens. No further nominations. Joanne Mortensen declared elected OSHC President.

Request for nominations for OSHC Secretary:

Sandra Kerr nominated by Joanne Mortensen, seconded by Karen Hook. No further nominations. Sandra Kerr declared elected OSHC Secretary.

Request for nominations for OSHC Treasurer:

Jody Denby nominated by Jo Mortensen, seconded by Karen Hook. No further nominations. Jodie Denby declared elected OSHC Treasurer.

P&C minutes from 16 February 2009 moved Sandra Kerr, second by Suzanne Collingwood. (Please see Appendix 2)

Principal's report - Highlights of 2008 and Monthly Report – Tabled (Please see Appendix 3).

JHSS – Annual Operational Plan 2009 – Tabled (Please see Appendix 8)

JHSS - Budget and Finance Reports – Tabled (Please see Appendix 9)

P&C and school to conduct planning cycle 3 year report. A consultant has been employed to write report. Same reported employed as previous years.

Reports, updates and testing dates to come.

Changes to year 4 &6, only English needs to be completed by 18th May. Maths & Science may be completed at another stage during the year.

Years 4-5 Students are interested in exchange program, more details being sought.

Arts council production - good - You can do it program.

Ecological sustainability needs P&C support for grants and funding.

Coming events- Mount Ommaney Shopping token program winning school will earn \$10,000. Prizes also for runners up. (Please see Appendix 4)

Facility update- Prep walkway structure still in planning, will speak to Julie Attwood for further info.

Len introduced and tabled documents for Tri-annual operational plan. (Please see Appendix 5)

Karen Hook- Auditor has come back with financial report and is happy with the state of the books. Tuck shop is down- Current financial position attributing. Financial bottom line is close to other years. Invoice received for audit \$4345. OSHC will pay half. P&C will pay half.

Vasa will be paid extra \$300 to prepare audit. Karen welcomed returning committee members and said OSHC profit report is now good. Parent contribution Levy is down by \$3000 this year. Discussions were held with regarding adding an envelope to pay parent contributions with book lists. Jodi Denby mentioned the use of Centre care and will look into it with details for next P & C Meeting. Was noted that class representatives are coming together but still a few classes needed reps. Angela noted that she needed info on class reps to give to teachers, Linda to give to Angela.

Treasurers Report – Tabled (Please see Appendix 6)

P&C Financial Statements Year Ended 31st December 2008 – Tabled (Please see Appendix 7)

It was raised that parents felt that 4/A MAC needs to be looked at, as they felt that they were missing out on things.

Karen raised the issue that the P & C has a post box and so does the OSHC, it was agreed that P & C would cancel their post box and divert to OSHC post box.

OSHC wants financial statements. Linda will meet with Vasa to get further information.

It was noted that as of 13-3-09 there was \$62,000 in the bank and doing well. Loan fees and lease fees to 30/06/09 are still outstanding to P & C but \$30-\$35000 needs to remain in the account at all times.

Karen mentioned that Bunnings have confirmed that they will provide Face painting and hairspray to our fete.

Meeting closed 9.10pm

Next Meeting – OSHC Building 20th April 2009

6pm – OSHC Meeting

7pm – P&C Meeting