

**JAMBOREE HEIGHTS STATE SCHOOL
P & C MEETING 20-10-2008**

Minutes from meeting on Monday 20th October 2008

Attendance

Karen Hook
Nicole O'Brien
Dana Galligan
Jo Rowell
Maryanne Foreman
Angela Wilson
Niki Spresser
Sandra Kerr/Knight
Sue Collingwood
Joanne Mortensen
Kerry Haimes
Linda Richardson
Kami Hazlewood
Megan Murphy

Committee/Interests

President
Vice President
Secretary
Treasurer
Tuckshop Convenor
JHSS Principal

Apologies

Helen Finlay
Gwenda Stevens

Meeting Opened 7.10pm Karen Hook

Present and apologies as above.
Previous meetings minutes tabled (Please see Appendix 1).
Moved Sandra Kerr/Knight, Seconded by Karen Hook.

Principal's Report 7.16pm Angela Wilson

(Please see Appendix 2)

Thankyou to the parents for the Art displays for the Art Expo. Yr 7 – letter to be sent to parents re department dinner at the end of the department course – to be confirmed. Farewell dinner plans are underway, Yr6 parents need to organise supper for the evening. Yr7 - Middle Park vs. Jamboree debate 26 Nov. SEU end of year trip to Alma Park 9th Dec. Staff participated in professional development today. Mrs Janus will be on long service leave for the last 4 weeks of term – Mrs Leach to relieve, Sophie Hamilton begins maternity leave on 7th Nov – her class will be covered by Mrs Crawley and Mrs Chester.

Music Results – Brisbane Band Competition – Gold for both Snr and Jnr Strings, Gold for Snr and Silver for Jnr Band.

Traffic – Julie Attwood indicated that we will need to form an active safety committee to make applications for additional funds to reduce congestion.

Parents will receive a notice to confirm students returning and responses re class allocation.

Curriculum – Jamboree Heights has been identified as one of the top 14 schools in Qld for its work to improve student performance for the period 2005 – 2007, our 2008 results have shown even greater improvement.

Yr5 Bike ride to Rocks Riverside will be on Tues 28th Oct.

OSHC – Lease agreement needs to be finalised. It was requested that the backdating of payments be paid in instalments - not a lump sum. Need to confirm cleaning arrangement and charges with Irena – currently cleaning is 1hr per day. P&C approved the proposed lease subject to the discussion of cleaning.

OSHC

7.25pm

Jo Mortensen

Dawn has made a request for air conditioning in the OSHC office. Karen will speak to Irena. Jo M. advised a CCMS payment of approximately \$35000 for advanced enrolment fees will be banked next week. This is a one off payment to enrol all active enrolments into the CCMS system. If a child does not attend the money will need to be paid back at a later date.

Treasurer's Report

7.40pm

Jo Rowell

(Please see Appendix 3)

Tuckshop takings are down – Maryanne advised sales have been down for all year. Advertising is down – Nicole advised that the advertiser contacts are not being passed on to the P & C and that the advertisements are being printed in the school newsletter instead – Angela to follow up.

Jo Rowell has drafted a Fundraising Calendar. It was questioned why the different committees were fundraising for their own causes and why aren't we fundraising for all students? Karen advised that committees pledge money back to the school. Jo questioned what the P&C is specifically fund raising for. Karen advised that \$30000 is donated back to the school. Angela advised that major purchases are listed on the Student Contribution letter for parents' information. Jo stated that parents need to be more informed of where money is going for fundraising and that we need to keep parent informed of our 'wish list'.

Kami advised she needs to raise \$9000 to cover the shortfall of her salary. She is having a committee meeting on the 3rd Nov to discuss fundraising and is planning to have a stall at the fete. Kami advised that the P&C generally contribute \$2000 - \$5000.

Karen advised that we need to have a fundraising meeting to coordinate fundraising activities and what needs to be purchased.

Tuckshop

8.05pm

Maryanne Foreman

Maryanne questioned if it is possible to get locks put on the 2 freezers in the tuckshop – need to speak to Derek to see if he has a contact. Donations are down on previous years. Increasing costs are contributing to decrease in sales. Maryanne will trial opening the tuckshop for second break on Tuesday and Wednesday starting the first week in November. Opening the extra days last year brought in an extra \$300 per week. It was questioned if Grade 7 students could help out on these days – Angela advised students are not allowed to help in tuckshop. All vacant positions have been filled in the tuckshop. It was suggested that the tuckshop donation letter be reworded and maybe suggest a gold coin donation. The tuckshop's Christmas break up will be on 15th November.

Sport Committee

8.15pm

Various

Jo will advise Vasa to adjust the accounting - put 25% of \$18000 into sports committee account, and then a cheque is to be drawn for \$6500 to go to the school. It was confirmed that the P & C will pay for prizes for the fun run. The majority of Fun Run prizes have been distributed to students. The swim-a-thon will be held 10-12th

Nov. As swim vests are now compulsory for swimming lessons, the P&C will look into buying swim shirts in house colours, Megan to investigate further as fundraising.

General Business 8.25pm Various

Karen Hook

The P&C has been asked to contribute to the cost of the Arts Expo. P&C has approved an initial donation of \$2000 with a possibility of another \$3000

Angela Wilson

Julie Attwood has obtained funding of \$58000 for our school; we are unsure of exactly what the money is allocated to but are keen to divert some to the driveway.

Fundraising 8.40pm Niki Spresser

The Disco takings were \$2870 with a profit of \$1200. A reminder that the professional photos are on 1st November.

We need donations for the cake stall on Saturday, no need to list ingredients unless they contain nuts etc. Amanda Hawkeswell needs helpers on Saturday.

Fete 8.50pm Various

All agreed on a circus themed fete. Every year level plus various committee/interests will be responsible for a stall/attraction.

Suggestions for fete included:

- Silent auction for student art work, student art work for sale,
- a temporary stage to be set up for performances from each year level,
- Food to include BBQ hamburgers, hot dogs and pizza at night,
- Entertainment after rides have finished and while waiting for the fireworks,
- Roving circus acts eg buskers, jugglers,
- Petting zoo,
- Trash and treasure,
- Instead of bottle stall use zip lock bags, every student to fill up,
- Show bags, raffles, auctions – need donations of big ticket items – need to cold call, email, send letters and doorknock,
- Parachute drop,
- Fresh fruit and veg – orders to be taken before the fete day and parents pick at the fete.

Niki will get a quote on the short listed rides.

Tabled – OSHC Minutes July (Appendix 4), Music Minutes August (Appendix 5), Health Minutes May (Appendix 6).

Inward Correspondence 16/9/2008 Commission for Children and Young People and Child Guardian.

Meeting Closed 10.00pm Karen Hook

Next Meeting – OSHC Building 17th Nov 2008

6pm – OSHC committee Meeting

7pm – P&C Meeting