

**JAMBOREE HEIGHTS STATE SCHOOL
P & C MEETING 19-02-07**

Minutes from meeting on Monday 19th February 2007

Attendance

Nicole O'Brien
Ann-Maree O'Connell
Karen Hook
Fiona Provan
Ken Willimott
Jenny Campbell
Dawn Warner
Helen Finlay
Sue Collingwood
Kristie Brinkman-Lewis
Mark Lewis
Natalie Cornford
Fiona Sinclair
Sandra Kerr
Mandy Lennon
Candi Stevenson
Karen Warner
Angela Ironside
John Milton
Tara Devonport
Joe Villettri
Jan Bruinsma
Gwenda Stevens
Angela Wilson
Tara Hamilton-Smith
Sue Stevens

Committee/Interests

Assistant Secretary
JHSS Deputy Principal
Vice President
Joint President
Joint President

OSHC
Safety/WSB

Sustainability
Secretary
Treasurer
Tuckshop

Craft Stall Convenor
JHSS Principal
OSHC
WSB/PECAC

Apologies

Jackie Mergard
Julie Atwood
Maryanne Foreman
Felicity Farmer
Louise Ruzic
Sue Staniforth

QCPCA
Member For Mt Ommaney
Tuckshop Convenor
BCC Member for Jamboree
WSB
Assistant Treasurer

Inward Correspondence

30-01-07 – 2 x Acquittal Report, OSHC – To OSHC
30-01-07 – Industrial Relations Alert (ACSEA) - To Ken Willimott
30-01-07 – Lowes Manhattan P/L Uniform Price List – To Fiona Provan
30-01-07 – McKenna Pest Control Report – To Ken Willimott
30-01-07 – Australian Community Services Employers Assoc. Receipt – To Pia
30-01-07 – 2 x Child Care Benefit – To OSHC
30-01-07 – 3x Bailiffs Magistrate Court – To OSHC
30-01-07 – Ipswich Knights Soccer Club Receipt – To OSHC

30-01-07 – P & C Sports Committee Minutes – To Ken Willimott
 30-01-07 – ABC Fun Rides – To Nicole O'Brien
 30-01-07 – Australian Tax Endorsement Notice – To Pia
 30-01-07 – Centenary Landscaping Supplies Statement – To Pia
 07-02-07 – Harts Sport – To Sports Committee
 07-03-07 – Global Fundraising – To Sports Committee
 12-02-07 – Graduate In Style (Grade 7 Shirts) - To Fiona Provan
 12-02-07 – Indooroopilly High School Newsletter – 1 x Folder, 1 x Ken Willimott
 12-02-07 – Disco – To Karen Hook
 12-02-07 – Fundraising Powers – To Ken Willimott
 12-02-07 – Silver Rose – To Ken Willimott
 19-02-07 – Parent Talk Newsletter – Folder
 19-02-07 – Building Blocks Newsletter – Folder
 19-02-07 – Acquittal Report – To OSHC
 19-02-07 – Pie Drive – To Tuckshop
 19-02-07 – Fundraising – To Tuckshop
 19-02-07 – Image Tee – To Ken Willimott
 19-02-07 – Dynamo – To Ken Willimott
 19-02-07 – Oasis Shades – To Ken Willimott

Outward Correspondence

None

Business Arising From Inward Correspondence

None

Meeting Opened 18:25pm Ken Willimott

Present and apologies as above.
 Noted to please sign the attendance book and P & C Register
 Previous meeting's minutes read and accepted. Please see Appendix 1.
 Query regarding note of wine and cheese. For AGM only.
 Moved by Karen Hook.
 Seconded by Ken Willimott.
 Apologies on behalf of Grade 1 parents – morning tea on first day too hot to attend.

Principal's Report 18:30pm Angela Wilson

Please see Appendix 2.
 Request an executive meeting to go through Annual Operation Plan (see Appendix 3).
 Tabled 2007 Calendar for approval in General Business (see Appendix 4).
 Noted changes to teachers and classrooms. Robotics to be started in grades 6 and 7, for them to train the other grades.
 Suggestion of AGM to media centre instead of staff room.
 Query regarding maintenance around the school. Set budget amount allowed, including 1 external building painted per year, however as needs arise, budget is reallocated. EG: Damage to pool recently.
 Query regarding teacher reallocation. 3D upset for lost teacher. Explained that in public school system any number of teachers can be relocated if class numbers don't require that many teachers.

Sub-Committee's Report

18:45pm Various

OSHC Committee Dawn Warner and Tara Hamilton Smith

Healthy Food Committee Presentation.

Committee Consists of Dawn, Tara, and Angela.

Currently tuckshop selling Amber and Green foods only.

All events and fundraising etc have to abide by new rules.

Apples next to green foods on tuckshop menu, and 2 red events per term per school.

Principal's Responsibilities:

Site manager

Enforcing EQ (Education Queensland) policy

Training staff

Coordinator of red events

Communication with P & C

Committee Member

P & C Responsibilities:

Training Employees

Communication with parent body

Teacher's Responsibilities:

Support healthy curriculum

Communicate with committee

Student's Responsibilities:

Take part

Eat Healthy

Support student council events

Parent's Responsibilities:

Be on the committee

Give healthy food choices

Items that don't count as red food: Food brought from home, graduations, camps, excursions, sports days of regional or above, music nights, fetes, curriculum experiences.

Recommendation to hand in forms now to book your red event (see Appendix 5).

Noted that Pizza Days are not red, and fundraising must not be red.

New function of OSHC – Uniform Support (see Appendix 6). If students don't wear correct uniform they are sent to OSHC to change into a borrowed piece. If continual, other disciplinary actions may occur.

Note to please donate old uniforms.

OSHC meeting minutes 07-02-07 tabled (see Appendix 7).

Treasurer's Report

19:05pm

Candi Stevenson

Please see Appendix 8.

Reports for December and January.

Subcommittees all ended year in profit. Congratulations to tuckshop.

Query regarding request to put Preschool funds left over to the Prep teachers.

Monetary donation to tuckshop first thing in 2007, thank you.

Query as to why tuckshop is/was in red.

Explained tuckshop running 3 days, paying convenor, order process not optimal, etc.

Rectified by only running 2 days, fine tuning the ordering process, rolling out targeted donations, pricing changes, fundraising for tuckshop (cookie dough, show bags), and a grant received.

Explanation for uniform shop, moved to tuckshop and Lowes carrying stock.

Too much stock ordering and held, without sales.

Noted change of uniform to meet sun safety standards.

Complaint regarding Lowes not carrying enough or any stock.

Look into ordering system handed out with book packs perhaps.

Query regarding sports and music balance. Both ran large fundraisers last year for particular resources, and replacement of items. There are large music and sports committees who work hard to raise the funds, profits look large, but equipment costs more.

Sub-Committee's Report

19:25pm

Various

Sports Committee

Mandy Lennon

Noted AGM will be 20th February in staff room.

Approximately 8 regular members.

Financial statement from Oct 06 – Feb 07 and December 06 meeting minutes tabled (see Appendix 9).

P.E.C.A. Committee

Sue Stevens

Explain: Parent Extra Curricular Activity Committee. Was science, now incorporates all extra curricular activities like poetry comps, robotics, science, maths, etc.

Microscope to be purchased soon.

Next meeting 6th March, 7 pm.

Approximately 8 regular members.

Music Committee

Ann-Maree O'Connell

Next meeting 6th March, 7pm, staff room.

Tuckshop Committee

Karen Warner

Donations are going great still.

Still need more volunteers.

Look at getting volunteers to sign so the roster can be in the newsletter.

Again note that you work in air con, and get a free lunch for helping out.

Safety Report

Helen Finlay

Lots of traffic complaints due to Prep and more traffic for grade 1's etc.

Put something in newsletter?

Discussion on car park using land at bottom of Beanland street. Keep campaigning with photos of the traffic problems etc.

Noted that walking and biking on Wednesdays does make a difference.

Suggestion to stagger finishing times, Logistics nightmare for classes and already staggering with Good News.

Again noted we have an Adopt A Cop.

Notice in newsletter about traffic rules?

Query regarding set down at pool. Again logistics nightmare and have to apply to council.

Notice in newsletter to start a safety committee.

No funding from BCC for walking school bus this year, so look at a plain clothes day to raise money for rewards.

General Business

19:40pm

Various

Chaplaincy – Angela. Can only apply for funding as a Cluster School Group, so P & C support is essential and will help the funding application.

What do they do:

Lunch time activity groups

Social skills

Counselling for risk situations

Mentoring

Values non-denominational but Christian

Trained for our school and social situation

Available from both genders

Factors for funding would be our minimum contribution and socio-economic groups, disadvantaged groups etc.

We do have a guidance counsellor but is for assessing education based issues, and can refer to other services. Not trained for long term counselling or general playground/school issues.

Discussion on the admin side, appointments etc. Look at guidance counsellor as first stop, put system in place for organising appointments.

Query on religion aspect. Concerns that non-christians may not support the service. The counselling and programs would be based on values and generally encouraged behaviour, no mention of Christianity unless it is known or brought up that the child is Christian and would like that kind of input.

Meeting soon to ask for the program, P & C approval?

Approved to get more information and come back.

Note that a few text books are not available through the newsagencies used by the school, and it has been weeks since the start of school. Suggestion to go elsewhere, or keep checking.

Noted resolution on hall tap problem. Free quote, and found a blockage, so fixed for free. No tap replacement though.

Grant received has paid for new fridge for hall, back back vacuum, portable generator, portable stove top and a dishwasher for tuckshop.

P & C voluntary contribution return about 40 -50%. Discussed change from tax deductible to non. Next invoice/reminder, clarify this. Noted that the P & C gives the school \$30,000 + every year, so we need all the money we can collect. However this year it was noted on book list so hopefully better return.

Query on \$20 cost of swimming. Discussion on options for classes, and decision on additional teacher aides. Normal school curriculum allows 1 teacher per class, and time is non-contact. A lot of children need to support for lack of swimming ability. Other activities for older students, life saving etc.

Mother's Day Stall – no convenor this year, so need volunteers. Gwenda Stevens will assist. Changes to items – no glasses with goodies unless we make it a red food day. Noted it will also be Fiona's last year. Volunteers required for wrapping, donations, raffle prizes, 8:00 am set up, 8:30 sale. Look at classes to donate prizes and gifts.

Fete

20:10pm

Fiona Provan

Noted date 21st July. Multicultural theme. Have booked rides. Need to pre sell ride passes. Trying to organise food, dance and activities from varied cultures. Interested in parents to help run cultural stalls of their origin. Previously restaurants donated profit, but may look at set fee. Trying to aim

for everything donated and sponsored. Louise to look after side show alley, Gwenda for crafts, OSHC the scavenger hunt. Buy a bag with map and collect all the clues etc and get a prize and in the draw for something bigger. Suggestion to hire market stalls.

General Business		20:20pm	Various
Noted disco for 16 th March.			
Meeting Closed		20:20pm	Fiona Provan
Next Meeting	March 19th 2007	Following AGM	Hall
AGM	March 19th 2007	6:15 PM	Hall